



Mission Hills Neighborhood Council

P.O. Box 7604
 Mission Hills, CA 91345
 818-869-4577
 Website: www.mhnconline.org
 Email: board@mhnconline.org

**Board Meeting Minutes
 Monday, January 4, 2021
 Zoom Meeting
 7:05 PM – 9:02 PM
 (Approved 2/1/21)**

Regular Meeting Location:
 1st Monday, 7 PM
 Mission Community Police Station, Falco Room
 11121 Sepulveda Blvd
 Mission Hills, CA 91346
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
Dean Anderson President	Present	YES	At-large
Joe Fuchs Vice President	Present	YES	Residential
Secretary	----	-	-----
Treasurer	----	-	-----
Sherry Brown	Absent	YES	Residential
Joe Cabrera	Present	YES	Residential
Andrew Charlton	Present	YES	Business
Wendy Diaz-Antonio	Present	YES	Residential
Johnathan Flores	Present	YES	Organizational
Daniel Escamilla	Present	YES	Residential Renter
David Kritzer	Absent	YES	At-Large
Sara Ruiz	Present (Arrived at 7:22PM)	YES	At-Large
Vacant	----	-	At-Large
Vacant	----	-	At-Large
Vacant	----	-	Business
Vacant	----	-	Youth
TOTAL: 14	PRESENT 8, Absent 2, 4 Vacant Seats		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** Advance notice given for absence ***At Large Appointed

I. MEETING OPENING / CALL TO ORDER

a. Roll Call - **Quorum was reached at 7:08 PM.**

LBNC ITEM 3. Roll Call (7:08 PM)		
Present – 07	Absent Excused - 00	Absent Unexcused-03
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Escamilla, Flores		Brown, Kritzer, Ruiz

II. **GOVERNMENT REPORTS (2 minutes per speaker)**

- a. Office of Mayor Eric Garcetti – Caroline Menjivar – **No Report.**
- b. Office of Councilmember Monica Rodriguez, CD 7 - Dominique Vitti – **Dominique Vitti reported the council office has delivered 238,000 meals to date to seniors and to those in need in partnership with VIC. Operation Bright Spot Team is in Mission Hills working on root abatement, sidewalk power washing and graffiti removal along the Sepulveda Corridor. The deadline for the California small business Covid-19 relief grant program is 1/13/21. Grants from \$5,000-\$25,000 for small businesses and nonprofits. For more information and to apply visit www.CAReliefGrant.com. Please visit <https://corona-virus.la> for up to date information and resources on Covid-19 crisis. Contact Information: Dominique.Vitti@lacity.org**
- c. Office of Supervisor Sheila Kuehl, 3rd District – **No report.**
- d. Office of Assembly member Luz Rivas, AD 39 - Brenda Yanez – **Brenda Yanez introduced Griselda Ortiz, District Director. Griseld Ortiz recognized the boards frustrations with Caltrans and the service requests that were submitted by MHNC are priority. Brenda Yanez reported that the assemblywoman has introduced three bills: AB-27, Homeless children and youths and unaccompanied youths, AB-46: California Youth Empowerment Act and AB-71: Homelessness funding: Bring California Home Act. For more detailed information on the bills contact the assemblywomans office. Brenda Yanez thanked the board for their volunteer work and for organizing the cleanup during the month of December. Contact Information: Brenda.Yanez@asm.ca.gov or 818-504-3911.**
- e. Office of State Senator Robert Hertzberg, SD18 – **No report.**
- f. Office of Congressman Tony Cardenas, 29th District – Osvaldo Ramirez – **Ramirez announced that a stimulus package was passed in December. Anyone making less than \$75,000 annually received a check for \$600. Additional funding was received for the Paycheck Protection Program (PPP). Contact the District Office for more information or assistance on receiving a stimulus check call 818-221-3718.**
- g. Office of LAUSD Board member Kelly Gonez, 6th District – **No report.**
- h. LAPD Senior Leads or other commanding officers – **No report.**
- i. Other Governmental Department/Agencies – **No report.**

III. **ADMINISTRATIVE** - Discussion and/or possible action to approve Monthly Expenditure Report (MER). It's very important we approve this funding immediately.

