

**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
EXECUTIVE OFFICERS  
PRESIDENT: Brad Klimovitch  
VICE-PRESIDENT: open  
TREASURER: Roberto Martin  
SECRETARY: open



**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
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Minutes of the  
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)**  
**GENERAL BOARD MEETING**  
**Monday, May 6, 2013**  
at the Best Friends Animal Society, Community Room  
15321 Brand Blvd., Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (") at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

**1. Call to Order/Introductions**

President Brad Klimovitch introduced himself and called the Meeting to order at 6:52 p.m.

**2. Pledge of Allegiance**

Mr. Samuelson led the Pledge of Allegiance.

**3. Roll Call**

Roll Call was taken by the Assistant Secretary. Board Members in attendance at the Roll Call were: Craig Forry, Raymond Garcia, Brad Klimovitch, Roberto Martin, Jesse Martinez, John Samuelson and Clint Scott. Board Members absent: Debra Dalton (excused) and Jerrilyn Hayashi (unexcused). Five Board Seats (Homeowner, Renter, Organizational, Business Property and Youth) were vacant. Also attending: 22 Stakeholders and Guests. Seven of the nine Board Members were present at the beginning of the Meeting. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes.

**4. Approval of Minutes for BOG/Stakeholders meeting April 1, 2013 & April 13, 2013 Special meeting & April 13 Budget & Finance Committee (President).**

**MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council approves the Minutes of its April 1, 2013 Board of Governors Meeting as written.

**MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

**MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council approves the Minutes of its April 13, 2013 Special Board of Governors Meeting as written.

**MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

**MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council approves the Minutes of its April 13, 2013 Budget & Finance Committee Meeting as written.

**MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

**5. Reports/announcements from Public Officials, Community Representatives, Board Members.**

There were no reports or announcements at this time.

**6. Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.**

Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; office 818-838-9843; 31524@LAPD.LACity.org; [http://www.LAPDonline.org/Mission\\_Community\\_Police\\_Station](http://www.LAPDonline.org/Mission_Community_Police_Station)), distributed copies of the latest crime report and reported that there is a “hot spot . . . along the Sepulveda corridor” between Lassen and Devonshire. Crime is “up 4%” from last year, though there was a two percent decrease of late. “The majority of crimes in Mission Hills are in apartment complexes . . . people are going through the alleys . . . breaking into the parked vehicles . . . Crimes that could be prevented” are occurring, especially thorough unlocked vehicle and home doors. He reminded not to leave any valuables in vehicles and “minimize what you’re carrying.” If a stranger knocks, do not open the door but “make your presence known . . . Always be cognizant of your property.” He encouraged calling if you see “suspicious activity.” You can e-mail, text or call and send photos. He estimated that there are five to seven transients regularly staying and at least four marijuana dispensaries in Mission Hills. Officer Ruiz reminded of the May 18<sup>th</sup> Mission Station Open House.

**7. Executive Officer Report(s).**

Mr. Klimovitch is “working with Hamer Toyota on an ‘Adopt-a-Median’ program.” City Council District Seven will help fund a Mission Hills monument/sign; ground may be broken later this year.

**8. Briefing on Committee activities.**

Outreach: Brad Klimovitch/Debra Dalton

Mr. Klimovitch reported that the April 27th Senior Outreach Luncheon at the Bermuda Mobile Home Park was attended by more than 80 people, “more than twice” the previous attendance. Buon Gusto Ristorante provided the food and other local vendors also provided services. Mr. Scott, Mr. Garcia and Ms. Dalton especially helped organize the event; Mr. Martinez, Mr. Klimovitch and Mr. Martin also helped. Ms. Dalton will post photos on the MHNC website [www.MHNOnline.org]. The next MHNC Board Meeting will be here on June 3<sup>rd</sup>.

Public Safety: Debra Dalton

Mr. Samuelson reported that there is trash in an alley near Devonshire and Sepulveda; he asked and Jose Sandoval, Pacoima Office Director for L.A. City District Seven Councilman Richard Alarcon (818-485-0600; Jose.Sandoval@LACity.org; <http://CD7.LACity.org>), agreed to get it cleaned. Stakeholder Betty Ley reminded to call 3-1-1 for bulky items pickup.

Zoning and Land Use: Craig Forry

Mr. Forry indicated that there was no report.

Beautification and Cultural Affairs: Jesse Martinez

Mr. Martinez reported that the April 20th Earth Day cleanup event on Devonshire St. by the Neighborhood Watch was successful. Mr. Klimovitch added that City “furniture funds” will be available for community projects starting at the [July 1<sup>st</sup>] beginning of the Fiscal Year. He encouraged beautification and public safety project idea submissions to the Board.

