Board of Governors Beautification Committee
Special Meeting
Wednesday July 9, 2014 – 7:00 p.m. to 8:00 p.m.
Chapel of the Cross Lutheran Church
10000 Sepulveda Blvd. Room 1 Mission Hills, CA 91345

• A G E N D A •

1. Call to Order/Introductions. (Richard Tocher) (1 minute)

2. Pledge of Allegiance. (1 minutes)

3. Roll Call (Secretary). (2 minutes)

4. (LAST CALL FOR SPEAKER CARDS).

New Business:

5. Discuss and identify potential resources available for calendared cleanup scheduled July 26th. This includes procurement of man power, equipment, paint, hauling services and other needs as determined by NCBC.

6. Discuss and determine basic set up of satellite location where food and drinks will be served towards the end of the event.

7. Discuss and determine duty assignment to be given available volunteer staff.

8. Discuss and determine means of outreach to be utilized during the event.

Old Business:

9. Adopt a standard checklist-type planning method for all clean up events (including sign-in sheet) serving as permanent record of event.

10. Motion by Richard Tocher to table discussion on development of a standard operating procedure (SOP) for recording all communications with CD7 or other city government regarding beatification and quality of life issues for later date.

11. Discussion of utilization of free online resources best practices for social media, storage of committee records, document tracking, communications with CD7, SOP, contact lists, digital media…etc.

12. Motion by Richard Tocher to choose one or both nextdoornighbor.com and/or Meetup.com to spread the word regarding MHNC meetings and events.

13. Reports/announcements from Public Officials, Community Representatives, (5 minutes).

14. Housekeeping/Council Business: (5 minutes) Introduce new issues for consideration by the Council at its next meeting for placement on the next Beatification Committee meeting agenda.

15. General Public Comments - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction and purview. This agenda item will last a total of 10 minutes and no individual speaker will be permitted more than two minutes. (10 minutes)

16. Adjournment

PLEASE NOTE: General Public Comments: The public is requested to fill out a "Speaker Card" to address the Board on any item of the Agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board.
Thank you for coming!

The power to make changes and improvements in Mission Hills comes from within our own neighborhoods.

Looking for a few good Volunteers!

Senior Outreach, Public Safety, Zoning & Land Use, Community Outreach, Beautification & Cultural Affairs, Budget & Finance, Primestor/Mission Plaza Subcommittee.

Neighborhood Council Election Poll Volunteers

Please consider serving on one of our MHNC Committees.

For Information: 818-639-2071

‘Volunteering is its own reward’

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The Mission Hills Neighborhood Council Board and Committee meeting agendas are posted for review at the following locations: San Jose Elementary School, 14928 Clymer Street; Laborer’s Local 300, 14800 Devonshire Street; Pinnacle Estate Properties, 10328 Sepulveda Boulevard; MailFax & USA, 11100-8 Sepulveda Boulevard; Arco Gas Station: 11244 Laurel Canyon Boulevard

➤ Parking available at the Mission Nuevo Office Complex rear parking lot.