

**MISSION HILLS
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**
PRESIDENT: Brad Klimovitch
VICE-PRESIDENT: open
TREASURER: Jesse Martinez
SECRETARY: Richard Flores



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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Minutes of the
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING
Monday, October 7, 2013**

at the LAPD Mission Area Police Station, Timothy M. Falco Community Room
11121 Sepulveda Boulevard, Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (“”) at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

1. Call to Order/Introductions

President Brad Klimovitch introduced himself and called the Meeting to order at 6:47 p.m.

2. Pledge of Allegiance

Board Member John Samuelson led the Pledge of Allegiance.

3. Roll Call

Roll Call was taken by the Assistant Secretary. Seven of the eight Board Members were present at the beginning of the Meeting: Debra Dalton, Raymond Garcia, Jerrilyn Hayashi, Brad Klimovitch, Jesse Martinez, John Samuelson and Clint Scott. Board Member absent: Craig Forry (excused). The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes. Eight of the 14 Board Seats were filled. Six Board Seats (including At Large [formerly Business Property], Homeowner, Organizational, Renter and Youth) were vacant. Also attending: 20 Stakeholders and Guests.

4. Approval of Minutes.

MOTION (by Mr. Klimovitch, seconded by Mr. Garcia): The Mission Hills Neighborhood Council approves the Minutes of its September 9, 2013 Board of Governors Meeting as written.

MOTION PASSED by a hand vote; Ms. Hayashi abstained.

5. Reports/announcements from Public Officials, Community Representatives.

There were no reports or announcements at this time.

6. Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.

Mr. Klimovitch indicated that Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; office 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), was unable to attend and there was no report.

7. Executive Officer Report(s).

Mr. Klimovitch reported that the Mission Hills area was not selected by a UCLA Professor for a demographic study.

8. Briefing on Committee activities.

[This Agenda Item was addressed after Item #23.]

Outreach: Copies of fliers for the “2013 Veterans’ Holiday Celebration . . . Sunday, December 8” and “Honoring Women Veterans – Active Military Luncheon” October 26th were distributed and Mr. Arevalo announced both events. Mr. Klimovitch announced the Oct. 9, 2013 Walk to School Day. The October 5th Valley Disaster Preparedness Day was a “great event.” The next VANC (Valley Alliance of Neighborhood Councils) Meeting will be October 10th. Kay Deitch, Parent Coordinator, North Valley Military Institute student, said the NVMI “is going to honor military veterans in our community” and cadets will be graduated.

Public Safety: Betty Ley

Mr. Klimovitch reported for Ms. Ley that burglaries are still happening along Sepulveda Blvd. and to, as the Police say, “Lock It, Hide It, Keep It.” Some thieves are riding bicycles; if they’re riding by cars, they may be looking for unlocked doors. Mr. Klimovitch encouraged using the “MyLA311” mobile phone application to report suspicious activity. Mr. Samuelson reminded to “look both ways when you get out of the car” and “hold your children’s hands” because of hit-and-run vehicle drivers. He also encouraged awareness of homeless people, helping them and advising the Police of suspicious activity. Stakeholder Diane thanked Mr. Martinez for helping with the LAPD Mission Division Officer Appreciation Day.

Zoning and Land Use: Craig Forry

Mr. Garcia reported for Mr. Forry that the DWP is doing an environmental study of the Pacoima Dam Spreading grounds; he will report when more information is available.

9. Briefing on Budget & Finance and other operational/administrative matters.

Treasurer: Mr. Martinez reported that Officer Appreciation Day items were purchased. He suggested using a laptop computer to project Treasurer’s Report documents onto a wall instead of printing paper copies for Stakeholders. Mr. Canas suggested maintaining a Public Records Book into which one copy of each document could be placed for Stakeholders.

FUNDING MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves its October 7, 2013 Treasurer's Report as presented.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor ("Yes" or "Aye") (Dalton, Garcia, Hayashi, Klimovitch, Martinez and Samuelson).

Old Business

There was no old business at this time.

New Business

10. Certificates of Appreciation for Outstanding Community Contributions for Hamer Toyota, State Assembly District 39 and Johnny Johnson.

[*This Agenda Item was addressed after Item #19.*] Mr. Klimovitch indicated that Mr. Johnson's Certificate will be brought to him. No Assembly District 39 representative was able to attend. Mr. Klimovitch presented a Certificate of Appreciation to Dave Gilman, General Manager, Hamer Toyota.

11. Presentation by Sheri Williams from the Non-Profit Organization Animal T.A.I.L. working in collaboration with Best Friends Animal Society. This wonderful program provides Veterans suffering from P.T.S.D. or T.B.I. Through this program vets work with Sheri or another trainer to turn their dog into a therapy or service dog. Ms. Williams described starting Animal T.A.I.L. (To Assist In Living) and how the free program works with veterans of any age through different Veterans Administration facilities. She said "it's just begun"; they're "still getting funding." Veterans suffering from Post-Traumatic Stress Disorder (PTSD) or Traumatic Brain Injury (TBI) who are referred by a Doctor are paired with therapy or a service dog. They must attend a one-year training program, including six to seven months with a dog. Animal T.A.I.L. also works with the Best Friends Animal Society.