**9. Briefing on Budget & Finance: Roberto Martin**

Treasurer: Mr. Martin distributed and reviewed copies of the “MHNC 2012-2013 Profit & Loss Detail July 1, 2012 through April 29, 2013,” the “[MHNC] Budget for Fiscal Year July 2012-June 2013 [as of] April” 2013 and the monthly USBank Purchase Card statement from 3-21-13. A March 4<sup>th</sup> funding allocation to Von’s was added to the “Purchase Card Quarterly Reconciliation Form” for the Fiscal Year 2012-2013 third quarter (January-March 2013).

**FUNDING MOTION** (by Mr. Martin, seconded by Mr. Martinez): The Mission Hills Neighborhood Council approves its amended “Purchase Card Quarterly Reconciliation Form” for the Fiscal Year 2012-2013 third quarter (January-March 2013).

**FUNDING MOTION PASSED** by a hand vote with six in favor.

Mr. Klimovitch encouraged feedback about vendor services and bids. He noted that less than half was spent for the website budget this year compared to last year. He explained MHNC election and other funding and that the MHNC wants to allocate all \$37,000 in annual funding. Mr. Martinez reminded that the MHNC is also on Facebook and Twitter.

### **Old Business**

There was no old business at this time.

### **New Business**

#### **10. Report and discussion on possible action** [see the below Motion].

Mr. Klimovitch explained the Motion.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Garcia): The Mission Hills Neighborhood Council reallocates \$4,000 in unspent funds from the MHNC Budget line item 46 Zoning & Land Use to the following budget lines for use in the following: Move \$800.00 to line item 39 to cover Movies in the Park expenses. Move \$67.00 to line item 40 to cover cost overrun from Senior Luncheon held on April 27, 2013. Move \$500.00 to line item 55 Community Improvement Projects. Move the remaining balance of \$2633.00 to line item 61 Neighborhood Purpose Grants.

**FUNDING MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

#### **11. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Scott): The Mission Hills Neighborhood Council reallocates \$580.00 of unspent funds from line item 17 Telephone Answering Service to Line item 61 Neighborhood Purpose Grants.

**FUNDING MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

#### **12. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Martin): The Mission Hills Neighborhood Council reallocates \$1000.00 of unspent funds from item 26 Contingency to line item 61 Neighborhood Purpose Grants.

**FUNDING MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

**13. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council reallocates \$665.00 of unspent funds from line item 19 Office Equipment & Supplies to line item 61 Neighborhood Purpose Grants.

**FUNDING MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

**14. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion.

**FUNDING MOTION** (by Mr. Martinez, seconded by Mr. Garcia): The Mission Hills Neighborhood Council reallocates \$637.65 of unspent funds from line 19 Office Equipment & Supplies to line item 29 Board Retreat/Training to purchase nine Polo Style shirts with an MHNC logo at \$65.00 each plus tax. Design sample picture available for review at meeting.

**FUNDING MOTION PASSED** unanimously by a voice vote of all seven Board Members present.

**15. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion and that the MHNC has storage space. Mr. Samuelson said that the City can provide garden and clean up supplies.

**FUNDING MOTION** (by Mr. Martinez, seconded by Mr. Martin): The Mission Hills Neighborhood Council will allocate \$500.00 from line item 55 Community Improvement Projects to purchase garden/clean up tools to include: shovels, rakes, trowels, gloves and weeders. Not to exceed \$500.00 for community beautification projects.

**FUNDING MOTION PASSED** by a hand vote with six in favor.

**16. Presentation and Action**

Dennis Poncher, Founder/Director of the “31-year-old non-profit organization” Because I Love You (818-884-8242; [www.bily.org](http://www.bily.org)), distributed copies of a “Because I Love You: The Parent & Teen Support Group” flier and presented. The all-volunteer staff is “helping parents and youth” in “the San Fernando Valley . . . Over 700,000 parents and youth” have attended in many states and Canada, including many Spanish-speaking participants; all “must be at least 13 [years old] to attend.” It is not a drug treatment program. The “biggest problem on campus is prescription drugs”; students on medications are selling some of them. One pill is “valued at \$10 on campus.” Mr. Klimovitch noted that the MHNC has funded this organization before.

**17. Presentation and Action** [see the below Motion].

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council will allocate \$2000.00 from line 61 Neighborhood Purpose Grants to support the non-profit organization "Because I Love You."

**FUNDING MOTION PASSED** by a hand vote with six in favor; Mr. Forry abstained.

**18. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion and that the funding amount was "approved by the L.A. City Council" and the Neighborhood Councils Budget Advocates. DONE is the L.A. Dept. of Neighborhood Empowerment.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Scott): The Mission Hills Neighborhood Council will allocate any uncommitted funds remaining in the Mission Hills Neighborhood Council account on or before May 30, 2013 and dedicate the balance remaining to \$2500.00 from our annual appropriation account into the DONE administered Congress/Budget Advocacy Account No. 47J220.

