



City of Los Angeles  
California  
Antonio Villaraigosa  
Mayor



**MISSION HILLS**  
Neighborhood Council

## Board of Governors/General Stakeholders Meeting

**Monday, May 6, 2013 - 6:45 p.m. to 9:00 p.m.**

**Best Friends Animal Society  
Community Room  
15321 Brand Boulevard, Mission Hills, CA 91345**

### • A G E N D A •

1. **Call to Order/Introductions.** (President) (3 minutes)
2. **Pledge of Allegiance.** (3 minutes)
3. **Roll Call** (President). (3 minutes)
4. **Approval of minutes** for BOG/Stakeholders meeting April 1, 2013 & April 13, 2013 Special meeting & April 13 Budget & Finance Committee (President). (5 minutes)
5. **Reports/announcements from Public Officials,** Community Representatives, Board members. (5 minutes)
6. **Report from LAPD Senior Lead Officer, Phil Ruiz, Basic Car 19A43.** (5 minutes)
7. **Executive Officer Report(s).** (5 minutes)
8. **Briefing on committee activities.** (10 minutes)  
Outreach: Brad Klimovitch/Debra Dalton  
Public Safety: Debra Dalton  
Zoning & Land Use: Craig Forry  
Beautification: Jesse Martinez
9. **Briefing on Budget & Finance: Roberto Martin**

**Old Business:** None

**New Business:**

10. Report and discussion on possible action [see motion below]

Motion for consideration by Brad Klimovitch to reallocate \$4,000 in unspent funds from the MHNC Budget line item 46 Zoning & Land Use to the following budget lines for use in the following: Move \$800.00 to line item 39 to cover Movies in the Park expenses. Move \$67.00 to line item 40 to cover cost overrun from Senior Luncheon held on April 27, 2013. Move \$500.00 to line item 55 Community Improvement Projects. Move the remaining balance of \$2633.00 to line item 61 Neighborhood Purpose Grants.

11. Motion for consideration by Brad Klimovitch to reallocate \$580.00 of unspent funds from line item 17 Telephone Answering Service to Line item 61 Neighborhood Purpose Grants.

12. Motion for consideration by Brad Klimovitch to reallocate \$1000.00 of unspent funds from item 26 Contingency to line item 61 Neighborhood Purpose Grants.

13. Motion for consideration by Brad Klimovitch to reallocate \$665.00 of unspent funds from line item 19 Office Equipment & Supplies to line item 61 Neighborhood Purpose Grants.

14. Motion for consideration by Jesse Martinez to reallocate \$637.65 of unspent funds from line 19 Office Equipment & Supplies to line item 29 Board Retreat/Training to purchase nine Polo Style shirts with an MHNC logo at \$65.00 each plus tax. Design sample picture available for review at meeting.

15. Motion for consideration by Jesse Martinez to allocate \$500.00 from line item 55 Community Improvement Projects to purchase garden/clean up tools to include: shovels, rakes, trowels, gloves and weeders. Not to exceed \$500.00 for community beautification projects.

16. Presentation by Dennis Poncher Founder/Director for the non-profit

**Board of Governors:  
President,  
Brad Klimovitch**

**Vice President,  
Open Position  
Treasurer,  
Roberto Martin  
Secretary,  
Open Position  
Jerrilyn Hayahsi**

**Debra Dalton  
Outreach**

**↓Craig B. Forry  
Zoning & Land Use  
Chair**

**Clint Scott  
Zoning & Land Use  
Raymond Garcia  
Zoning & Land Use**

**Jesse M. Martinez  
Beautification  
Committee Chair**

**John Samuelson  
Beautification**

**Youth Representative  
Open Position**



organization “Because I Love You”.

17. Motion for consideration by Brad Klimovitch to allocate \$2000.00 from line 61 Neighborhood Purpose Grants to support the non-profit organization “Because I Love You”.

18. Motion for consideration by Brad Klimovitch to allocate any uncommitted funds remaining in the Mission Hills Neighborhood Council account on or before May 30, 2013 and dedicate the balance remaining to \$2500.00 from our annual appropriation account into the DONE administered Congress/Budget Advocacy Account No. 47J220.

