

**MISSION HILLS  
NEIGHBORHOOD COUNCIL  
EXECUTIVE OFFICERS**  
PRESIDENT: Brad Klimovitch  
VICE-PRESIDENT: open  
TREASURER: Roberto Martin  
SECRETARY: open



**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
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Minutes of the  
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)  
SPECIAL BOARD MEETING**  
**Wednesday, May 29, 2013**  
at the Best Friends Animal Society, Community Room  
15321 Brand Blvd., Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (") at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

**1. Call to Order/Introductions**

President Brad Klimovitch introduced himself and called the Meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

Mr. Samuelson led the Pledge of Allegiance.

**3. Roll Call**

Roll Call was taken by the Assistant Secretary. Board Members in attendance at the Roll Call were: Debra Dalton, Raymond Garcia, Jerrilyn Hayashi, Brad Klimovitch, Roberto Martin, Jesse Martinez, John Samuelson and Clint Scott. Craig Forry arrived later. No Board Members were absent. Five Board Seats (Homeowner, Renter, Organizational, Business Property and Youth) were vacant. Also attending: four Stakeholders and Guests. Eight of the nine Board Members were present at the beginning of the Meeting. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes.

**4. Executive Officer Report(s).**

Mr. Klimovitch explained the Meeting's purpose: to meet the DONE [L.A. Dept. of Neighborhood Empowerment] deadline for Bylaws revisions and to plan the June 29<sup>th</sup> Movies in the Park event.

**5. Briefing on Budget & Finance.**

Treasurer: Mr. Martin distributed copies of the monthly USBank Purchase Card statements from 4-22-13 and 5-21-13. He described recent allocations and the amount of available funding.

*Board Member Craig Forry arrived at this time.*

There was discussion about allocations and expenditures for various MHNC events and other items, including Board Members' t-shirts to be ordered.

**Old Business**

There was no old business at this time.

**New Business**

**6. Report and discussion** on the June 29, 2013 "Movies in the Park" event.

Mr. Klimovitch reported that Bishop Alemany High School can host the event that would start around dusk. He chose six possible family-oriented movies from which the Board could choose one to show: "Wall-E," "Finding Nemo," "Cars 2," "The Jetsons," "Tigger" and "The Lion King." *[This Agenda Item was continued after Item #9.]* Board Members informally voted to choose the movie "Cars 2" at "Movies in the Park" on June 29<sup>th</sup>.

**7. Show of support and participation** at the June 29 "Movies in the Park" event.

Volunteers are needed. Ms. Dalton, Mr. Garcia, Ms. Hayashi, Mr. Klimovitch, Mr. Martin, Mr. Martinez, Mr. Samuelson, Mr. Forry and Stakeholder Donna Antrum volunteered to help. Mr. Samuelson suggested buying two or three more MHNC banners. Mr. Klimovitch said the event will be outreached on the MHNC website [www.MHNCOnline.org] and fliers will be distributed; he will contact schools. There was discussion of how to design the flier.

*[There was no Item #8.]*

**9. Head count** on MHNC members that will commit to a firm time and date to review and approve the July 2013 through June 2014 fiscal year budget.

*[This Agenda Item was addressed before the informal vote during Item #6.]* It was agreed to have a Special Board Meeting on either June 5<sup>th</sup> or June 12<sup>th</sup>.

**10. Motion** for consideration to amend current standing Bylaws with information to be presented, reviewed and voted on at this Meeting for submission to the Department of Neighborhood Empowerment before May 30, 2013.

*[This Agenda Item was addressed after Item #6.]* Mr. Klimovitch distributed copies of the MHNC Bylaws approved by the MHNC in June 2011, "MHNC Bylaws notes: May 20, 2013," "MHNC Bylaws amendments for 2013" and "Proposed modifications/additions to the MHNC bylaws submitted by Debbie Dalton." He noted that the MHNC has 14 Board Seats [five are now vacant: Homeowner, Renter, Organizational, Business Property and Youth]. He explained possible Bylaws revisions and presented revision requests from Stakeholders.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council will keep the number of its Board Seats at 14; eliminate the “Business Property” Seat; decrease the number of “Renter” Seats from two (2) to one (1); and increase the number of At-Large Seats from three (3) to five (5). The following Board Seat categories and quantities of Seats will remain the same: Homeowner (4); Business Owner (2); Organizational (1); and Youth (1).

