

**MISSION HILLS
NEIGHBORHOOD COUNCIL**
EXECUTIVE OFFICERS
PRESIDENT: Brad Klimovitch
VICE-PRESIDENT: open
TREASURER: Jesse Martinez
SECRETARY: Richard Flores



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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Minutes of the
MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING
Monday, November 4, 2013

at the LAPD Mission Area Police Station, Timothy M. Falco Community Room
11121 Sepulveda Boulevard, Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (") at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

1. Call to Order/Introductions

President Brad Klimovitch introduced himself and called the Meeting to order at 6:52 p.m.

2. Pledge of Allegiance

Mr. Samuelson led the Pledge of Allegiance.

3. Roll Call

Roll Call was taken by the Assistant Secretary/Minutes Writer. Ten of the twelve Board Members were present at the beginning of the Meeting: Jose Arevalo, Debra Dalton, Richard Flores, Craig Forry, Mooshi Ghassedi, Jerrilyn Hayashi, Brad Klimovitch, Jesse Martinez, John Samuelson and Clint Scott. Board Members absent: Alex Funes (unexcused) and Raymond Garcia (excused). The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes. Twelve of the 14 Board Seats were filled. Two Board Seats (At Large and Homeowner) were vacant. Also attending: 25 Stakeholders and Guests.

4. Approval of Minutes.

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its October 7, 2013 Board of Governors Meeting as written.

MOTION PASSED unanimously by a hand vote.

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its October 23, 2013 Board of Governors Special Budget and Outreach Meeting as written.

MOTION PASSED by a hand vote; Ms. Hayashi abstained.

5. Reports/announcements from Public Officials, Community Representatives.

Franklin Ochoa, Field Representative for State 39th District Assemblyman Raul Bocanegra (818-504-3911; Franklin.Ochoa@asm.ca.gov; <http://democrats.assembly.ca.gov/members/a39>), offered help. Mr. Klimovitch asked and Mr. Ochoa agreed to invite Assemblyman Bocanegra to an MHNC Meeting.

Ruben Zaragoza, Senior Area Director for L.A. City District Seven Councilman Felipe Fuentes (818-919-8315; Ruben.Zaragoza@LACity.org; <http://CD7.LACity.org>), described his background and announced the November 11th San Fernando Valley Veterans Day Parade.

6. Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.

Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; office 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), distributed copies of and reviewed the monthly crime report and reported that burglaries from motor vehicles are “still a main problem . . . a citywide issue . . . the Sepulveda corridor” is most problematic. Mr. Klimovitch will re-contact the Ralph’s Market District Manager about store security improvements. Officer Ruiz urged “don’t be hesitant to report suspicious activity” and encouraged reporting loud parties at any time of the day, including mid-day; there is no time limit. The LAPD works with the San Fernando Police Dept. Mr. Klimovitch gave a non-emergency number to call: 818.734.2223.

L.A. City District Seven Councilman Felipe Fuentes (818-485-0600; Felipe.Fuentes@LACity.org; <http://council.lacity.org/Directory/CouncilDistrict7/index.htm>), announced that November is Male Health Awareness Month; he encouraged early doctor visits. The City Council will be considering his Motion about better DWP billing. He encouraged calling his Office if your DWP bill is not correct. The Pacoima Reservoir project is “in the Environmental Impact [Report] phase.” He said “we’re going to have to move a lot of sediment” because wildfires have caused a lot of sediment to move down from the mountains; all the option will increase truck traffic. He encouraged feedback about where bulky-item and trash pickups are needed and answered a number of questions from Board Members and other Stakeholders.

Board Member Jerrilyn Hayashi left at this time.

The Councilman encouraged calling 311 for City services, including bulky-item pickups.

7. Executive Officer Report(s).

[*This Agenda Item was addressed after Item #27.*] Mr. Klimovitch announced the MHNC-sponsored November 30th Family Bowling Day at the Mission Hills Bowl.

