

**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
EXECUTIVE OFFICERS  
PRESIDENT: Brad Klimovitch  
VICE-PRESIDENT: open  
TREASURER: Roberto Martin  
SECRETARY: Doug Stolhand



**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
PO Box 7604  
Mission Hills, CA 91346  
Telephone: 818-902-2361  
E-mail: Board@MHNCOnline.org  
Website: www.MHNCOnline.org



Minutes of the  
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)**  
**GENERAL BOARD MEETING**  
**Monday, November 5, 2012**

at the LAPD Mission Area Police Station, Timothy M. Falco Community Room  
11121 Sepulveda Boulevard, Mission Hills, CA 91345

**1. Call to Order**

President Brad Klimovitch introduced himself and called the Meeting to order at 6:50 p.m.

**2. Pledge of Allegiance**

Board Member John Samuelson led the Pledge of Allegiance.

**3. Roll Call**

Roll Call was taken by the Minutes Writer. Board Members in attendance at the Roll Call were: Debra Dalton, Raymond Garcia, Jerrilyn Hayashi, Brad Klimovitch, Roberto Martin, Jesse Martinez, John Samuelson and Clint Scott. Craig Forry arrived later. Board Members absent: Doug Stolhand (excused). Three Board Seats were vacant. Also attending: 24 Stakeholders and Guests.

Eight of the ten Board Members were present at the beginning of the Meeting. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes.

**4. Approval of Minutes for BOG/Stakeholders August 5, 2012 Meeting. (Secretary)**

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves the Minutes of its August 5, 2012 Board of Governors Meeting as written.

**MOTION PASSED** without any objections.

**5. Reports/announcements from Public Officials, Community Representatives.**

There were no reports at this time.

**6. Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.**

Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; office 818-838-9843; 31524@ LAPD.LACity.org; [http://www.lapdonline.org/northeast\\_community\\_police\\_station](http://www.lapdonline.org/northeast_community_police_station)), reported that crime in the Mission Division is down 1.9% from last year; the Mission Hills area is up 1.3%. Property crime “continues to be the hottest crime,” especially Grand Theft Auto. Burglaries are up 4.3%. Officer Ruiz reminded to “lock it, hide it, keep it.” He described that electronics and other items often are stolen, included garage door openers. If Officer Ruiz is not available and it’s a non-emergency call 1-877-ASK-LAPD. If it’s an emergency call 9-1-1.

*Board Member Craig Forry arrived around this time.*

**7. Executive Officer Report(s).**

Mr. Klimovitch listed vacant Board Seats available, including Business Property Owner, Homeowner, and Renter. Contact any Board Member to apply. He noted that it’s not necessary to be a Board Member to serve the community; Stakeholders can also volunteer to serve on a Committee. The Newsletter was cancelled because of a lack of participation, which will allow \$3,500 to be otherwise re-allocated. He thanked Board Members for participation at the October 6<sup>th</sup> Disaster Preparedness Fair, a “very successful” outreach event. There were no expenses to the MHNC because of partnerships with organizations such as Facey Medical and Holy Cross Hospital. City Councilman Richard Alarcon allocated \$10,000 to a “Gateway to Mission Hills” sign/monument; it was suggested to locate it at the Sepulveda and Brand tri-corner.

**8. Briefing on Committee activities.**

Beautification and Cultural Affairs (Jesse Martinez)

Mr. Martinez reported that the Disaster Preparedness Fair was a “great event”; Police, Fire and City Council District Seven participated. He encouraged contacting him with beautification ideas.

Outreach (Debra Dalton)

Ms. Dalton reported that she’s working on the Holiday Parade with the Granada Hills Chamber of Commerce and asked for organizing volunteers. A free-to-seniors Meet ‘n Greet will be held Saturday, December 1<sup>st</sup> or 8<sup>th</sup>, location to be determined.

Public Safety (Betty Ley)

Ms. Ley reported that the Neighborhood Watch meets fourth Tuesdays; the next Meeting, an “Annual Holiday Pot Luck,” will be here November 27<sup>th</sup>. She thanked Facey Medical for a \$100 donation for food and encouraged bringing “favorite dishes.” There will not be a December Meeting.

### Zoning and Land Use (Craig Forry)

Mr. Forry thanked Stakeholder Pam Goldfinger for help on the proposal for the former Mission Inn property. He described that the bank indicated it will keep the property as a hotel, not low-income housing or a Home Depot. Ms. Ley read an e-mail from LAPD Captain Chamberlain thanking the MHNC for its help. Mr. Scott thinks that something may be changing about the Prime Store property at Columbus and Blackhawk. Mr. Klimovitch requested the Committee to Agendize that.

Mr. Garcia reported that a meeting regarding the Archdiocese project was discussion-only because the City did not give proper notice; the next Meeting is scheduled for December 17<sup>th</sup>. Mr. Forry reported that homeowner surveys indicated “70-80% negative on this project,” apparently because neighbors “don’t want a cemetery in their back yard” and because the wall would “severely block their view.” Only two neighbors were okay with the project, while 13-14 opposed. There are 19 homes adjacent to the property. Mr. Klimovitch said the MHNC may have a Special Board of Governors Meeting about the project.

### **9. Briefing on Budget & Finance and other operational/administrative matters.**

Treasurer Mr. Martin distributed the “MHNC 2012-2013 Profit & Loss Detail July 1 through November 2, 2012” and the “[MHNC] Budget for Fiscal Year July 2012-June 2013 . . . Updated on October 21, 2012 . . .” He described recent Budget allocations and reallocations, and reminded that funding can be reallocated by a Board Motion. The reallocations were “nothing significant” and the allocations “nothing unusual.” He is working with the City to have access to the P-Card (Purchase Card). Mr. Martin reviewed P-Card expenses that were “in line with the Budget.”

