



Mission Hills Neighborhood Council

P.O. Box 7604
 Mission Hills, CA 91345
 818-869-4577
 Website: www.mhnconline.org
 Email: board@mhnconline.org

**Board of Governors Regular Meeting Minutes
 Monday, March 1, 2021
 Zoom Meeting
 7:05 PM – 9:42 PM
 (Approved 4/5/21)**

Regular Meeting Location:

1st Monday, 7 PM
 Mission Community Police Station, Falco Room
 11121 Sepulveda Blvd
 Mission Hills, CA 91346

(MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
Dean Anderson President	Present	YES	At-large
Joe Fuchs Vice President	Present	YES	Residential
Andrew Charlton Secretary	Present	YES	Business
Treasurer	----	-	-----
Sherry Brown	Present	YES	Residential
Joe Cabrera	Present	YES	Residential
Wendy Diaz-Antonio	Present	YES	Residential
Jonathan Flores	Resigned	-	Organizational
Daniel Escamilla	Absent	YES	Residential Renter
David Kritzer	Present	YES	At-Large
Sara Ruiz	Present	YES	At-Large
Rebecca Ruiz-Penuela	Present	NO	At-Large ***
Stephanie Ruiz-Perez	Present	NO	At-Large ***
Vacant	----	-	Business
Vacant	----	-	Youth
TOTAL: 14	PRESENT 10, Absent 1, 3 Vacant Seats		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** ***At Large Appointed

I. MEETING OPENING / CALL TO ORDER

a. Roll Call - **Quorum was reached at 7:05 PM.**

MHNC ITEM 3. Roll Call (7:06 PM)		
Present – 10	Absent Excused - 00	Absent Unexcused-01
Anderson, Fuchs, Charlton, Brown, Cabrera, Diaz-Antonio, Kritzer, Ruiz, Ruiz-Panuela, Ruiz-Perez		Escamilla

II. GOVERNMENT REPORTS (2 minutes per speaker)

- a. Office of Mayor Eric Garcetti – Caroline Menjivar – **No report.**
- b. Office of Councilmember Monica Rodriguez, CD 7 - Dominique Vitti – **Dominique Vitti announced that vaccinations are open for 65+ and first responders. Beginning 3/2/21 mobile popup sites will be in Pacoima and Sunland-Tujunga. Due to budget constraints, weekly street cleaning will resume bi-weekly. For more information visit the BSS website: <https://streetsla.lacity.org/sweeping-routes-relaxed-today>. The senior meal program continues in partnership with the Valley Inter Community Council (VIC) and Every Table. Since the program began they have served over 300,000 meals. A PPE drive threw was held and a PPE donation was made to Providence located at 15031 Rinaldi St. Mission Hills in partnership with a church who provided meals to the workers. Optum Healthcare located in Mission Hills reached out to the council office to inquire about sponsoring any upcoming events. Vitti asked the board has any recommendations to contact her and she will connect the board with Optum. Contact Information: Dominique.Vitti@lacity.org**
- c. Office of Supervisor Sheila Kuehl, 3rd District – **No report.**
- d. Office of Assembly member Luz Rivas, AD 39 - Brenda Yanez – **Brenda Yanez announced that if individuals have questions about state programs or services the office is hosting virtual office hours, to register visit: <https://a39.asmdc.org>. To register for a notification when it's your turn to get the vaccine visit the My Turn website: <https://myturn.ca.gov> . The assemblywoman has introduced 20 bills. Yanez gave a brief review on several bills: AB-27, Homeless children and youths and unaccompanied youths., AB-46: California Youth Empowerment Act., AB-71: Homelessness funding: Bring California Home Act., AB 508, Pupil nutrition: reduced-price meals., AB 974, Horseback riding. For more detailed information on the bills contact the Assemblywomans' office. The Assemblywomans' staff has been in contact with Caltrans about the encampments and Caltrans has been working on clearing them out. Contact Information: Brenda.Yanez@asm.ca.gov or 818-504-3911.**
- e. Office of State Senator Robert Hertzberg, SD18 – **No report.**
- f. Office of Congressman Tony Cardenas, 29th District – Osvaldo Ramirez – **Osvaldo Ramirez gave a brief summary on two legislative bills introduced: H.R. 8203: To direct the Secretary of Health and Human Services to develop an action plan, make targeted grants, and develop public awareness campaigns with respect to COVID–19 and the disproportionate impact of the COVID–19 pandemic on racial and ethnic minorities and other vulnerable populations., H.R. 7723 To establish the position of Interagency Coordinator for Behavioral Health to coordinate the programs and activities of the Federal Government relating to mental health, and for other purposes. A last minute Townhall was held and the congressman has a speaker from the IRS to discuss the recovery rebate tax credit and related information. Contact information for Osvaldo Ramirez: (818) 388-0685.**
- g. Office of LAUSD Board member Kelly Gonez, 6th District – **No report.**
- h. LAPD Senior Leads or other commanding officers – **SLO Ruiz gave an overview of the crime stats and reported that in the last two months' crime is down in part one crimes from 2020.**