8. Briefing on Committee activities.

Public Safety: Betty Ley

It was reminded that the Police urge to “lock it, hide it, keep it” and keep valuables out of vehicles when you’re not in them.

Budget and Finance: Mr. Klimovitch requested and it was agreed to TABLE this report.

Outreach: open Chair position
There was no report. See below Item #'s 14-17.

My LA 311 App. “It’s time to increase our community awareness.” Mr. Klimovitch encouraged using this.

Beautification and Cultural Affairs: Jesse Martinez
There was no report.

Zoning and Land Use: Ray Garcia
Mr. Garcia was not present and there was no report.

9. Briefing on Budget & Finance and other operational/administrative matters.

Treasurer: Mr. Martinez distributed and reviewed the latest financial documents.

FUNDING MOTION (by Mr. Martinez, seconded by Mr. Scott): The Mission Hills Neighborhood Council approves its November 4, 2013 Treasurer’s Report as presented.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Arevalo, Dalton, Flores, Ghassedi, Johnson, Klimovitch, Martinez and Scott).

Budget Day LA update: Mr. Flores and Mr. Arevalo reported on the October 26th Neighborhood Councils Budget Day at City Hall.

Old Business

There was no old business at this time.

New Business

10. Presentation by Ana Duarte Preschool Director from the North Valley YMCA a valuable community based resource. The North Valley Family “Y” is a non-profit organization Committed to helping you live a balanced, healthy life in spirit, mind and body. The Y: We’re for youth development, healthy living and social responsibility. At the “Y,” strengthening community is our cause. Every day, we work side by side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive. With a focus on youth development, healthy living and social responsibility, the “Y” nurtures the potential of every youth and teen, improves the nation's health and well-being, and provides opportunities to give back and support neighbors.

[The above paragraph is from the Agenda.] [This Agenda Item was addressed after Item #6.] Ms. Duarte described their programs, including “healthy lifestyles.” Pre-school programs, starting with infants, are available. She said they “don’t turn away anybody” and need volunteer fundraisers. They’re having a Thanksgiving Basket Drive for needy families. They also partner with Holy Cross Hospital and Facey Medical

Group to serve seniors. Their "Youth in Government" Program educates 1,500 youth per year.

- 11. Presentation** by Nicole Carcel from the Los Angeles District Attorney's Office. On May 21, 2013 City of Los Angeles voters passed (Proposition D) The Medical Marijuana Regulation and Taxation Ordinance. Ms. Carcel will help to explain the LA City Attorney's list of requirements that dispensaries must adhere to under the recently passed law. LA City Attorney enforcement efforts will also be explained. A question and answer session will follow this presentation. UPDATE 5/22/2013: City Attorney Carmen Trutanich Statement on Passage of Proposition D. "We will begin the process of making all dispensaries in the City and owners of those properties, aware of the law. We expect a high level of voluntary compliance and we will take steps to ensure that all dispensaries follow the law. In the coming months, we nonetheless anticipate litigation -- both to close illegal shops and to defend the City's new law."
[The above paragraph is from the Agenda.] Nicole Carcel, Deputy for Community Engagement and Outreach, for L.A. City Attorney Mike Feuer (213-978-2284; Nicole.Carcel@LACity.org; <http://atty.LACity.org>), distributed copies of "Proposition D . . . an ordinance . . . amending . . . the [City] Municipal Code" regarding medical marijuana businesses; "Frequently Asked Questions (September 13, 2013)" and "Existing Medical Marijuana Businesses Timely Registered Under ICO, TUO and Measure M." She reviewed Prop D history. It's been in effect since June 20, 2013. Fifty-three cases are "going through the litigation process" in the City, including five in City Council District Seven. There are 134 dispensaries in the City "not subject to City prosecution," though they must adhere to regulations she summarized, including that the dispensaries must be at least 1,000 feet from a school, park or religious institution. Bill Larsen, L.A. City Deputy Attorney, Nuisance Abatement Division (213.393.5561; 213.978.8100; William.Larsen@LACity.org; http://www.atty.LACity.org/our_office/CriminalDivision/CNAP/index.htm), added that some dispensaries relocate to avoid prosecution. Ms. Carcel encouraged e-mailing Attorney.Marijuana@LACity.org to give dispensary addresses.

