

**MISSION HILLS
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**
PRESIDENT: Dean Anderson
VICE-PRESIDENT: Joe Fuchs
SECRETARY: Duke Smith
TREASURER: Niranjala Tillakaratne



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING MINUTES, Monday, August 5, 2019**
at LAPD Mission Area Police Station, Timothy M. Falco Community Room
11121 Sepulveda Blvd., Mission Hills, CA 91345
DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 201_[year]_"]

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS

a. Call to order & Flag Salute

President Anderson introduced himself and called the Meeting to order at 7:08 p.m. The Pledge of Allegiance was said.

b. Roll Call

Roll Call was taken by the President. Eight of the 10 Board Members were present at the Roll Call: Dean Anderson (President), Andrew Charlton, Joseph Fuchs (Vice-President), Arceli Hernandez, David Kritzer, Duke Smith (Secretary), Lokubanda Tillakaratne and Niranjala Tillakaratne (Treasurer). Two Board Members were absent: Mangwi Atia and Joe Cabrera (both excused). The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt a=su46~>), so the Board could take such votes. Ten of the 14 Board Seats were filled (by election or appointment). Four Board Seats were vacant [At-Large; Business Owner; Renter; and Youth]; to apply, see <http://mhnconline.org/about-mhnc/board>. Also attended: [**DA/DS: APPROXIMATE NUMBER?**] _[#]_ Stakeholders and Guests.

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

Comments were made and questions asked about private property cleanliness, traffic markings, street repairs, unlicensed/unregistered RVs [recreational vehicles] and where people living in vehicles are allowed to park.

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

- a. LA City Council District Representative
Juan Solorio, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; Juan.Solorio@LACity.org; <http://CD7.LACity.org>), described City legislation; community events; and handling of unlicensed/unregistered vehicles.
- b. LAPD Senior Leads
Philip Ruiz, an LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), was not present; there was no report.
- c. Other Government Departments/Agencies
Brenda Yanez Zamora, Field Representative for State 39th District Assembly Member Luz Rivas (818-504-3911; <https://a39.asmdc.org>), reported regarding citizenship question procedures.
- d. Community Organizations
There were no other reports or announcements.

IV. COMMITTEE REPORTS

- a. Public Safety Committee
Mr. Anderson indicated that there was no quorum for that Committee meeting.
- b. Zoning and Land-Use Committee
Mr. Fuchs reported that the Committee did not meet and that an August 22nd Hearing would be held regarding the housing building project behind the Bermuda Mobile Home Park, which he described.
- c. Budget and Finance Committee
There was no report.
- d. Beautification and Cultural Affairs
Mr. Anderson indicated that there was no report.
- e. Outreach Committee
Mr. Kritzer reported that “movie night was very well attended.”
- f. Bylaws and Standing Rules Committee
Mr. Smith indicated that there was no report.

V. LIASON REPORTS

- a. Film LA Liaison
Mr. Anderson indicated that there was no report.
- b. Homeless Liaison

Mr. Anderson indicated that there was no report.

c. Planning Liaison

Mr. Anderson indicated that there was no report.

VI. BOARD MEMBER ANNOUNCEMENTS

There were no announcements at this time.

VII. DISCUSSION AND POSSIBLE ACTION TO APPROVE, MODIFY MINUTES

a. General Board Meeting January 07, 2019 – Attendance Correction.

It was agreed to TABLE this Item.

b. General Board Meeting February 04, 2019 – Attendance Correction.

It was agreed to TABLE this Item.

c. General Board Meeting March 04, 2019

It was agreed to TABLE this Item.

d. General Board Meeting May 21, 2019

Mr. Smith noted that this already was approved.

e. General Board Meeting June 03, 2019

Mr. Smith noted that this already was approved.

f. General Board Meeting July 01, 2019

It was agreed to TABLE this Item.

VIII. DISCUSSION AND POSSIBLE ACTION TO APPROVE MONTHLY

EXPENDITURE REPORT (MER) FOR June, 2019

Treasurer Ms. Tillakaratne reported that financial information is available on the website and copies of the MER were available. She reviewed recent expenses and balances.

