

**MISSION HILLS
NEIGHBORHOOD COUNCIL**
EXECUTIVE OFFICERS
PRESIDENT: Dean Anderson
VICE-PRESIDENT: Joe Fuchs
SECRETARY: Duke Smith
TREASURER: Niranjala Tillakaratne



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING MINUTES, Monday, September 9, 2019
at Bermuda Mobile Home Park, 15445 Bermuda St., Mission Hills, CA 91345
DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 201_[year]_"]

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS

a. Call to order & Flag Salute

President Anderson introduced himself and called the Meeting to order at 7:11 p.m. The Pledge of Allegiance was said.

b. Roll Call

Roll Call was taken by the Mr. Anderson. Eight of the 10 Board Members were present at the Roll Call: Dean Anderson (President), Joe Cabrera, Andrew Charlton, Joseph Fuchs (Vice-President), David Kritzer, Duke Smith (Secretary), Lokubanda (Tillak) Tillakaratne and Niranjala Tillakaratne (Treasurer). Arceli Hernandez (excused) and Mangwi Atia (unexcused) (Ms. Atia's resignation was not accepted until below Item #XIV) were absent. New Business Seat Board Member Brandon Palmer was appointed to the Board during below Item #XI. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt a=su46~>), so the Board could take such votes. Ten of the 14 Board Seats were filled (by election or appointment). Four Board Seats were vacant [At-Large; Business; Residential; and Youth]; to apply, see <http://mhnconline.org/about-mhnc/board>. Also attended: approximately 27 Stakeholders and Guests.

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

There were no public comments at this time. [*This Agenda Item was again addressed after Item #III.*] Jesse Ramos, of the Arleta Neighborhood Council, said regarding street vending, "we have filed several Community Impact Statements" [CIS's] regarding City Council File #13-1498-55; he provided copies. Mr. Ramos stated that "it's not a racial thing; it's a quality of life thing and a safety thing . . . supporting brick-and-mortars."

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

a. LA City Council District Representative

[*This Agenda Item was addressed after Item #IV.*] Juan Solorio, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; Juan.Solorio@LACity.org; <http://CD7.LACity.org>), described a recently-passed law allowing the City to remove homeless encampments in high-fire areas.

b. LAPD Senior Leads

Philip Ruiz, an LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), reported that parking enforcement signs were installed here at Bermuda [applause] saying “No oversize vehicle parking, which will cover the trailers, motorhomes and so forth . . . No vehicles over 22 feet in length between 2 a.m. and 6 a.m.” He noted that a nearby “yellow zone” does not allow parking between 9 p.m. and 6 a.m. Regarding a food vendor in front of the Bank of America, Officer Ruiz said “the City of L.A. passed an Ordinance over a year ago that allows the vendors to vend; it’s not against the law anymore, so our hands are tied as far as what we can do . . . I can’t cite them.” He has been “bugging” the property owner “for over a year to get ‘No trespassing’ signs on his property and last Friday they finally went up” [applause]. Officer Ruiz told a vendor “‘you’re on the property, you can be arrested and cited’ . . . they had to leave because they had the items on the private property . . . these guys right around next to him selling fruit, those guys are on City sidewalk, they’re not on B of A property, so I can’t enforce . . . this is considered a lower priority call; if they do have time, they will address it . . . Target . . . they’ve been hit hard with thefts . . . a lot of shoplifting . . . we’re going to try different strategies . . . we’re down in crime . . . minus 13%.” Officer Ruiz “will put in a request to the Traffic Division” regarding speeding drivers on Chatsworth St.

c. Other Government Departments/Agencies

Brenda Yanez Zamora, Field Representative for State 39th District Assembly Member Luz Rivas (818-504-3911; Brenda.Yanez@asm.ca.gov; <https://a39.asmdc.org>), reported they have been working with Mr. Anderson regarding homeless encampments near the 405 Freeway on Devonshire St., and “on Sepulveda Blvd. by the 118 Freeway going east . . . there have been service requests submitted for” the encampment between Columbus and Sepulveda . . . Caltrans is working to have a comprehensive cleanup.” The Assemblywoman is sponsoring an October 5th hike in Placerita Canyon . . . please . . . RSVP.” They also can help with DMV, Caltrans and other State issues.

d. Community Organizations

There were no other reports or announcements.