12. Motion [see the below Motion].

Stakeholder Tom Johnson introduced himself and described his background and community service, including being a current Northridge West Neighborhood Council Board Member.

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Tom Johnson to the Mission Hills Neighborhood Council as an At-Large Stakeholder.

DISCUSSION: Mr. Klimovitch noted that this would make 13 of the 14 Board Seats filled; only the Homeowner Seat would be vacant.

MOTION PASSED unanimously by a hand vote.

Mr. Johnson was Seated with the Board.

13. **Motion** [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Tom Johnson to serve on the Budget and Finance Committee.

MOTION PASSED by a hand vote with nine in favor.

14. **Motion** [see the below Motion].

[This Agenda Item was addressed after Item #17.] Mr. Klimovitch described the event and community value.

MOTION (by Mr. Klimovitch, seconded by Mr. Arevalo): The Mission Hills Neighborhood Council will participate and partner with the North Valley Military Institute to accept unwrapped toys for any age child at the “1st Annual Toys for Tots” event being held at the Mission Hills Bowl on Saturday Dec. 14, 2013 from 9am to 3pm.

MOTION PASSED unanimously by a hand vote..

15. **Motion** [see the below Motion].

[This Agenda Item was addressed after Item #13.]

FUNDING MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council reallocates \$191.00 from budget line 37 National Night Out that was not spent to Budget line item 35 Outreach Events.

FUNDING MOTION PASSED unanimously by a roll call vote of the ten eligible voters present with all ten in favor (“Yes” or “Aye”) (Arevalo, Dalton, Flores, Forry, Ghassedi, Johnson, Klimovitch, Martinez, Samuelson and Scott).

16. **Motion** [see the below Motion].

Ms. Dalton described the event.

MOTION (by Mr. Klimovitch, seconded by Mr. Arevalo): The Mission Hills Neighborhood Council will participate in the Dec. 7, 2013 CD7/Pacoima Christmas Parade. The Parade theme is “Embracing our Community” starting at 9am.

MOTION PASSED unanimously by a hand vote..

17. **Motion** [see the below Motion].

FUNDING MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council allocates \$191.00 from budget line item 35 Outreach Events for a trailer rental and decorations to adorn the MHNC Float “Embracing our Community” to be used at the Dec. 7, 2013 CD7/Pacoima Christmas Parade.

DISCUSSION: It was said that a trailer is less expensive than other rentals.

FUNDING MOTION PASSED unanimously by a roll call vote of the ten eligible voters present with all ten in favor (“Yes” or “Aye”) (Arevalo, Dalton, Flores, Forry, Ghassedi, Johnson, Klimovitch, Martinez, Samuelson and Scott).

18. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the following statement: “The Department of Neighborhood Empowerment is to be permanently placed in charge of administering elections for Neighborhood Councils.”

MOTION PASSED by a hand vote with nine in favor; Mr. Johnson opposed.

19. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Mr. Arevalo): The Mission Hills Neighborhood Council supports the following statement: “Neighborhood Council Board Members be required to complete Ethics, Financial Policy, Sexual Harassment, and ADA Compliance training, and that the Department offer classes including, but not limited to leadership, City government basics, parliamentary procedures, land use, and candidate training.”

DISCUSSION: Mr. Klimovitch explained the need. Mr. Forry was opposed to more Board Member training.

Board Member Craig Forry left at this time.

Mr. Zaragoza noted that all City employees must take this training. Mr. Klimovitch explained that DONE offers in-person and Internet-based training. Mr. Scott was opposed to Board Members having to take this training.