- a. Approval of October
- b. Approval of November

ITEM 3 (a) – Motion to approve the Monthly Expenditure Report (MER) for October. FUCHS Second: ANDERSON			
Yes – 08	No-00	Abstain-00	Absent-02
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Flores, Escamilla, Ruiz	None	None	Brown, Kritzer

ITEM 3 (b) – Motion to approve the Monthly Expenditure Report (MER) for November. FUCHS Second: CHARLTON			
Yes – 08	No-00	Abstain-00	Absent-02
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Flores, Escamilla, Ruiz	None	None	Brown, Kritzer

- IV. **OUTREACH** - Discussion and/or possible to make a motion / discuss / vote on sponsoring a holiday drive for December 2020, with North Valley Caring Services for up to \$2000.00. Who is reaching out to North Valley Caring Services so they can receive payment? **Item was tabled.**
- V. **ADMINISTRATIVE** – Discussion and/or possible action to approve MHNC Board of Governor’s Meeting minutes January 6, June 29, July 13, August 03 and September 14 and November 02, 2020.

ITEM 5 – Motion: Motion to approve MHNC Board of Governor’s Meeting minutes July 13, 2020. FUCHS			
Second: CHARLTON			
Yes – 08	No-00	Abstain-00	Absent-02
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Flores, Escamilla, Ruiz	None	None	Brown, Kritzer

ITEM 5 – Motion: Motion to approve MHNC Board of Governor’s Meeting minutes December 07, 2020. FUCHS			
Second: CHARLTON			
Yes – 08	No-00	Abstain-00	Absent-02
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Flores, Escamilla, Ruiz	None	None	Brown, Kritzer

- VI. **BEAUTIFICATION** – Discussion and/or possible action on the excellent community clean up along the 118 (EB) off ramp. Joe Fuchs led this effort along with energized community members which eliminated the previous blight that had been there for years. Discussion will include paying a LA City approved contractor that specializes in clean ups. **Vice President Joe Fuchs suggested that the board solicit and contract with a city approved contractor that specializes in landscaping. President Dean Anderson stated that he is working on finding contractors and creating a list. Board member Andrew Charlton suggested that once President Dean Anderson creates the list the information should be sent to the Beautification Committee for further discussion and obtaining more information on the matter. The item was sent to the Beautification Committee without objection.**
- VII. **BEAUTIFICATION** – Discussion and/or possible action on why Cal Trans and / or our political leaders fail to address any kind of clean up, irrigation or dying vegetation issues on all 405 and 118 off and on ramps for CD7. This is an ongoing issue that has gone on for years. **Item not addressed.**
- VIII. **ADMINISTRATIVE** - Discussion and/or possible action on the "LADOT Street Improvement Project". They are requesting to be available for this meeting. **Clare Eberle, Transportation Planner gave a brief presentation on upgrades and resurfacing Chatsworth Street in Mission Hills this spring. The project is in partnership with Streets LA. The project focus is to improve public safety on high traffic roadways. The project connects with the Sepulveda Corridor which will include installation of new bike lanes and narrowing of some streets to decrease the speed of traffic.**
- IX. **OUTREACH** - Discussion and/or possible action regarding the possible development project at 15149 Mission Hills Road behind Holy Cross hospital. This is a possible multi story assisted living center between two freeways. The concerned development parties want to meet with us January 4, 2021. **Item tabled without objection.**

