

**MISSION HILLS  
NEIGHBORHOOD COUNCIL  
EXECUTIVE OFFICERS**  
PRESIDENT: Brad Klimovitch  
VICE-PRESIDENT: open  
TREASURER: Jesse Martinez  
SECRETARY: open



**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
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Minutes of the  
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)  
GENERAL BOARD MEETING**  
**Monday, July 1, 2013**

at the LAPD Mission Area Police Station, Timothy M. Falco Community Room  
11121 Sepulveda Boulevard, Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (“”) at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

**1. Call to Order/Introductions**

President Brad Klimovitch called the Meeting to order at 7:02 p.m.

**2. Pledge of Allegiance** -- Mr. Samuelson led the Pledge of Allegiance.

**3. Roll Call**

Roll Call was taken by the Assistant Secretary. Nine of the 14 Board Seats were filled. Five Board Seats (Homeowner, Renter, Organizational, Business Property and Youth) were vacant. Seven of the nine Board Members were present at the beginning of the Meeting: Debra Dalton, Craig Forry, Raymond Garcia, Jerrilyn Hayashi, Brad Klimovitch, Jesse Martinez and John Samuelson. Board Members absent: Roberto Martin and Clint Scott (both excused). The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes. Also attending: 13 Stakeholders and Guests.

**4. Approval of Minutes** for BOG/Stakeholders May 6, 2013, May 29, 2013, June 3, 2013 and June 12, 2013 Meetings.

[*This Agenda Item was addressed after Item #5.*] Mr. Klimovitch announced that “we’re going to have a rolling quorum in the future.” He described Board Seat qualifications of living, working or owning a business in Mission Hills.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its May 6, 2013 Board of Governors Meeting as written.

**MOTION PASSED** unanimously by a hand vote of all seven Board Members present.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its May 29, 2013 Special Board of Governors Meeting as written.

**MOTION PASSED** unanimously by a hand vote of all seven Board Members present.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its June 3, 2013 Board of Governors Meeting as written.

**MOTION PASSED** unanimously by a hand vote of all seven Board Members present.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its June 12, 2013 Budget & Finance Committee Meeting as written.

**DISCUSSION:** Mr. Klimovitch explained possible allocations and that the MHNC annual Budget is still \$37,000. He encouraged submitting community project ideas.

**MOTION PASSED** unanimously by a hand vote of all seven Board Members present.

**5. Reports/announcements from Public Officials, Community Representatives.**

[*This Agenda Item was addressed after Item #3.*] Mr. Klimovitch welcomed new L.A. City District Seven Councilman Felipe Fuentes (818-756-8409; 818-485-0600; 213-847-7777; Felipe.Fuentes@LACity.org; <http://council.lacity.org/Directory/CouncilDistrict7/index.htm>). [Richard Alarcon was termed out.] The Councilman said his Offices soon will be available to provide services. His staff includes Deputies Yolanda Fuentes and Ruben Zaragosa, and Caseworkers. He is “looking for two Caseworkers . . . Council District Seven is now the most equestrian District in the City of L.A. 30% of the District is equestrian.” He described previous underutilization and future plans for the CD7 Pacoima Office. Mr. Martinez was concerned that there is “no kid-friendly park in Mission Hills” and would like to “update Devonwood Park”; Councilman Fuentes “would like to work with” people on park issues.

**6. Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.**

[*This Agenda Item was addressed after Item #4.*] Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; office 818-838-9843; 31524@LAPD.LACity.org; [http://www.LAPDonline.org/Mission\\_Community\\_Police\\_Station](http://www.LAPDonline.org/Mission_Community_Police_Station)), was unable to attend and there was no report.

**7. Executive Officer Report(s).**

Mr. Klimovitch explained that Mr. Martin was unable to attend; there will be a Treasurer’s report next month.

**8. Briefing on Committee activities.**

Outreach: Movies in the Park report

Mr. Klimovitch reported the Movie in the Park was very successful.

Public Safety: Betty Ley

Ms. Ley was not present and there was no report.

Zoning and Land Use: Craig Forry

Mr. Forry said that there was no report.