MOTION FAILED by a hand vote with two in favor; seven opposed

Board Member John Samuelson left at this time.

20. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the following statement: “There be a Citywide standard period of time from date of seating, not to exceed 90 days, that a Board member will have to pass the required training, and that this be enforced by the Neighborhood Council Bylaws, which shall prohibit voting on any matter coming before the Neighborhood Council Board. Inability of any Board Member(s) to vote for failure to timely complete training will not affect quorum.”

DISCUSSION: Mr. Klimovitch explained that BONC [the L.A. Board of Neighborhood Commissioners] wants the City standard “not to exceed 90 days.”

MOTION PASSED by a hand vote with seven in favor; Mr. Flores opposed.

[There was no Agenda Item #21.]

22. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Mr. Scott): The Mission Hills Neighborhood Council supports the following statement: “An Early Notification System be established by each City department, commission, and the City Council, and its Committees to provide Neighborhood Councils with a minimum of 60 days notice of any proposed action. For any proposed ballot measure or ordinance Neighborhood Councils must receive at least 60 days notice.”

DISCUSSION: Mr. Klimovitch explained the need.

MOTION PASSED unanimously by a hand vote with eight in favor.

23. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the following statement: “Neighborhood Councils should have the right to open Council files. No Neighborhood Council Board Member shall be required to file a financial disclosure form for a Neighborhood Council to open a Council file. There shall be no limit on the number of Council files that a Neighborhood Council may open each year.”

DISCUSSION: Mr. Klimovitch explained the Motion.

MOTION FAILED by a hand vote with four in favor; two opposed; two abstained.

24. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the following statement: “The Board of Neighborhood Commissioners, with the aid and advice of Citywide Neighborhood Councils, will adopt policies establishing best practices for monitoring the delivery of City services.”

DISCUSSION: Mr. Klimovitch explained the Motion.

MOTION PASSED unanimously by a hand vote with eight in favor.

25. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Mr. Scott): The Mission Hills Neighborhood Council supports the following statement: “City agendas should once again include the full text of the brief Community Impact Statement (CIS) from each NC submitting one, with links to any background materials that were provided as support. Any time a CIS is, for whatever reason removed from a subsequent agenda, the City Clerk will send a notice to the Neighborhood Council.”

DISCUSSION: Mr. Klimovitch explained the need.

MOTION PASSED unanimously by a hand vote with eight in favor.

26. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the following statement: “Official Neighborhood Council or Neighborhood Council Alliance representatives addressing the City Council, its Committees, City commissions, and Boards be granted up to 5 Minutes of presentation time separate from general public comment, to present the official view of the Neighborhood Council Board or Alliance. Neighborhood Councils should receive priority as City entities and be called for comment before general public comment.”

DISCUSSION: Mr. Klimovitch explained the need.

MOTION PASSED unanimously by a hand vote with eight in favor.

27. Motion [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the following statements: a. “Unexpended Neighborhood Council funds should be kept in the Neighborhood Council system, received and administered by the Department of Neighborhood Empowerment”; b. “Neighborhood Councils should be allowed to provide funds to City departments provided that the equipment benefits Stakeholders, that in addition to the initial requestor there is documentation of the need from a higher level of the department, and that the transfer is accompanied by an MOU, agreement, or a form similar to a neighborhood purposes grant”; and c. “Overriding principle should be that in the absence of conflicts of interests, the Department of Neighborhood Empowerment should be empowered to seek and receive funds appropriate to their mission and support their operations.”

DISCUSSION: Mr. Klimovitch explained the need.

MOTION PASSED unanimously by a hand vote with eight in favor.

28. Housekeeping/Council Business

Mr. Klimovitch explained the above.

29. General Public Comments

There were no public comments at this time.

30. Adjournment

[This Agenda Item was addressed after Item #9.]

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): to **ADJOURN** the Meeting.

MOTION PASSED by a voice vote.

The Meeting was **ADJOURNED** at 9:41 p.m.

Minutes written by DL.