Homeless encampments are currently being monitored on a regular basis. Several commercial businesses have a trespass orders on file therefore violators are rapidly removed. On 3/2/21 the department is hosting a meet and greet at Vons located on 10321 Sepulveda Blvd., Mission Hills at 11 am to conduct outreach, pass out crime prevention flyers and to provide crime prevention tips to the community. A task force will be conducting an enforcement due to the increase in shoplifting at the Target, Ulta Beauty, Riteaid and Vons. On 3/10/21 at 5 pm, Mission Hills Neighborhood Watch meeting. Login information for the Neighborhood Watch meeting is posted on www.Nextdoor.com or you can email SLO Ruiz at: 31524@LAPD.online

- i. Other Governmental Department/Agencies – **Christina Vega, Community Engagement Specialist, Aliso Canyon Disaster Health Research Team.** Los Angeles County Department of Public Health (Public Health) is coordinating the Health Research Study with guidance from a [Scientific Oversight Committee \(SOC\)](#) and a [Community Advisory Group \(CAG\)](#). Through the CAG and other opportunities, Public Health will facilitate community input on the health concerns and ideas for the Health Research Study. For more information and to submit comments visit: <http://publichealth.lacounty.gov/eh/healthresearch/>

III. **ADMINISTRATIVE** - Discussion and/or possible action to approve Monthly Expenditure Report (MER).
 a. Approval of February 2021 – **MER was not available for review.**

IV. **ADMINISTRATIVE** – Discussion and/or possible action to approve MHNC Board of Governor’s Meeting minutes for February 1, 2021.

ITEM 4 – Motion: Motion to approve MHNC Board of Governor’s Meeting minutes February 1, 2021.			
ANDERSON Second: CHARLTON			
Yes – 10	No-00	Abstain-00	Absent-01
Anderson, Fuchs, Charlton, Brown, Cabrera, Diaz-Antonio, Kritzer, Ruiz, Ruiz-Panuela, Ruiz-Perez	None	None	Escamilla

V. **ADMINISTRATIVE** – Discussion and/or possible action on the President’s decision to step down from MHNC. What ideas does everyone have moving forward to improve our neighborhood council. **President Dean Anderson shared with the board that elections are coming up and stated that he will no longer be the President therefore he would like to hand over presidential and financial duties. Vice President Joe Fuchs will contact the NEA assigned to their NC to get more information about what is stated in their bylaws regarding the filling officer seats and duties in preparation of resignations.**

VI. **OUTREACH** - Discussion and/or possible action on decision by The Los Angeles City Planning Commission to hold a hearing to find way to allow digital billboards in your neighborhood. The hearing took place on 2-25-2021 at 8:00 am. **Vice President Joe Fuchs stated that this item was placed on the agenda for informational purposes.**

VII. **BEAUTIFICATION** – Discussion and/or possible action on Mission Hills – council file 19-0168. The file number has expired, and the city inspector is waiting to see the renewal in the city clerk’s council File before approving a new permit. We need someone to work with our CD’s legislative deputy to get a new

motion drafted ASAP. Failure to comply will cause the banner inspector to deny our permit and order banners removed. **President Dean Anderson stated that the process is time-consuming and requires immediate attention. Vice President Joe Fuchs agreed and volunteered to take over the project.**

- VIII. **BEAUTIFICATION** – Discussion and/or possible action on Case No. ZA-2019-4361-CUW regarding approval of a conditional use authorizing the construction, use and maintenance of a wireless telecommunications facility, with a 60-foot in height tower concealed within a monopine. Site location is listed below:
 SCI California Funeral Services (O)
 Eden Memorial Park Services
 15000 Sepulveda Blvd.
 Mission Hills, CA 91345 – **President Dean Anderson stated that the site was already approved and the item was placed on the agenda for informational purposes.**

- IX. **ADMINISTRATION** - Discussion and/or possible action to remove Sherry Brown from MHNC do to 3 consecutive missed board meetings. She has not responded to emails and with elections coming up this should be acted upon unless she would like to continue and has a reasonable explanation for missing meetings. **Item not considered.**

- X. **ADMINISTRATION** – Discussion and/or possible action about the recent submittal of the signed BAC and receipt to North Valley Caring Services for \$2000.00 to feed those in need. **The payment was submitted in the Funding Portal. Both President Dean Anderson and Vice President Joe Fuchs was follow up on the approval and the processing of the payment.**

- XI. **BEAUTIFICATION** – Discussion and/or possible action on the approval of up to \$1500 for forty-yard dumpsters for Mission Hills cleanups. A signed BAC is ready for the next step. **President Dean Anderson stated that a city approved vendor and invoice is needed for payment. Vice President Joe Fuchs is going to schedule a date for a clean-up. Item was tabled.**