IV. COMMITTEE REPORTS

[This Agenda Item was addressed after Item #XXIV.]

a. Public Safety Committee

Mr. Anderson reported that the Committee will meet. He said City's [MyLA311] app works regarding homeless encampments, disabled vehicles and more.

b. Zoning and Land-Use Committee

Mr. Fuchs reported that the Committee discussed the 15418 Bermuda St [and 10824 – 10841 Sepulveda Blvd.] mixed-use project. He attended the August 27th Hearing and testified that the MHNC "posted a negative declaration on the project," however, "the zoning change was approved." He had indicated that there was not enough parking; "these are two and three-bedroom units." He believed that "what's going to happen is the overflow parking is going to be out on the streets and in the parking lots of the two restaurants" and "they are still going to build it." However, "it's going to bring up the neighborhood value" and "it will keep people from parking" overnight there because there "will now be a timed parking." He described his efforts to represent the community and express concerns to the Planning Commission; he "did what [his] position allows [him] to."

c. Budget and Finance Committee

There was no report.

d. Beautification and Cultural Affairs

Ms. Hernandez was not present and there was no report.

e. Outreach Committee

Mr. Kritzer indicated that there was no report.

f. Bylaws and Standing Rules Committee

Mr. Smith reported that the Committee would like to make some Bylaws changes, which he read aloud and explained, regarding absences and setting the Executive Committee meeting Agenda; the changes need to be "done and submitted by November."

g. Anyone wanting to establish another Committee.

There were no such requests.

V. LIASON REPORTS

a. Film LA Liaison

There was no report.

b. Homeless Liaison

There was no report.

c. Planning Liaison

There was no report.

VI. BOARD MEMBER ANNOUNCEMENTS

There were no announcements.

VII. DISCUSSION AND POSSIBLE ACTION to APPROVE 2019-2020 administrative packet with 2018-2019 rollover funds.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Smith): The Mission Hills Neighborhood Council approves the 2019-2020 administrative packet with 2018-2019 rollover funds.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Cabrera, Charlton, Fuchs, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained.

VIII. DISCUSSION AND POSSIBLE ACTION to APPROVE MONTHLY EXPENDITURE REPORTS (MER)

a. July 2019

Copies had been distributed of the MHNC July MER. Ms. Tillakaratne reviewed expenses.

FUNDING MOTION (by Mr. Kritzer, seconded by Mr. Charlton): The Mission Hills Neighborhood Council approves the July MER.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Cabrera, Charlton, Fuchs, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained.

b. August 2019

Copies had been distributed of the MHNC August MER. Ms. Tillakaratne reviewed expenses.

FUNDING MOTION (by Mr. Kritzer, seconded by Mr. Charlton): The Mission Hills Neighborhood Council approves August as well.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Cabrera, Charlton, Fuchs, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained.

IX. DISCUSSION AND POSSIBLE ACTION to revise the previously-approved

January 7, 2019 and February 4, 2019 Board meeting Minutes due to discrepancies.

It was agreed to TABLE the above Item.

X. DISCUSSION AND POSSIBLE ACTION to APPROVE MINUTES

a. General Board Meeting July 1, 2019

MOTION (by Mr. Anderson, seconded by Mr. Charlton): The Mission Hills Neighborhood Council approves the Minutes of its July 1, 2019 General Board Meeting.

MOTION PASSED unanimously; zero opposed; zero abstained.

b. General Board Meeting August 5, 2019

It was agreed to TABLE this Item.

XI. DISCUSSION AND POSSIBLE ACTION to APPOINT Brandon Palmer to the MHNC Business Seat.

MOTION (by Mr. Kritzer, seconded by Mr. Charlton): The Mission Hills Neighborhood Council approves Brandon to the Board.

MOTION PASSED unanimously; zero opposed; zero abstained.

XII. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES

- a. At-Large Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as Community interest stakeholder.
- b. Renter Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who own a residence located within the NC boundaries.
- c. Business Owner Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who Work or own a business property within the MHNC boundaries.
- d. Youth Board Member x1 – Open to Stakeholders between the ages of (16) and (25) who live, work or own Property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. If less than (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts or recommendations to enter into contracts.

It was agreed to TABLE the above Item.

New Board Member Brandon Palmer was Seated at this time, making nine Board Members present (the MHNC quorum is seven).

XIII. DISCUSSION AND POSSIBLE ACTION on 52-unit construction project at 15418 Bermuda St and 10824 – 10841 Sepulveda Blvd. next to Langdon Ave. Stakeholders will be advised on the results of this case heard at the City Planning Commission on August 22, 2019.

It was agreed that this already had been considered.

XIV. DISCUSSION AND POSSIBLE ACTION to remove Board Member Mangwi Atia due to having five consecutive absences (May 14th, May 21st, June 3rd, July 1st and August 5th, 2019) from MHNC Board Meetings. Background: MHNC Standing Rules say “3. In the event that a board member is unable to attend a total of 5 regularly scheduled Board Meetings in a fiscal year, or 5 consecutive Meetings, the Executive Committee will agendize the removal of that board member for discussion and possible action at the next regularly scheduled Board Meeting.”

MOTION (by Mr. Kritzer, seconded by Mr. Charlton): The Mission Hills Neighborhood Council accepts her resignation.

MOTION PASSED unanimously; zero opposed; zero abstained.

XV. DISCUSSION AND POSSIBLE ACTION to submit a Community Impact Statement (CIS) regarding City Council File (CF) #13-1493, City of Los Angeles Street Vending Policy.