Beautification and Cultural Affairs: Jesse Martinez

Mr. Martinez reported that the "My311" smart phone app is "very efficient" for reporting needs for City services; you can "take a picture and request a service ticket; it's very fast." Mr. Klimovitch reported that the Mission Hills sign/monument "will be . . . at the corner of Brand and Sepulveda"; funding is pending and it may be installed "within four to five months . . . we're still looking for a . . . community partner."

**9. Briefing on Budget & Finance and other operational/administrative matters.**

Certificate of Appreciation for Roberto Martin, outgoing MHNC Treasurer.

Mr. Klimovitch announced that Mr. Martin resigned as Treasurer due to other responsibilities. Mr. Martin was unable to attend; the Certificate presentation was postponed.

**Old Business:** Presentation by: Cecilia Prem (Intern) from Cal State Northridge and The Transit Coalition Government and Community Affairs Dept. on the Metropolitan Transit District's need to take action in extending the 741 Line.

"Metro Rapid 741 Extension Proposition" and "Executive Summary" handouts were distributed. Bart Reed, Transit Coalition Executive Director (818-362-7997; Bart.Reed@TheTransitCoalition.us; www.TransitCoalition.org), introduced CSUN Urban Planning students Manual Araujo, Cecelia Prem and Joseph Boswell. Mr. Araujo explained that their "focus is to tackle any community transit issues." Mr. Boswell described Metro Rapid 741 bus line operations and possible improvements that would benefit Mission Hills and other areas. Ms. Prem described increasing Neighborhood Councils support for their work.

**10. Motion** [see the below Motion].

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council supports the extension of the MTD 741 bus line and will provide a letter of support to the Metropolitan Transit District.

**DISCUSSION:** Mr. Klimovitch volunteered to write the letter.

**MOTION PASSED** unanimously by a hand vote of all seven Board Members present.

**New Business**

**11. Presentation and Action** [see the below Motion].

Mr. Klimovitch noted that Mr. Martinez volunteered to be the MHNC Treasurer and that all Board Members must complete by September 1<sup>st</sup> DONE (L.A. Dept. of Neighborhood Empowerment)'s financial training [see <http://empowerla.org/funding-hot-links>].

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Board Member Jesse Martinez as the MHNC Treasurer.

**FUNDING MOTION PASSED** unanimously by a hand vote of all seven Board Members present.

- 12. Presentation** by Sarah Armstrong, Legal Liaison for The Greater Los Angeles Collective Alliance, on the implementation of the recently passed LA City Ballot Measure Proposition D.

Mr. Klimovitch relayed that Ms. Armstrong could not attend but “would like to partner with the community.” He declared this Item TABLED until the next [August 5<sup>th</sup>] Board of Governors Meeting and that no one will be allowed to “attack” Ms. Armstrong.

- 13. Motion** [see the below Motion].

Ms. Hayashi explained that “it’s a necessary item.”

**FUNDING MOTION** (by Ms. Hayashi, seconded by Mr. Garcia): The Mission Hills Neighborhood Council allocates funding not to exceed \$35 from its Office Supplies Budget category to purchase a clock for its meetings.

**FUNDING MOTION PASSED** by a hand vote with four in favor; one opposed.

Mr. Klimovitch reminded that MHNC funding is temporarily “frozen” until new Treasurer Mr. Martinez completes the DONE financial and Treasurer training.

- 14. Housekeeping/Council Business**

Mr. Klimovitch encouraged submitting Items to be Agendized to him [BKlimovitch@mhnconline.org] by 10 days before Board of Governors Meetings.

- 15. General Public Comments**

Mr. Martinez described recent and future Sepulveda Blvd. median maintenance. Ms. Hayashi encouraged contacting City Council District Seven [818-756-8409; <http://council.lacity.org/Directory/CouncilDistrict7/index.htm>] for services such as median maintenance and street cleaning.

- 16. Adjournment**

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): to **ADJOURN** the Meeting.

**MOTION PASSED** unanimously by a hand vote with seven in favor.

The Meeting was **ADJOURNED** at 8:11 p.m.

Minutes written by DL.