**DISCUSSION:** The need for and merits of the Motion were discussed.

**MOTION PASSED** by a hand vote with eight in favor; Mr. Scott opposed.

Ms. Dalton will suggest more Bylaws revisions at a future meeting. Mr. Klimovitch relayed Bylaws revision requests by Stakeholders that are in the below Motions. Currently, the President sets the Agenda with input from other Board Members and Stakeholders.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Hayashi): The Mission Hills Neighborhood Council amends its Bylaws “Article II Purpose” to add that “Agenda items will be determined from Stakeholder input except for administrative business.”

**DISCUSSION:** The Board agreed that, in practice, this is already done.

**MOTION FAILED** by a hand vote with one in favor.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council amends its Bylaws “Article V. Section 7 Absences” from “Any Board Member who misses three (3) regularly scheduled consecutive Neighborhood Council Governing Board Meetings . . . will be automatically removed from the Board” to “Any Board Member who has three (3) unexcused absences of regularly scheduled Neighborhood Council Governing Board Meetings . . . will be automatically removed from the Board. An absence shall be considered excused if the absent Board Member provides notification of the absence to the President or another Member of the Executive Board.”

**DISCUSSION:** There was discussion of the preferred wording and including in the Bylaws a way for Board Members’ absences to be excused.

**MOTION PASSED** by a hand vote with six in favor; two abstained.

**AMENDED MOTION** (by Ms. Hayashi, seconded by Mr. Scott, accepted by Mr. Klimovitch and Ms. Dalton): The Mission Hills Neighborhood Council amends its Bylaws “Article V. Section 7 Absences” from “An absence shall be considered excused if the absent Board Member provides notification of the absence to the President or another Member of the Executive Board” to “An absence shall be considered excused if the absent Board Member provides notification of the absence to any Board Member.”

**AMENDED MOTION PASSED** by a hand vote with five in favor.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council amends its Bylaws "Article V. Section 9: 1. Petition by Stakeholders" from "A Board member may be removed from office by the submission of a written petition to the Secretary, which includes: . . . iii) the valid signatures of 200 Stakeholders" to "A Board Member may be removed from office by the submission of a written petition to the Secretary, which includes: . . . iii) the valid signatures of 50 Stakeholders."

**DISCUSSION:** There was discussion of the merits of the Motion.

**MOTION FAILED** by a hand vote with two in favor.

*Board Members Craig Forry and Clint Scott had to leave at this time.*

**MOTION** (by Ms. Hayashi): The Mission Hills Neighborhood Council amends its Bylaws "Article VII. Section 3. b. Committee Structure" to add at the end the phrase "A quorum shall be considered to be three (3) Committee Members."

**DISCUSSION:** There was discussion about whether the Motion was needed.

**MOTION FAILED** for lack of a second.

**MOTION** (by Mr. Klimovitch, seconded by Mr. Garcia): The Mission Hills Neighborhood Council amends its Bylaws "Article V. Section 2: Quorum" from "The quorum shall be *seven (7) members of the Board. No floating quorums are allowed*" to "The quorum shall be *a majority of the Board Members in attendance.*"

**DISCUSSION:** Mr. Klimovitch explained that many times MHNC business has been unable to be performed due to Board Members leaving meetings, thus resulting in the quorum to vote not being met.

**MOTION PASSED** by a hand vote with five in favor; Ms. Hayashi and Mr. Samuelson opposed.

*Board Member Jerrilyn Hayashi had to leave at this time, making six Board Members present, one short of the MHNC quorum of seven.*

#### **11. Housekeeping/Council Business**

There was no more business at this time.

#### **12. General Public Comments**

There was discussion of Movies in the Park event outreach.

#### **13. Adjournment**

The Meeting was **ADJOURNED** at 7:44 p.m.

Minutes written by DL.