[DA/DS NOTE: NO MOTION MAKER OR SECONDER WAS REQUESTED OR IDENTIFIED; THIS APPROVAL SHOULD BE AGENDIZED FOR AND RATIFIED AT THE OCTOBER MEETING.] It was agreed unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Charlton, Fuchs, Hernandez, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained; to approve the June 2019 Monthly Expenditure Report.

IX. DISCUSSION AND ACTION involving Stakeholder complaints regarding noisy neighbors.

Mr. Anderson noted that CD7 can help. It was noted that noise laws apply all day, every day, all year, morning, afternoon and night; there is no time limit.

X. DISCUSSION AND POSSIBLE ACTION TO APPROVE Brandon Palmer to MHNC Business Seat pending Board approval and vote.

[*This Agenda Item was addressed after Item #XV.*] [**DA/DS NOTE: NO MOTION WAS MADE; THIS APPROVAL SHOULD BE AGENDIZED FOR AND RATIFIED AT THE OCTOBER MEETING.**] It was agreed to bring Brandon Palmer to the MHNC Business Seat.

XI. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES

- a. At-Large Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as Community interest stakeholder.
- b. Renter Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who own a residence located within the NC boundaries.
- c. Business Owner Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who Work or own a business property within the MHNC boundaries.
- d. Youth Board Member x1 – Open to Stakeholders between the ages of (16) and (25) who live, work or own Property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. If less than (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts or recommendations to enter into contracts.

Mr. Anderson noted the above; there were no volunteers or appointments.

XII. DISCUSSION AND POSSIBLE ACTION on 52 unit construction project located next to Bermuda St and Langdon Ave. Stakeholders will be advised on how they can give their input to City Planning. The case is to be heard at the City Planning Commission on August 22, 2019. Project Location: 15418 Bermuda St and 10824 – 10841 Sepulveda Blvd. This link provided is to give further information so that you can prepare Your questions regarding this Environmental case: ENV-2017-628-MND. See Link below: https://planning.lacity.org/staffrpt/mnd/Pub_011719/ENV-2017-628.pdf

There was discussion of the project.

MOTION (by Mr. Anderson, seconded by Mr. Smith): The Mission Hills Neighborhood Council will write a negative impact statement. [**DA/DS NOTE: AFTER THE WORD “STATEMENT” YOU (DEAN) SAID “WITH JOE FUCHS” AND MORE; THAT SEEMED TO BE COMMENTARY, NOT PART OF THE MOTION (AND IT SHOULD NOT BE PART OF SUCH A MOTION. ALSO: THERE’S NO SUCH THING AS A “negative impact statement”; THE MOTION SHOULD’VE BEEN SOMETHING SUCH AS “The Mission Hills Neighborhood Council will write a Community Impact Statement opposing the project at**

15418 Bermuda St and 10824 – 10841 Sepulveda Blvd.”]

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

XIII. DISCUSSION AND POSSIBLE ACTION for assigning responsibilities for handling any emails, PO Box mail or phone calls.

There was discussion of this. No Motion was made or vote taken.

XIV. DISCUSSION AND POSSIBLE ACTION for the MHNC to select Administrative Assistant temporary Professional services help through Lloyd Staffing Agency as approved by committee.

Mr. Smith noted that the MHNC allocated \$5,000 for this Fiscal Year for such services through this City-approved vendor. Mr. Anderson noted the need for such services.

MOTION (by Mr. Anderson, seconded by Mr. Smith): The Mission Hills Neighborhood Council selects Administrative Assistant temporary professional services help through Lloyd Staffing Agency as approved by Committee.

MOTION PASSED by a hand vote with seven in favor (Anderson, Charlton, Fuchs, Hernandez, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; one abstained (MHNC abstentions are counted as “yes” votes) (Kritzer).

XV. DISCUSSION AND POSSIBLE ACTION TO APPROVE David Levine to the position of paid temporary Administrative assistant for MHNC as previously approved.