12. Introduction of Stakeholder Mooshi Ghassedi for possible MHNC Board Member appointment.

[*This Agenda Item was addressed after Item #6.*] Ms. Ghassedi, who works in Mission Hills, introduced herself and spoke of her interest in serving the community.

13. Motion for consideration [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Mooshi Ghassedi as an Outreach Committee Member.

MOTION PASSED unanimously by a hand vote. Ms. Ghassedi was Seated with the Board.

14. **Introduction** of Stakeholder Richard Flores for possible MHNC Board Member appointment
Mr. Flores, introduced himself, gave his background and spoke of his interest in serving the community.

15. **Motion for consideration** [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Richard Flores as MHNC Secretary.

MOTION PASSED unanimously by a hand vote. Mr. Flores was Seated with the Board.

16. **Introduction** of Stakeholder Alex Funes for possible MHNC Board Member appointment as a Youth Board Member.
Mr. Funes, a resident and North Valley Military Institute student, introduced himself. Ms. Deitch, Parent Coordinator, verified that Mr. Funes is a good student.

17. **Motion for consideration** [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Mr. Scott): The Mission Hills Neighborhood Council appoints Alex Funes for MHNC Youth Board Member.

MOTION PASSED unanimously by a hand vote. Mr. Funes was Seated with the Board.

18. **Introduction** of Stakeholder Jose Arevalo for possible MHNC Board Member appointment.
Mr. Arevalo introduced himself and described his community service helping military veterans.

19. **Motion for consideration** [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council appoints Jose Arevalo as Outreach Committee Member.

MOTION PASSED unanimously by a hand vote. Mr. Arevalo was Seated with the Board.

Melvin Canas, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; Melvin.Canas@LACity.org; www.EmpowerLA.org), introduced himself and led the four new Board Members in reading aloud the MHNC Oath of Office, after which the new Board Members signed their Oaths. Mr. Canas offered help, especially to new Board Members.

Board Member Clint Scott had to leave at this time.

Mr. Klimovitch explained that two of the 14 Board Seats are still vacant [Homeowner and At Large (formerly Business Property)].

20. Motion for consideration [see the Item #21 Motion].

[This Agenda Item was addressed after Item #11.] Mr. Klimovitch announced the October 26th Neighborhood Councils Budget Day at City Hall. Contact NC Budget Advocate Co-Chairs Jay Handal and Marcello Robinson at BudgetAdvocates@EmpowerLA.org for information.

21. Motion for consideration [see the below Motion].

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Jose Arevalo as one of the MHNC Budget Representatives for the Oct. 26, 2013 Neighborhood Councils Budget Day.

MOTION PASSED unanimously by a hand vote.

22. Request for one additional MHNC Board Member or Stakeholder to attend and represent the MHNC at the Oct. 26, 2013 Neighborhood Council Budget Day. Mr. Canas explained that at Budget Day the NC Budget Representatives elect the 14 Citywide Budget Advocates, who have many responsibilities. The two Representatives for each Neighborhood Council “are a link” between the NCs and the Budget Advocates.

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Richard Flores as one of the MHNC Budget Representatives for the Oct. 26, 2013 Neighborhood Councils Budget Day.

MOTION PASSED unanimously by a hand vote.

23. Motion for consideration [see the below Motion].

Former Stakeholder and military veteran Ben Navara, Jr. asked the MHNC to “reallocate” his funding request from event parking enforcement to insurance. Mr. Canas cautioned that this may not be fundable; he encouraged having a secondary funding purpose.

[This Agenda Item was continued after Item #25.]

Mr. Navara requested that the funding be used to purchase t-shirts and American flags.

FUNDING MOTION (by Mr. Klimovitch, seconded by Mr. Garcia): The Mission Hills Neighborhood Council allocates \$500.00 from Budget Line Item 36 TBA to CD7 for the Nov. 11, 2013 Veterans Day Parade to purchase t-shirts and American flags.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Dalton, Garcia, Hayashi, Klimovitch, Martinez and Samuelson).

24. Request for MHNC Board Members and Stakeholders to facilitate an Outreach table at the Nov.11, 2013 Veterans Day Parade.
Ms. Ghassedi, Mr. Klimovitch and Mr. Samuelson volunteered.

25. Motion [see the below Motion].

FUNDING MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council will hold a Mission Hills Youth Outreach Event on Sat. Nov. 30, 2013 at the Mission Hills Bowl Budget \$1,250.00 MHNC members and stakeholders needed to help supervise and outreach for this event.

DISCUSSION: Mr. Klimovitch indicated that he discussed this with the Bowl Manager. Funding would be to rent the Bowl and provide bowling shoes. Mr. Arevalo, Ms. Dalton, Mr. Flores, Mr. Funes, Ms. Hayashi, Mr. Klimovitch and Mr. Martinez volunteered. Mr. Canas reminded that only Board Members who have completed the DONE Ethics Training and also the Funding Training can vote on funding Motions.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Dalton, Garcia, Hayashi, Klimovitch, Martinez and Samuelson).

26. Housekeeping/Council Business

There was no additional business at this time.

27. General Public Comments

There were no public comments at this time.

28. Adjournment

[This Agenda Item was addressed after Item #9.]

MOTION (by Mr. Klimovitch, seconded by Ms. Dalton): to **ADJOURN** the Meeting.

MOTION PASSED without objection.

The Meeting was **ADJOURNED** at 9:06 p.m.

Minutes written by DL.