- XII. **BEAUTIFICATION** – Discussion and/or possible action to approve up to \$5000.00 for LA city approved contractors for cleanup, landscape and irrigation of Mission Hills areas deemed a blight by Mission Hills residents and board members. A signed BAC is ready for the next step. **Vice President Joe Fuchs will contact city approved contractors. Item was tabled.**

- XIII. **BEAUTIFICATION** – Discussion and/or possible action regarding the letter written by Assembly Woman Luz Rivas directed to Cal Trans regarding why Mission Hills is getting little, to no response regarding clean up, Irrigation or landscape. Does anyone have any further update’s or comments or suggestions on this? **Action is being taken by the office of the Assemblywoman, Luz Rivas. Board member Diaz-Antonio created a Stakeholder survey for the board to collect data to identify and address the needs of the community. The survey was shared with the board and discussed.**

ITEM XIII – Motion: Motion to approve the changes to MHNC Stakeholder Survey. ANDERSON Second: FUCHS			
Yes – 10	No-00	Abstain-00	Absent-01
Anderson, Fuchs, Charlton, Brown, Cabrera, Diaz-Antonio, Kritzer, Ruiz, Ruiz-Panuela, Ruiz-Perez	None	None	Escamilla

- XIV. **OUTREACH** - Discussion and/or possible action regarding the possible development project at 15149 Mission Hills Road behind Holy Cross hospital. This was described as a mostly Armenian assisted living center with almost 700 parking stalls. Mission Hills Road is not designed for through traffic to Bridgeport road and is degraded (VERY BAD CONDITION) and is only used now for north or east bound traffic that is used for parking. **Correction made by President Dean Anderson to strikeout “Bridgeport” and replace it with “Memory Park Lane” on the agenda. Eric Lieberman gave an update on the proposed project and noted that the campus is 12 ½ acres and it is designed around the Armenian Community but it is not exclusive to the Arminian Community. It was agreed that he will provide updates on the progress of the project to the board in the next couple of months.**
- XV. **BEAUTIFICATION & CULTURAL AFFAIRS** - Discussion and/or possible action regarding homeless encampments throughout Mission Hills and how to address concerns from stakeholders. Additional outreach and/or input from stakeholders via online survey to be explored. What concerns do we have and how can we best post these findings on our MHNC website? Did we come up with anything useful that could be used to help our cause. **Item 15 was address during item 13.**
- XVI. **ADMINISTRATIVE** – Discussion and/or possible action to fill Treasurer position. This position is currently filled by Dean Anderson as a temporary stop-gap measure. Term to expire 2021. Training will be provided to interested individuals. **Board members Diaz-Antonio and Ruiz-Penuela are in the process of taking the Financial officer training. Once they complete the training the board will take action and fill the Treasurer and Card Holder positions at the April 2021 General Board Meeting.**
- (VII). **OUTREACH** - Discussion and/or possible action regarding community stakeholders’ concerns in our neighborhood. **Item no considered.**
- VIII. **OPERATIONS** – Discussion and/or possible action regarding filling committee chair and members positions as required. Article VII Section 3 of MHNC’s bylaws state: “Standing Committees shall be comprised of at least two (2) Board members and may include any interested Stakeholders. All Committee Chairs shall be appointed by the President and confirmed by the Board. With the exception of the Executive Committee, Committee members shall be appointed by the President and ratified by the Board.”
- A. Public Safety – **Dean Anderson**
 - B. Zoning and Land Use – **Rebecca Ruiz-Penuela Chair, Stephanie Ruiz-Perez and Rodney Gonzalez as committee members.**
 - C. Budget and Finance - **Vacant**
 - D. Beautification and Cultural Affairs – **Joe Fuchs chair, Wendy Diaz-Antonio and Joe Cabrera as committee members.**
 - E. Outreach – **David Kritzer, Johnathan Flores co-chairs**
 - F. Bylaws and Standing Rules – **Andrew Charlton chair, Dean Anderson member**
- XIX. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** (up to 15 min).
- a. Comments from the public on non-agenda items within the Board’s jurisdiction (Up to two minutes per speaker)
 - **Glenn Baily – Extended an invitation to the MHNC to attend the Valley Alliance of Councils (VANC), they meet the 2nd Thursday of every month at 6:30 pm and PlanCheckNC (<https://plancheckncla.com>) meetings.**

- Elizabeth a student at CSUN addressed the resent sidewalk improvements and community improvement projects.
- Kimberly a student at CSUN also addressed the need for community clean ups.

XX. **ADJOURNMENT – Meeting was adjourned at 9:42 PM.**

Next Regular Meeting of the Mission Hills Neighborhood Council

Monday, April 5, 2021 at 7:00 PM

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email:

board@mhnconline.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNConline.org

SERVICIOS DE TRADUCCIONMHNCO - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al concejo vecinal.

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@MissionHillsNCOutreach

Mission Hills Neighborhood Council Contact Information:

www.mhnconline.org

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Respectfully Submitted,
Danielle Sandoval
Administrative Assistant for
Mission Hills Neighborhood Council