



Mission Hills Neighborhood Council

P.O. Box 7604
 Mission Hills, CA 91345
 818-869-4577
 Website: www.mhnconline.org
 Email: board@mhnconline.org

**Board Meeting Minutes
 Monday, February 1, 2021
 Zoom Meeting
 7:09 PM – 9:30 PM
 (Approved 3/1/21)**

Regular Meeting Location:
 1st Monday, 7 PM
 Mission Community Police Station, Falco Room
 11121 Sepulveda Blvd
 Mission Hills, CA 91346
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
Dean Anderson President	Present	YES	At-large
Joe Fuchs Vice President	Present	YES	Residential
Secretary	----	-	-----
Treasurer	----	-	-----
Sherry Brown	Absent (Unexcused)	YES	Residential
Joe Cabrera	Present	YES	Residential
Andrew Charlton	Present	YES	Business
Wendy Diaz-Antonio	Present	YES	Residential
Johnathan Flores	Absent (Excused)	YES	Organizational
Daniel Escamilla	Present (Arrived at 7:34PM)	YES	Residential Renter
David Kritzer	Present	YES	At-Large
Sara Ruiz	Absent (Excused)	YES	At-Large
Rebecca Ruiz-Penuela	Seated at 9:18 PM	NO	At-Large ***
Stephanie Ruiz-Perez	Seated at 9:19 PM	NO	At-Large ***
Vacant	----	-	Business
Vacant	----	-	Youth
TOTAL: 14	PRESENT 8, Absent 2, 4 Vacant Seats		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** ***At Large Appointed

I. MEETING OPENING / CALL TO ORDER

a. Roll Call - **Quorum was reached at 8:00 PM.**

MHNC ITEM 3. Roll Call (7:09 PM)		
Present – 06	Absent Excused - 00	Absent Unexcused-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Kritzer	Flores, Ruiz, Escamilla	Brown

MHNC ITEM 3. Roll Call (8:00 PM)		
Present – 07	Absent Excused - 00	Absent Unexcused-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Kritzer, Escamilla	Flores, Ruiz	Brown

II. GOVERNMENT REPORTS (2 minutes per speaker)

- a. Office of Mayor Eric Garcetti – Caroline Menjivar – **Sophia Yurdin intern for Caroline Menjivar delivered updates related to the Covid-19 vaccine distribution in the City of Los Angeles. Individuals who received a vaccine at a City of Los Angeles site between the dates of 12/30/20 – 1/9/21, Carbon Health will automatically schedule individuals for the required second dose on 2/1/21 and 2/6/21. If you need to reschedule a link was sent on 1/31/21 via text message and email. If you did not receive a text or email you can go to the Dodger Stadium site between 10-6 PM on the second dose day indicated on your CDC card. You must receive the second dose within the CDC window. Round 2 of the CA Relief Grant program for small businesses and non-profits is open from 2/2/21-2/8/21 visit <https://carelifegrant.com> to apply. This week there are no mobile testing sites in the East Valley.**
- b. Office of Councilmember Monica Rodriguez, CD 7 - Dominique Vitti – **Dominique Vitti provided a few updates. Operation Bright Spot concluded in Mission Hills last week. The team power washed and cleared out a lot of trash from the sidewalks and removed graffiti along the Sepulveda Corridor. A former encampment was placed on the CARE list for trash pickup. The senior meal program received additional funding. The meal program will continue in partnership with the Valley InterCommunity Council (VIC) and Every Table. Since the program began they have served over 300,000 meals. Contact Information: Dominique.Vitti@lacity.org**
- c. Office of Supervisor Sheila Kuehl, 3rd District – **No report.**
- d. Office of Assembly member Luz Rivas, AD 39 - Brenda Yanez – **Brenda Yanez reiterated that the second round of the CA Relief Grants for small businesses and non-profits is open from 2/2/21-2/8/21 visit <https://carelifegrant.com> to apply. On 2/3/21 applicants can join a free webinar to learn how to apply for the CA Relief Grant. If individuals have questions about state programs or services the office is hosting virtual office hours. To register visit: <https://a39.asmdc.org>. The state has launched the My Turn website: <https://myturn.ca.gov> Service requests to clean up encampments were submitted to Caltrans and once they receive an update she was share that information with the board. Brenda Yanez reported that the assemblywoman has introduced three bills: AB-27, Homeless children and youths and unaccompanied youths, AB-46: California Youth Empowerment Act and AB-71: Homelessness funding: Bring California Home Act. For more detailed information on the bills contact the assemblywomans office. Contact Information: Brenda.Yanez@asm.ca.gov or 818-504-3911.**
- e. Office of State Senator Robert Hertzberg, SD18 – **No report.**
- f. Office of Congressman Tony Cardenas, 29th District – Osvaldo Ramirez – **No report**
- g. Office of LAUSD Board member Kelly Gonez, 6th District – **No report.**
- h. LAPD Senior Leads or other commanding officers – **SLO Ruiz reported that the 2020 statistics came in and crime increased by 2.8% compared to 2019. Building and safety approved the permit for the demolition of the Pizza Hut and once the new owners get approval to proceed with the construction of the new Popeye’s the projected should be completed 6 months. SLO Ruiz thanked VP Fuchs and those who volunteered in the clean up on the 118 exit. The LAPD is trying to do as much enforcement as possible regarding the homeless encampments. On 2/9/21 at 5 PM the Mission Hills Neighborhood watch will be holding a meeting via zoom.**

Login information will be sent to President Dean Anderson and provided to those who would like to attend the meeting.

