

**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
**EXECUTIVE OFFICERS**  
PRESIDENT: Brad Klimovitch  
VICE-PRESIDENT: open  
TREASURER: Roberto Martin  
SECRETARY: open



**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
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Minutes of the  
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)**  
**GENERAL BOARD MEETING**  
**Monday, February 4, 2013**

at the LAPD Mission Area Police Station, Timothy M. Falco Community Room  
11121 Sepulveda Boulevard, Mission Hills, CA 91345

**1. Call to Order/Introductions**

President Brad Klimovitch introduced himself and called the Meeting to order at 6:51 p.m.

**2. Pledge of Allegiance**

Board Member John Samuelson led the Pledge of Allegiance.

**3. Roll Call**

Roll Call was taken by the Minutes Writer. Board Members in attendance at the Roll Call were: Debra Dalton, Craig Forry, Raymond Garcia, Jerrilyn Hayashi, Brad Klimovitch, Roberto Martin, Jesse Martinez, John Samuelson and Clint Scott. Five Board Seats were vacant. Also attending: 24 Stakeholders and Guests.

All nine Board Members were present at the beginning of the Meeting. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes.

**4. Approval of Minutes for BOG/Stakeholders January 7, 2013 meeting.**

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its January 7, 2013 Board of Governors Meeting as written.

**MOTION PASSED** without any objections.

**5. Reports/announcements from Public Officials, Community Representatives, and Board Members.**

Angel Barnuevo, Field Deputy for State 20th District Senator Alex Padilla (818-901-5588; Angel.Barnuevo@sen.ca.gov), distributed copies of a "Fruit Tree Giveaway

Festival” flier and “Fruit Tree Program Application” for the March 9th 10:00 – 2:00 event at Roger Jessup Park, 12467 Osborne St., Pacoima. The Senator is working on legislation for an earthquake early detection system; the estimated cost would be \$80 million, the potential savings much more.

Caesar Huerta, Field Representative, for State 39th District Assemblyman Raul Bocanegra (818-504-3911; Caesar.Huerta@asm.ca.gov), reported that the Assemblyman is partnering with Neighborhood Councils for cleanups (contact Mr. Huerta) and with City Council District Seven on community issues. They can also assist with event flier copies and with the Mission Hills sign/monument funding work. (Mr. Barnuevo also offered funding work assistance.) Mr. Huerta encouraged submitting legislation ideas. Mr. Samuelson requested and Mr. Huerta agreed to submit a request for the Assemblyman to speak to the MHNC.

Jose Sandoval, Pacoima Office Director for L.A. City District Seven Councilman Richard Alarcon (818-485-0600; Jose.Sandoval@LACity.org; <http://CD7.LACity.org>), announced that \$10,000 in discretionary funds are available. They will work with the LAPD regarding illegal vendors at Brand Park.

**6. Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.**

Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; office 818-838-9843; 31524@LAPD.LACity.org; [http://www.lapdonline.org/northeast\\_community\\_police\\_station](http://www.lapdonline.org/northeast_community_police_station)), described recent extra patrols around schools and the challenge to reduce crime, especially with recent and possibly planned inmate releases. Mission Hills crime is down 1.3%. He encouraged calling if you see suspicious activity; you can be anonymous. [If Officer Ruiz is not available and it’s a non-emergency call 1-877-ASK-LAPD. If it’s an emergency call 9-1-1.] There’ve been some home burglaries and car thefts, especially around Lassen Ave. He advised that, if a stranger knocks on your door or you hear strange noises, “make your presence felt” and give some indication that you’re home. Don’t keep personal items or legal documents such as insurance registration or a door opener in your car.

**7. Executive Officer Report(s).**

Mr. Klimovitch encouraged being supportive of Stakeholder Pamela Goldfinger, who has assisted with the MHNC Newsletter and other projects. He described open MHNC Board Seats, including Vice-President, Secretary, and Outreach Committee Chair. Two Newsletters will not have been issued, freeing \$8,000 to be re-allocated from the Budget; input is welcomed on where to re-allocate the funds.

**8. Briefing on Committee activities.**

Outreach: open Chair position

Mr. Klimovitch reported that the Outreach Chair position is open. He described the need and asked for help to organize a Movies in the Park program in June, possibly in Brand Park.

Public Safety: Betty Ley

Ms. Ley presented a Certificate of Appreciation to Ms. Dalton, who Co-Coordinated the latest National Night Out event with the LAPD. Ms. Ley announced a February

12th Battle of the Badges Blood Drive. She encouraged not observing when the Police are investigating a crime in progress; observing could impede the investigation. Ms. Ley encouraged turning on all your home outside lights for better security. She expressed concerns regarding a Board Member.

**Zoning and Land Use: Craig Forry**

Mr. Klimovitch described the cemetery project at Sepulveda Blvd. and Rinaldi St. next to Bishop Alemany High School and 19 homes. He reported that the City Planning Commission supports the project despite MHNC opposition that helped require some project mitigations. He explained that the MHNC cannot file an appeal or take any further action, though individuals can.

**Beautification and Cultural Affairs: Jesse Martinez**

Mr. Martinez distributed copies of a diagram of a proposed Mission Hills sign/monument and a bid letter from Elmiko Signs to do the work for \$19,500. Another company had bid \$50,000. City Council District Seven has committed \$10,000 in funding, so around \$10,000 more funding is needed. The sign/monument's dimensions would be five feet tall, 12 feet wide and two feet in depth. Many Committee Meetings were held that decided two possible sign/monument locations: at the intersection of either Sepulveda and Devonshire or Brand and Sepulveda. The Brand and Sepulveda location has room "to put some landscaping around it." Nearby seniors have volunteered "to help maintain the area." Mr. Klimovitch reminded that Committee Meetings [and other MHNC] information is regularly e-mailed to Stakeholders and posted on the MHNC website [www.MHNCOnline.org] and that the Committee has been working on this for more than a year. The next Committee Meeting will be in late February.