**FUNDING MOTION PASSED** by a hand vote with five in favor; Mr. Forry and Mr. Martin abstained.

**19. Presentation and Action** [see the below Motion].

Mr. Klimovitch explained the Motion. Andres Pico Adobe Park will not be available. The movies typically draw 400-500 people.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Garcia): The Mission Hills Neighborhood Council will hold a "Movies in the Park" event at Brand Park Saturday June 29, 2013 from 5pm to 10pm and allocate an additional \$350.00 to LA City Parks & Recreation to secure the Park for the event.

**FUNDING MOTION PASSED** by a hand vote with six in favor; Mr. Forry abstained.

**20. Presentation and Action**

Bruce Evans, CVS Pharmacy representative, presented regarding the "Conditional Use Permit" renewal application of the CVS Pharmacy Drug Store at 9900 Sepulveda Blvd. Mission Hills at the corner of Lassen and Sepulveda Blvd. He said "the only change we're asking for" is a change of operating hours from 8:00 a.m.– 10:00 p.m. to "7:00 a.m. -10:00 p.m. . . . Currently alcohol sales are only 3% of the floor space." Representative Scott Munger said they "will have security cameras . . . no guards."

**21. Presentation and Action** [see the below Motion].

**MOTION** (by Mr. Forry, seconded by Mr. Martinez): The Mission Hills Neighborhood Council supports the renewal of the “Conditional Use Permit” for the CVS Pharmacy Drug Store located at 9900 Sepulveda Blvd. Mission Hills at the corner of Lassen & Sepulveda Blvd.

**DISCUSSION:** Mr. Munger said “we card everybody under 27 years of age” and “extensively train our employees.” Mr. Evans said “CVS typical hours of operation are 7:00 to 10:00”; there will be “no change operationally.” He provided and Mr. Klimovitch read aloud a March 8<sup>th</sup> letter from LAPD Sgt. Adrian Hamilton of the Mission Division Vice Squad which stated that the LAPD “does not oppose” the application.

**FUNDING MOTION PASSED** by a hand vote with six in favor; Mr. Samuelson opposed.

**22. Presentation and Action:** by Samuel Gutierrez, member of “The Transit Coalition’s CSUN Tiger Team” and Cal State Northridge Urban Studies and Planning. Copies of a template letter to Metro and a “Metro Rapid 741 Extension Proposition” were distributed. Samuel Gutierrez, Assistant Project Manager, The Transit Coalition, described the Tiger Team that is “focused on transportation needs in the San Fernando Valley” and conducted a study about improving service. Chatsworth St. “had the most unmet needs.” They’re trying to connect L.A. Mission College in Sylmar with CSUN. They researched possible funding sources “for a pilot program . . . so your taxpayer money is being used effectively . . . At Mission College the buses stop at 7:00 but the train runs until 10:00.” That’s “causing people to drive when they could be using public transportation.”

*Board Member Craig Forry had to leave at this time, making six Board Members present, one short of the MHNC quorum of seven.*

Mr. Gutierrez continued that criteria for establishing new bus lines include “the one that benefits the most people in the community.” Bart Reed, Transit Coalition Executive Director (818-362-7997; Bart.Reed@TheTransitCoalition.us; www.TransitCoalition.org), further described the study and transportation needs. Mr. Klimovitch will re-Agendize this for the Board to further consider in June.

**23. Motion** for consideration by Brad Klimovitch to support the “Board of Neighborhood Commissioners” recommendation to amend the City’s Administrative Code regarding Stakeholder status definition:  
“The Motion currently before the Commission is as follows:  
Resolved, the Board of Neighborhood Commissioners recommends that sections of the City’s Administrative Code which touch upon Neighborhood Council Stakeholders be amended as follows:  
(1) remove the requirement that Neighborhood Councils provide Governing Board

positions for factual basis Stakeholders;  
(2) allow each Neighborhood Council to determine the number, if any, of Governing Board seats that be allocated to factual basis Stakeholders;  
(3) remove the current definition of factual basis Stakeholder; and  
(4) allow each Neighborhood Council to adopt its own definition of factual basis Stakeholder.  
Thanks for all you do and thanks for giving the Commission the benefit of your thoughts on this matter.”

Mr. Klimovitch requested and it was agreed to TABLE this Item.

**24. Housekeeping/Council Business**

There was no more business at this time.

**25. General Public Comments**

A Stakeholder “likes the setup” here for the Meeting.

**26. Adjournment**

**MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): to **ADJOURN** the Meeting.

**MOTION PASSED** without any objections.

The Meeting was **ADJOURNED** at 9:19 p.m.

Minutes written by DL.