Mr. Anderson noted that a majority of the Board, all of the Executive Committee Members, and all Stakeholders who have commented support this. Ms. Tillakaratne explained that a Committee discussed this, considered other candidates and, after hearing Stakeholder support for Lloyd Staffing and Mr. Levin, chose them.

MOTION (by Mr. Anderson, seconded by Ms. Tillakaratne): The Mission Hills Neighborhood Council approves David Levin to the position of paid temporary Administrative Assistant for MHNC as previously approved.

MOTION PASSED by a hand vote with five in favor (Anderson, Fuchs, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); two opposed (Charlton and Kritzer); one abstained (MHNC abstentions are counted as “yes” votes) (Hernandez).

Board Member Joe Fuchs left at this time (8:25), making seven Board Members present (the MHNC quorum is seven).

XVI. DISCUSSION AND POSSIBLE ACTION TO APPROVE \$199.54 to David Kritzer for reimbursement for Outreach expenses regarding July 12, 2019 movie night.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Charlton): The Mission Hills Neighborhood Council approves \$199.54 to David Kritzer for reimbursement for Outreach expenses regarding July 12, 2019 movie night.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Charlton, Hernandez, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained.

XVII. DISCUSSION AND POSSIBLE ACTION re: approval of new Outreach Brochure approved by Outreach Committee. A sample Brochure will be provided for inspection.

Mr. Kritzer explained the brochure. Ms. Hernandez will help. No Motion was made or vote taken.

XVIII. DISCUSSION AND POSSIBLE ACTION re: approval of purchase of up to \$600.00 for printing of 2,000 new Outreach Brochures from Donovan Printing.

[DA/DS CLARIFY: IT COULD NOT BE DETERMINED FROM THE AUDIO WHAT HAPPENED WITH THIS; APPARENTLY, NO MOTION WAS MADE. THE MINUTES COULD SAY THE FOLLOWING: __] There was discussion of this. No Motion was made or vote taken.

XIX. DISCUSSION AND POSSIBLE ACTION to appoint a Beautification and Cultural Affairs Committee Chairman.

[DA/DS CLARIFY: IT COULD NOT BE DETERMINED FROM THE AUDIO WHAT HAPPENED WITH THIS; APPARENTLY, NO MOTION WAS MADE. THE MINUTES COULD SAY THE FOLLOWING: __] There was discussion of this. No Motion was made or vote taken.

XX. DISCUSSION AND POSSIBLE ACTION for MHNC Community Emergency Plan, which will become a Requirement at some point.

Stakeholder Dave Brown explained the Plan. No Motion was made or vote taken.

XXI. DISCUSSION AND POSSIBLE ACTION re: Street Vending in Mission Hills and who wants to be involved in a Community Impact Statement.

There was discussion of whether to write a CIS. No Motion was made or vote taken.

XXII. DISCUSSION AND POSSIBLE ACTION to approve MHNC inventory as completed on July 30, 2019 by David Kritzer for 2019 - 2020.

There was discussion about the inventory and what’s in storage.

MOTION (by [*DA/DS CONFIRM: HARD TO HEAR; WAS IT ANDY? THE MOTION WAS MADE WHILE A WOMAN WAS TALKING*] Mr. Charlton, seconded by Mr. Smith): The Mission Hills Neighborhood Council approves this inventory. [*DA/DS NOTE: Motions such as “The Mission Hills Neighborhood Council approves this inventory” are not specific enough. The Agenda says “approve MHNC inventory as completed on July 30, 2019 by David Kritzer for 2019 – 2020”; the Motion should’ve been that or something similar.*]

MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Charlton, Hernandez, Kritzer, Smith, Lokubanda Tillakaratne and Niranjala Tillakaratne); zero opposed; zero abstained.

XXIII. ADJOURN

MOTION to ADJOURN (by Mr. Anderson, seconded by M[*DA/DS CONFIRM: COULDN’T HEAR*] _ . __).

MOTION to ADJOURN PASSED unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:13 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.