### **Old Business**

There was no old business at this time.

### **New Business**

#### **10. Report and discussion on possible action [see below Motion].**

Mr. Forry described the proposed project. He distributed copies of “Primary Vehicular directional” diagrams that show the proposed signs locations. The signs would be located starting “ten feet from the back of the sidewalk” which is the property line.

**MOTION** (by Mr. Forry, seconded by Ms. Dalton): The Mission Hills Neighborhood Council approves a zone variance request by Facey Medical Foundation to allow two (2) pole signs approximately 14 feet in height at each of two driveways located along Sepulveda Blvd. for purpose of identification and directions only. City Planning Case No. ZA 2012-2423-ZV.

**MOTION PASSED** by a hand vote with eight in favor; Ms. Hayashi abstained.

- 11. Presentation and Q&A** by Bill Christopher and Sheila Gershon of Urban Concepts. Public Benefit Request by Archdiocese of LA to expand cemetery and build 8' or 10' masonry wall adjacent to 19 homeowners. City Planning Case No. DIR-2012-1747-PUB.

Mr. Christopher distributed a "Public Benefit Application DIR-2012-1747-PUB" packet. He described project details; no other Archdiocese property is available for this use. Cyndy (and Ray) Barraza, neighbors, were concerned about the closeness of the proposed use to the adjacent Bishop Alemany High School. Mr. Klimovitch encouraged Board Members to help continue to attempt to contact other neighbors to get their input.

- 12. Presentation and Q&A** by Mark Irving of Urban Housing Communities, LLC. Proposal to redevelop the Valley Inn Hotel and Conference Center into 42 one and two-bedroom low-income housing units and the construction of three or four two-story buildings containing between 24 and 32 three-bedroom low-income housing units. City Planning Case No. [uncertain].

Mr. Klimovitch said that the Item was withdrawn because Urban Housing Communities e-mailed that they are no longer pursuing this project.

- 13. Report and discussion on possible action** [see below Motion].

Mr. Klimovitch explained that the MHNC only receives up to around five calls per month and he does not mind receiving the calls. Ms. Ley noted that she answered around four calls in three years at the Office. MHNC Webmaster Aaron DeVandry advised that Google Voice can provide a free phone forwarding service.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): The Mission Hills Neighborhood Council will cancel Thrifty Answering Service effective December 1, 2012, a cost savings of \$55.00 per month x 7 remaining months of current MHNC budget, Line 17, = \$385.00 cost savings. Phone number can be forwarded to a Google answering service to forward to the MHNC Board President Brad Klimovitch at 818-606-7531; other Board Members can be added in the future.

**FUNDING MOTION PASSED** unanimously by a hand vote of all nine Board Members present.

- 14. Report and discussion on possible action** [see below Motion].

Mr. Klimovitch explained that the MHNC is "re-aligning" \$1,296 in funding that was already approved last month. He reminded about the long-time difficulty with having accurate and consistent Meeting Minutes.

**FUNDING MOTION** (by Mr. Klimovitch, seconded by Mr. Garcia): The Mission Hills Neighborhood Council transfers \$1,296 from budget category "NEW," line item "48" to budget category "TAC - Temporary Staff" line item 30 for a Minutes Writer/Assistant Secretary through the June 30, 2013 end of this Fiscal Year for services to include but not be limited to taking and writing monthly Stakeholder Meeting Minutes. Note the Winter Quarterly Edition of the MHNC Newsletter

budgeted for \$3,500 will pay for this expense. The remaining \$2,204 savings to be moved to line item “44” Material Distributions, & Misc Flyers. Note: substantial printing and outreach costs are expected in the future relating to the “Proposed redevelopment at the Valley Inn Hotel and Conference Center.”

**FUNDING MOTION PASSED** unanimously by a hand vote of all nine Board Members present.

**15. Report and discussion on possible action** [see below].

In order to help in the NC Budget Advocate process which creates an opportunity for NCs to present an annual list of priorities for the City Budget to the Mayor and Council, every NC is asked to elect or appoint two Neighborhood Council Budget Representatives (BRs). See the attachments provided: “The Neighborhood Council Budget Advocate Process.”

Mr. Klimovitch distributed copies of a “The Neighborhood Council Budget Advocate Process” handout and a letter to “Neighborhood Council leaders” inviting them to participate in the Mayor’s Community Budget Day event on November 17th. He explained that all Neighborhood Councils are asked to have two Budget Representatives. He and Ms. Dalton volunteered to attend the Mayor’s Community Budget Day November 17<sup>th</sup> event. Mr. Samuelson will also try to attend.

**16. Housekeeping/Council Business.**

Mr. Klimovitch noted that there will not be a December Board of Governors Meeting. He requested Board Members to keep in touch regarding the Holiday Parade and the Archdiocese property project.

**17. General Public Comments**

Ms. Hayashi was concerned that not enough notice was given to Stakeholders regarding the Zoning and Land Use Committee Meeting or the City Zoning Meeting at which the Mission Inn hotel project was discussed. Mr. Klimovitch said that Mr. DeVandry requested that a photo be taken of the Board for the website; this was done.

**18. Adjournment**

Mr. Klimovitch announced that the MHNC Board will next meet in January [7<sup>th</sup>].

**MOTION** (by Mr. Klimovitch, seconded by Ms. Dalton): to **ADJOURN** the Meeting.

**MOTION PASSED** without any objections.

The Meeting was **ADJOURNED** at 9:00 p.m.

Minutes written by DL.