Mr. Smith related that he received seven calls opposed to street vending. It was agreed to TABLE the above Item.

XVI. DISCUSSION AND POSSIBLE ACTION to review and update the MHNC 2018-2019 inventory on two reports as provided by the City Clerk and DONE, to submit before November.

It was agreed to TABLE the above Item.

XVII. DISCUSSION AND POSSIBLE ACTION to approve an MHNC letterhead design for all official MHNC documentation, including letters and sign-in sheets.

It was agreed to TABLE the above Item.

XVIII. DISCUSSION AND POSSIBLE ACTION to allocate a \$164.25 reimbursement to Dean Anderson for Outreach expenses for August 2, 2019 movie night.

FUNDING MOTION (by Mr. Charlton, seconded by Mr. Smith): The Mission Hills Neighborhood Council allocates a \$164.25 reimbursement to Dean Anderson for Outreach expenses for August 2, 2019 movie night.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Anderson, Cabrera, Charlton, Fuchs, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); one opposed (Kritzer); zero abstained. Mr. Palmer was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XIX. DISCUSSION AND POSSIBLE ACTION to allocate \$153.53 for the purchase of Uline Utility black cart with wheels, part #H-5007BL, which includes tax and shipping. Utility cart will be used for storage of audio equipment.

Mr. Anderson explained the cart's use.

FUNDING MOTION (by Mr. Smith, seconded by Mr. Charlton): The Mission Hills Neighborhood Council allocates \$153.53 for the purchase of Uline Utility black cart.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Anderson, Cabrera, Charlton, Fuchs, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained. Mr. Palmer was ineligible to vote due to not having current Ethics Training and/or Funding Training.

Board Member Joe Fuchs left sometime after this, making seven Board Members present (the MHNC quorum is seven).

XX. DISCUSSION AND POSSIBLE ACTION to approve a new Outreach brochure from the Outreach Committee. A sample brochure will be provided for inspection.

There was discussion about the brochure's content and appearance.

MOTION (by Mr. Smith, seconded by Mr. Charlton): The Mission Hills Neighborhood Council approves content only on new Outreach brochure from the Outreach Committee pending graphics changes

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

XXI. DISCUSSION AND POSSIBLE ACTION re: approval of purchase of up to \$600.00 for printing of 2,000 new Outreach Brochures from Donovan Printing.

It was agreed to TABLE this Item.

XXII. DISCUSSION AND POSSIBLE ACTION on the Event sponsored by Trinity Church, 11150 O'Melveny Ave., San Fernando, Ca 91340 regarding their free WOW event to be held at Brand Park October 12, 2019. This event is expected to attract 3,000 people. There will be free haircuts, bike repairs, health and vision screenings, grocery giveaways, makeovers, connections to community resources and more.

It was agreed to TABLE this Item.

XXIII. DISCUSSION AND POSSIBLE ACTION on Sponsoring the Day of Planting Celebration event, taking place at the Nature Parkway located on Devonshire St. along the Pacoima Spreading Grounds on October 12, 2019. The Vitalize San Fernando valley coalition is partnering with the San Fernando Valley organization

friends of the family to bring this community development opportunity to your community.

“A volunteer for the Nature Parkway” explained their purpose and activities.

XXIV. DISCUSSION AND POSSIBLE ACTION on approving a Neighborhood Purpose Grant not to exceed \$700.00 for the Mission Cadets fundraiser “Mission Foot Pursuit” on October 27, 2019 at 12001 Blucher Ave. Granada Hills, Ca 91344, for a 1K – 5K run/walk for all ages.

Four Mission Cadets invited everyone to the fundraiser, and described the event and the sign-up and sponsorship procedures.

FUNDING MOTION (by Mr. Kritzer, seconded by Mr. Fuchs): The Mission Hills Neighborhood Council approves a Neighborhood Purposes Grant in the amount of \$700 for the Mission Cadets fundraiser.

DISCUSSION: Ms. Tillakaratne said “I did receive a Neighborhood Purposes Grant [application] for \$700 that has all the correct information

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Cabrera, Charlton, Fuchs, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained. Mr. Palmer was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XXV. DISCUSSION AND POSSIBLE ACTION for MHNC Community Emergency Plan, which will become a Requirement at some point.

Dave Brown explained the Plan. Mr. Smith recommended that at least two Board Members attend a meeting. No Motion was made or vote taken.

[The following paragraph is copied from the Agenda.] NOTE: OUR NEXT MHNC BOARD OF GOVERNORS STAKEHOLDERS BOARD MEETING WILL BE ON MONDAY OCTOBER 7, 2019 AT 7:00PM. THE LOCATION WILL BE AT THE MISSION HILLS COMMUNITY POLICE STATION COMMUNITY ROOM 11121 SEPULVEDA BLVD.

XXVI. ADJOURN

Mr. Anderson declared the Meeting **ADJOURNED** at 9:30 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.