- X. **OUTREACH** - Discussion and/or possible action regarding a submitted conditional use beverage application with the City of Los Angeles. California Fish Grill is a fast-casual seafood restaurant looking to come into our neighborhood. The proposed site is located at 10378 Sepulveda Blvd suite 3A & 3B, Mission Hills 91345 located within the Olivo Mission Hills shopping center. California Fish Grill is looking for our support on this. **Discussion was held however no formal action was taken due to that a representative was not in attendance to give a formal presentation.**
- XI. **BEAUTIFICATION & CULTURAL AFFAIRS** - Discussion and/or possible action regarding homeless encampments throughout Mission Hills and how to address concerns from stakeholders. Additional outreach and/or input from stakeholders via online survey to be explored. **CD 7, Field Deputy Dominique Vitti explained that homeless encampments cannot be removed due to lawsuits against the city but clean ups of the encampments can be implemented. The issue is that when encampments are on state property they need to be addressed with Caltrans and the sheriffs. AD 39, Brenda Yanez stated that encampment clean up and removed is a slow process due to that the work is contracted. Information on how to report homeless encampments to Caltrans will be sent to President Dean Anderson and Vice President Joe Fuchs. Once received the information will be posted on the MHNC website.**
- XII. **ADMINISTRATIVE** – Discussion and/or possible action regarding the repeated complaints regarding homeless encampments, abandoned vehicles and RV’s that park for months on residential streets. We have repeated complaints about these issues. **Vice President Joe Fuchs stated that discussion was satisfied during discussion on item 9. President Anderson stated using 311 is the best way to report abandoned vehicles and RV’s.**
- XIII. **ADMINISTRATIVE** – Discussion and/or possible action regarding Joe Fuchs filling in at President due to my increased responsibilities outside of MHNC coming up next week. This will include delegating tasks to MHNC Board members. My term is due to expire soon and MHNC needs to move forward. **Vice President Joe Fuchs agreed to assist and will work with Dean Anderson.**
- XIV. **ADMINISTRATIVE** - Discussion and/or possible action to fill vacant MHNC board seats. 2 – **Three attendees expressed interest in filling vacated seats. Applications will be sent to them by President Dean Anderson.**
- a. **At-Large Stakeholder Seat (2021).** Qualification: Any stakeholder at least eighteen (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder.
 - i. Open for Applications***
 - b. **At-Large Stakeholder Seat (2023).** Qualification: Any stakeholder at least eighteen (18) years of age who live, work or own real property in the neighborhood and to those who declare a stake in the neighborhood as a community interest stakeholder.
 - i. Open for Applications***
 - c. **Business Owner Stakeholder Seat (2023).** Qualification: Any stakeholder who is a

business owner or property owner within the MHNC boundaries and who is 18 years or older. Candidate(s) who submitted applications:

i. Open for Applications***

d. **Youth Stakeholder Seat (2023). Qualification:** Any stakeholder who owns a home or condo within the MHNC boundaries and is 18 years or older. Candidate(s) who submitted applications:

i. Open for Applications***

XV. **ADMINISTRATIVE** – Discussion and/or possible action to fill vacant Secretary position. Term to expire 2021.

ITEM 15 – Appointment of Andrew Charlton to the position on Board Secretary. ANDERSON Second: CHARLTON			
Yes – 08	No-00	Abstain-00	Absent-02
Anderson, Fuchs, Cabrera, Charlton, Diaz-Antonio, Flores, Escamilla, Ruiz	None	None	Brown, Kritzer

XVI. **ADMINISTRATIVE** – Discussion and/or possible action to fill Treasurer position. This position is currently filled by Dean Anderson as a temporary stop-gap measure. Term to expire 2021. **Item was tabled without objection.**

XVII. **OUTREACH** - Discussion and/or possible action regarding community stakeholders concerns in our neighborhood. **Vice President Joe Fuchs will reach out to the David Kritzer, Chair of the Outreach Committee for an update.**

XVIII. **OPERATIONS** – Discussion and/or possible action regarding filling committee chair and members positions as required. Article VII Section 3 of MHNC’s bylaws state: “Standing Committees shall be comprised of at least two (2) Board members and may include any interested Stakeholders. All Committee Chairs shall be appointed by the President and confirmed by the Board. With the exception of the Executive Committee, Committee members shall be appointed by the President and ratified by the Board.”

- A. Public Safety – **Dean Anderson**
- B. Zoning and Land Use – **Vacant**
- C. Budget and Finance - **Vacant**
- D. Beautification and Cultural Affairs – **Joe Cabrera**
- E. Outreach – **David Kritzer**
- F. Bylaws and Standing Rules – **Andrew Charlton**

XIX. **OPERATIONS** – Discussion and/or possible action to establish an Ad Hoc Elections Committee; to discuss goals for MHNC. **Item was tabled without objection.**

XX. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** (up to 15 min).
Comments from the public on non-agenda items within the Board’s jurisdiction (Up to two minutes per speaker) – **No public comment.**

XXI. **ADJOURNMENT** – Meeting was adjourned at 9:02 PM

Next Regular Meeting of the Mission Hills Neighborhood Council

Monday, February 1, 2021 at 7:00 PM

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email: board@mhnconline.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNOnline.org

SERVICIOS DE TRADUCCIONMHNCO - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnonline.org para avisar al concejo vecinal.

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@Mission Hills Neighborhood Council

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Nextdoor

@MissionHillsNCOutreach

Mission Hills Neighborhood Council Contact Information:

www.mhnonline.org

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Respectfully Submitted,

Danielle Sandoval

Administrative Assistant for

Mission Hills Neighborhood Council