19. Motion for consideration by Brad Klimovitch to hold the “Movies in the Park” event at Brand Park Saturday June 29, 2013 from 5pm to 10pm and allocate an additional \$350.00 to LA CITY Parks & Recreation to secure the park for the event. “Andes Pico Adobe is closed for renovation”.

20. Presentation by Scott Munger regarding the “Conditional Use Permit” renewal for CVS Pharmacy Drug Store located at 990 Sepulveda Blvd. Mission Hills at the corner of Lassen & Sepulveda Blvd.

21. Motion for consideration by Craig Forry to support the renewal of the “Conditional Use Permit” for the CVS Pharmacy Drug Store located at 990 Sepulveda Blvd. Mission Hills at the corner of Lassen & Sepulveda Blvd.

22. Presentation by Samuel Gutierrez & Manuel Araujo, members of “The Transit Coalition’s CSUN Tiger Team” and Cal State Northridge Urban Studies and Planning.

23. Motion for consideration by Brad Klimovitch to support the “Board of Neighborhood Commissioners” recommendation to amend the city’s Administrative Code regarding stakeholder status definition:

The motion currently before the Commission is as follows:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the city’s Administrative Code which touch upon neighborhood council stakeholders be amended as follows:

(1) remove the requirement that neighborhood councils provide governing board positions for factual basis stakeholders;

(2) allow each neighborhood council to determine the number, if any, of governing board seats that be allocated to factual basis stakeholders;

(3) remove the current definition of factual basis stakeholder; and

(4) allow each neighborhood council to adopt its own definition of factual basis stakeholder.

Thanks for all you do and thanks for giving the Commission the benefit of your thoughts on this matter.

24. **Housekeeping/Council Business:** (5 minutes)

- Introduce new issues for consideration by the Council at its next meeting for placement on the next Board/Stakeholders meeting agenda.

25. **General Public Comments - Comments from the public on non-agenda items** within the Board’s subject matter jurisdiction and purview. This agenda item will last a total of 10 minutes and no individual speaker will be permitted more than two minutes. (10 minutes)

26. **Adjournment**

**PLEASE NOTE: General Public Comments:** The public is requested to fill out a “Speaker Card” to address the Board on any item of the Agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board.

*Thank you for coming!*

In April 2005, the Mission Hills Neighborhood Council (MHNC) was certified by the City of Los Angeles to represent the Community of Mission Hills. The MHNC acts as an advisory body to City Hall and related City agencies. The MHNC lobbies for resources and services for our community and provides a forum for stakeholders to express their views and share their ideas and concerns in order to gain understanding and tools in which to empower and better able us make a difference in our community at large. Board members are our friends and neighbors who are elected as official representatives and are entirely comprised of volunteers.

Working together with the community, Council District 7, City Agencies, Local Business’, LAPD and Neighborhood Watch, the MHNC evaluates neighborhood issues as to residential character and quality of life, schools and education, zoning and land use including future plans and development, transportation, beautification, parks and recreation, public safety including Police, Fire and Code Enforcement.

***The power to make changes and improvements in Mission Hills comes from within our own neighborhoods.***

***Looking for a few good***

***Volunteers!***



**Senior Outreach, Public Safety, Zoning & Land Use, Community Outreach, Beautification & Cultural Affairs, Budget & Finance, Primestor/Mission Plaza Subcommittee.**

**Please consider serving on one of our MHNC Committees.**

**For Information: 818-639-2071**

**‘Volunteering is its own reward’**

As covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, translators, sign language interpreters, assisted listening devices, or other auxiliary aids and/or services for the hard-of-hearing are available upon at least three (3) business days (72 hours) advance notice prior to the scheduled meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Amelia Herrera-Robles, at 213-978-1551 or e-mail to [amelia.herrera-robles@lacity.org](mailto:amelia.herrera-robles@lacity.org). Grievance Process explained in the MHNC Bylaws available at all MHNC meetings.

The Mission Hills Neighborhood Council Board and Committee meeting agendas are posted for review at the following locations: **San Jose Elementary School**, 14928 Clymer Street; **Laborer's Local 300**, 14800 Devonshire Street; **Pinnacle Estate Properties**, 10328 Sepulveda Boulevard; **MailFax & USA**, 11100-8 Sepulveda Boulevard; **Arco Gas Station**: 11244 Laurel Canyon Boulevard

**→ Parking available on Brand Blvd and adjacent streets ←**