- i. Other Governmental Department/Agencies
 - Jasmine Elbarbary from the Department of Neighborhood Empowerment introduced herself as the new Neighborhood Empowerment Advocate for the MHNC. On 2/2/21 the window is closing to apply as candidate for the MHNC in the 2021 elections.
 - Joselin Alvarado from the Los Angeles City Clerks Office, Elections Division introduced herself and gave important NC elections information. Contact information: Joselin.Alvarado@lacity.org and for more information on NC elections visit: <https://clerk.lacity.org/elections/neighborhood-council-election>

- III. **ADMINISTRATIVE** - Discussion and/or possible action to approve Monthly Expenditure Report (MER). It's very important we approve this funding immediately.
 - a. Approval of December 2020
 - b. Approval of January 2021

ITEM 3 (a) – Motion to approve the Monthly Expenditure Report (MER) for December 2020. CHARLTON Second: FUCHS			
Yes – 07	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Kritzer	None	None	Brown, Flores, Ruiz

ITEM 3 (b) – Motion to approve the Monthly Expenditure Report (MER) for January 2021. CHARLTON Second: FUCHS			
Yes – 07	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Kritzer	None	None	Brown, Flores, Ruiz

- IV. **ADMINISTRATIVE** – Discussion and/or possible action to approve MHNC Board of Governor’s Meeting minutes for January 4, 2021.

ITEM 4 – Motion: Motion to approve MHNC Board of Governor’s Meeting minutes January 4, 2021. CHARLTON Second: CABRERA			
Yes – 07	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Kritzer	None	None	Brown, Flores, Ruiz

- V. **ADMINISTRATIVE** – Discussion and/or possible action on the Presidents workload regarding MHNC. Our Vice President will be facilitating this meeting tonight as Dean has outside professional responsibilities that are limiting involvement. Dean will give a review of items he has been involved with for MHNC, so board members have an idea what takes place in a neighborhood council. This will possibly get interested board members to fill in or share with some of these responsibilities. **President Dean Anderson shared with the board all the duties and responsibilities he has taken on and urged board members to become more active.**

- VI. **OUTREACH** - Discussion and/or possible action on Sherry Brown’s request, sponsoring a holiday drive for December 2020, with North Valley Caring Services for up to \$2000.00. They have not followed up so they can receive payment. **The item will be sent to the Outreach Committee for follow up.**
- VII. **BEAUTIFICATION** – Discussion and/or possible action on the approval of up to \$1500 for forty-yard dumpsters for Mission Hills cleanups.

ITEM 7 – Motion to approve \$1500 for a forty-yard dumpsters for Mission Hills clean ups. CHARLTON Second: CABRERA			
Yes – 07	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Kritzer	None	None	Brown, Flores, Ruiz

- VIII. **BEAUTIFICATION** – Discussion and/or possible action to approve up to \$5000.00 for LA city approved contractors for cleanup, landscape and irrigation of Mission Hills areas deemed a blight by Mission Hills residents and board members.

ITEM 8 – Motion to approve up to \$5,000.00 to hire a LA City approved contractor(s) for cleanup, landscape and irrigation of Mission Hills areas deemed a blight by Mission Hills residents and board members. CABRERA Second: CHARLTON			
Yes – 06	No-01	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla	Kritzer	None	Brown, Flores, Ruiz

- IX. **BEAUTIFICATION** – Discussion and/or possible action regarding the letter written by Assembly Woman Luz Rivas directed to Cal Trans regarding why Mission Hills is getting little, to no response regarding clean up, Irrigation or landscape. **Letter is posted on the MHNC website. Brenda Yanez responded that a list of priority areas in Mission Hills was given to Caltrans. The Assembly Office is determined to get the areas cleaned and once they have an update on the scheduling from Caltrans the MHNC will be notified. No action taken.**
- X. **OUTREACH** - Discussion and/or possible action regarding the possible development project at 15149 Mission Hills Road behind Holy Cross hospital. This is a possible multi story assisted living center between two freeways. The development personnel want to meet with us February 1, 2021 – **A detailed presentation of the proposed Ararat Home was delivered by Eric Lieberman at 8:10 PM. The proposed project is a multi-story assisted living facility primarily for the Armenian community. It will feature a grand ballroom, a place of worship, museum, 101 units in the upper campus and 78 bed Assisted Living, 159 memory care residents and 96 bed nursing facility in the lower campus. The expected time frame for the project is 2-5 years. Action will be considered at a later time.**
- XI. **BEAUTIFICATION & CULTURAL AFFAIRS** - Discussion and/or possible action regarding homeless encampments throughout Mission Hills and how to address concerns from stakeholders. Additional outreach and/or input from stakeholders via online survey to be explored. What concerns do we have and how can we best post these findings on our MHNC website? **Board member Wendy Diaz-Antonio will contact the MHNC webmaster and create a survey to be placed on the MHNC website. Agreed by unanimous consent.**