**9. Briefing on Budget & Finance: Roberto Martin.**

Mr. Martin, Treasurer, distributed copies of and reviewed the "MHNC 2012-2013 Profit & Loss Detail July 1 through February 2, 2013"; the "Purchase Card Quarterly Reconciliation Form" for the 2012-2013 Fiscal Year 2<sup>nd</sup> Quarter (October-December 2012); and US Bank Purchase Card statements representing the months of July-December 2012. He reported "no significant expenses this month" and reminded that Purchase Card expenditures need to be approved by the Board. Mr. Klimovitch clarified that the "Credit Card Charge 11/20/2012 Buon Gusto Officer Appre... US Bank VISA 400.00" allocation was for an LAPD Officer Appreciation Day reimbursement to Ms. Ley, not for a Board Meeting.

**FUNDING MOTION** (by Mr. Martin, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves its Fiscal Year 2012-2013 1<sup>st</sup> Quarter (July-September 2012) and 2<sup>nd</sup> Quarter (October-December 2012) US Bank Purchase Card statements, and its 2<sup>nd</sup> Quarter (October-December 2012) Purchase Card Quarterly Reconciliation report as presented.

**FUNDING MOTION PASSED** unanimously by a hand vote of all nine Board Members present.

## **Old Business**

[There was no Item # on the Agenda for this Item.] Mr. Klimovitch explained that the proposed Community Care Facilities Ordinance (CCFO) has previously been considered and is “not to take anything away from disadvantaged people.” Stakeholders expressed support for the January 3, 2013 version of the Ordinance, including Maria Fisk of the Granada Hills South Neighborhood Council, who indicated that around 40 Neighborhood Councils support it. Ms. Fisk described recent proposed revisions she believed would “water down” the proposed Ordinance; it’s “back to a working Committee” of the City Council. She noted that many cities regulate and/or prohibit boarding houses, and said “nuisance abatement should not be used for an illegal use.” Stakeholders described problems with a nearby boarding house. Mr. Sandoval said that Councilman Alarcon “hasn’t taken a position on this.”

**MOTION** (by Mr. Klimovitch, seconded by Mr. Scott): The Mission Hills Neighborhood Council supports the Community Care Facilities Ordinance led and developed by City Councilman Mitch Englander. It will also address the proliferation of unlicensed, illegal nuisance group homes and boarding facilities that have had a huge negative impact on single-family neighborhoods across the City. It would regulate unlicensed facilities operating as businesses in residential areas with up to 50 people crammed into a single home, often without any supervision, programs or security, or adequate kitchen or bathroom facilities. The MHNC will write a letter to City Councilman Richard Alarcon, the City Attorney and Amy Brothers of the City Attorney’s Land Use Division.

**MOTION PASSED** by a hand vote with eight in favor; Ms. Hayashi abstained.

Mr. Klimovitch volunteered to write the letter.

*Board Member Jerrilyn Hayashi left at this time.*

## **New Business**

**10. Motion** [see the below Motion].

Mr. Klimovitch reminded of and described open Board Seats, and that the Bylaws “are rules that we work by.” He noted that each Neighborhood Council has its own Bylaws and encouraged “Stakeholder input,” saying the goal is to finalize Bylaws revisions by May 15<sup>th</sup> for June Board approval. Ms. Ley volunteered to assist.

**MOTION** (by Mr. Klimovitch, seconded by Mr. Martinez): The Mission Hills Neighborhood Council creates an ad hoc Committee to review existing Bylaws for possible changes and amendments. Three standing MHNC Members are needed.

**MOTION PASSED** by a hand vote with seven in favor; Mr. Scott abstained.

**11. Motion** [see the below Motion].

Mr. Klimovitch, Ms. Dalton and Mr. Martinez volunteered.

**MOTION** (by Mr. Klimovitch, seconded by Mr. Forry): The Mission Hills Neighborhood Council appoints three MHNC Members to its ad hoc Bylaws Committee.

**MOTION PASSED** unanimously by a hand vote of all eight Board Members present.

**12. Motion** [see the below Motion].

Mr. Klimovitch explained that the Motions in Item #s 12 and 13 are to “elevate” Mr. Martin.

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council removes Roberto Martin as its Youth Representative.

**DISCUSSION:** Mr. Klimovitch explained that this is to “open a spot on the Board” for another Youth Representative.

**MOTION PASSED** unanimously by a hand vote of all eight Board Members present.

**13. Motion** [see the below Motion].

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council appoints Roberto Martin as an At Large Board Member.

**MOTION PASSED** unanimously by a hand vote of all eight Board Members present.

**14. Housekeeping/Council Business.**

Mr. Klimovitch encouraged Agenda Item submissions. Mr. Martinez reminded of the next Beautification Committee Meeting and encouraged submitting sign/monument fundraising ideas.

**15. General Public Comments**

Mr. Klimovitch will contact Shirley Blanchard about facility lighting issues. The City Council District Seven Candidate Forum was successful; a video will be on the [www.MHNCOrgan.org] website.

**16. Adjournment** [The second Item #15 on the Agenda.]

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): to **ADJOURN** the Meeting.

**MOTION PASSED** without any objections.

The Meeting was **ADJOURNED** at 8:51 p.m.

Minutes written by DL.