XII. **ADMINISTRATIVE** – Discussion and/or possible action regarding the quality of life issues our Mission hills residents have regarding repeated complaints regarding homeless encampments, abandoned vehicles and RV’s that park for months on residential streets. We have repeated complaints about these issues. **Vice President Joe Fuchs stated that using the City 311 app is a beneficial tool to report homeless encampments, abandoned vehicles and requests for other city services.**

XIII. **ADMINISTRATIVE** - Discussion and/or possible action to fill vacant MHNC board seats.

- a. **At-Large Stakeholder Seat (2021).** Qualification: Any stakeholder at least eighteen (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder.
 - i. Open for Applications*** **(Rebecca Ruiz-Penuela at 9:18 PM)**

ITEM 13 (a) – Motion to approve the appointment of Rebecca Ruiz-Penuela to the vacated At-Large Stakeholder Seat (2021). ANDERSON Second: CABRERA			
Yes – 06	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Kritzer	None	None	Brown, Flores, Ruiz

- b. **At-Large Stakeholder Seat (2023).** Qualification: Any stakeholder at least eighteen (18) years of age who live, work or own real property in the neighborhood and to those who declare a stake in the neighborhood as a community interest stakeholder.
 - i. Open for Applications*** **(Stephanie Ruiz-Perez at 9:19 PM)**

ITEM 8 – Motion to approve the appointment of Stephanie Ruiz-Perez to the vacated At-Large Stakeholder Seat (2023). ANDERSON Second: CABRERA			
Yes – 06	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla	None	None	Brown, Flores, Ruiz

- c. **Business Owner Stakeholder Seat (2023).** Qualification: Any stakeholder who is a business owner or property owner within the MHNC boundaries and who is 18 years or older. Candidate(s) who submitted applications:
 - i. Open for Applications*** **(No applications submitted)**
- d. **Youth Stakeholder Seat (2023).** Qualification: Any stakeholder who owns a home or condo within the MHNC boundaries and is 18 years or older. Candidate(s) who submitted applications:
 - i. Open for Applications*** **(No applications submitted)**

XIV. **ADMINISTRATIVE** – Discussion and/or possible action to fill Treasurer position. This position is currently filled by Dean Anderson as a temporary stop-gap measure. Term to expire 2021. **Item not considered**

XV. **OUTREACH** - Discussion and/or possible action regarding community stakeholders concerns in our neighborhood. **Discussion satisfied and action taken during item 11.**

XVI. **OPERATIONS** – Discussion and/or possible action regarding filling committee chair and members positions as required. Article VII Section 3 of MHNC’s bylaws state: “Standing Committees shall be comprised of at least two (2) Board members and may include any interested Stakeholders. All Committee Chairs shall be appointed by the President and confirmed by the Board. With the exception of the Executive Committee, Committee members shall be appointed by the President and ratified by the Board.”

- A. Public Safety – **Dean Anderson**
- B. Zoning and Land Use – **Appointment of Rebecca Ruiz-Penuela Chair, Stephanie Ruiz-Perez and Rodney Gonzalez as committee members.**

ITEM 17(b) – Motion to appoint Rebecca Ruiz-Penuela as chair of the Zoning and Land Use Committee and Stephanie Ruiz-Perez and Rodney Gonzalez as Committee members. ANDERSON Second: FUCHS			
Yes – 07	No-00	Abstain-00	Absent-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Kritzer	None	None	Brown, Flores, Ruiz

- C. Budget and Finance - **Vacant**
- D. Beautification and Cultural Affairs – **Joe Fuchs chair, Wendy Diaz-Antonio and Joe Cabrera as committee members. Approved by unanimous consent.**
- E. Outreach – **David Kritzer, Johnathan Flores co-chairs**
- F. Bylaws and Standing Rules – **Andrew Charlton chair, Dean Anderson member**

(VII). **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** (up to 15 min).
 a. Comments from the public on non-agenda items within the Board’s jurisdiction (Up to two minutes per speaker)
 • **Presentation by Terry Womack from Go2Permitting, LLC on behalf of the California Fish Grill 10378 Sepulveda Blvd., Mission Hills, CA 91345. The California Fish Grill is seeking a letter in support of a Beer and wine license for on-site sell and consumption.**

VIII. **ADJOURNMENT** – Meeting was adjourned at 9:30 PM.

Next Regular Meeting of the Mission Hills Neighborhood Council

Monday, March 1, 2021 at 7:00 PM

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within

the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email: board@mhnconline.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNOnline.org

SERVICIOS DE TRADUCCIONMHNCO - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al concejo vecinal.

Social Media Sites:

Facebook

@Mission Hills Neighborhood Council

Twitter

@MissionHillsNC

Nextdoor

@MissionHillsNCO Outreach

Mission Hills Neighborhood Council Contact Information:

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Respectfully Submitted,

Danielle Sandoval

Administrative Assistant for

Mission Hills Neighborhood Council