



Board of Governors Stakeholders Board Meeting

MONDAY, November 04, 2019 – 7:00 p.m.

Mission Hills Community Police Station

Community Meeting Room

11121 Sepulveda Blvd. Mission Hills, CA 91345

President

Dean Anderson

(At Large Seat – 2020)

Vice President

Joe Fuchs

(Residential Seat –
2023)

Treasurer

Niranjala Tillakaratne

(Residential Seat – 2020)

Secretary

Duke Smith

(Organizational Seat –
2020)

Members

David Kritzer

(At-Large Seat – 2020)

Araceli Hernandez

(At-Large Seat – 2023)

Lokubanda Tillakaratne

(Residential Seat – 2023)

Joe Cabrera

(Residential Seat-2023)

Andrew Charlton

(Business Seat –
2020)

Brandon Palmer

(Business Seat – 2023)

(At-Large Seats x2 – 2023)

Vacant

(Renter Stakeholder – 2023)

Vacant

(Youth Stakeholder – 2023)

Vacant

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD. PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

AGENDA

I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 min. per speaker) (Reports and Brief presentations only. *Any questions, please follow up with presenter on the side so the meeting may proceed as scheduled.* Thank you.)

- a. LA City Council District Representative
- b. LAPD Senior Leads
- c. Other Government Departments/Agencies
General Manager Raquel Beltrán will be speaking as she is doing a Listening tour.
- d. Community Organizations

IV. COMMITTEE REPORTS (~2min per Committee):

- a. Public Safety Committee
- b. Zoning and Land-Use Committee
- c. Budget and Finance Committee
- d. Beautification and Cultural Affairs
- e. Outreach Committee

- f. Bylaws and Standing Rules Committee
- g. Anyone wanting to establish another Committee.

V. LIASON REPORTS (~2min each):

- a. Film LA Liaison
- b. Homeless Liaison
- c. Planning Liaison

VI. BOARD MEMBER ANNOUNCEMENTS (~10 Min)

Census Goodwill Ambassador Sign up for MHNC. The first meeting is Tuesday, Nov. 19th at 6:30 pm at DTLA City Hall - Mayor's Press Room. (Please see attached flyer to RSVP and reserve parking.)

VII. DISCUSSION AND POSSIBLE ACTION to approve 2019-2020 administrative packet with amendment to office supplies expenditures.

VIII. DISCUSSION AND POSSIBLE ACTION to APPROVE MONTHLY EXPENDITURE REPORTS (MER) (~10 min)

- a. October 2019

IX. DISCUSSION AND POSSIBLE ACTION to revise the previously-approved January 7, 2019 Board meeting Minutes due to discrepancies – **TABLE**.

X. DISCUSSION AND POSSIBLE ACTION to revise the previously-approved February 4, 2019 Board meeting Minutes due to discrepancies – **TABLE**.

XI. DISCUSSION AND POSSIBLE ACTION to APPROVE MINUTES: (~10 Min)

- a. General Board Meeting March 4, 2019 – **TABLE**
- b. General Board Meeting August 5, 2019
- c. General Board Meeting September 9, 2019
- d. General Board Meeting October 7, 2019

XII. LEGISLATIVE UPDATE by Majority Leader Bob Hertzberg, 18th District – Table will be available at our next MHNC board Meeting 12-2-2019 – **TABLE**.

XIII. DISCUSSION, DIALOGUE, QUESTIONS AND POSSIBLE ACTION with General Manager Raquel *Beltrán* as she is doing a listening tour.

XIV. DISCUSSION AND POSSIBLE ACTION on Sepulveda Vision Workshop Announcement

- Visioning workshop to receive community input for how Sepulveda Blvd can become a thriving street that increases community health, improves environmental quality, expands transportation options, and provides high quality of life for local residents and businesses. Focus is on Sepulveda Blvd from Rayen St to Rinaldi St.

XV. DISCUSSION AND POSSIBLE ACTION to allocate a \$44.31 for reimbursement to Dean Anderson for expenses of office supplies (2 zipper binders and two packages of sheet protectors).

XVI. DISCUSSION AND POSSIBLE ACTION on approving an NPG grant in the amount of \$2,500.00 for the San Fernando Valley Veterans Day Parade to be held November 11, 2019. A presentation will be provided by Diane Chavez or a member of San Fernando Valley Veterans Day parade Committee.

XVII. DISCUSSION AND POSSIBLE ACTION TO APPOINT new ZLU committee members.

XVIII. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES

Each candidate will have 3 minutes to speak about why they believe they would make a good addition to The Mission Hills Neighborhood Council.

- a. At-Large Stakeholder Board Member x2 – Open to Stakeholders at least (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as Community interest stakeholder.
- b. Renter Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who own a residence located within the NC boundaries.
- c. Youth Board Member x1 – Open to Stakeholders between the ages of (16) and (25) who live, work or own Property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. If less than (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts or recommendations to enter into contracts.

XIX. DISCUSSION AND POSSIBLE ACTION to reconsider amending Mission Hills Neighborhood Council’s letter of support for the North Valley Bus Rapid Transit (BRT). Anthony Garcia District Representative for Senate Majority Leader Robert M. Hertzberg presented this presentation last October 07, 2019 before our MHNC Board Meeting

XX. DISCUSSION AND POSSIBLE ACTION to amend the North Valley Bus Rapid Transit (BRT)

XXI. DISCUSSION AND POSSIBLE ACTION on possible changes to MHNC Bylaws

XXII. Discussion and possible action on LA Digital Billboard Blight Council File: 11-1705. This will include a community impact statement opposing Council File: 11-1705.

XXIII. DISCUSSION AND POSSIBLE ACTION to review, update or accept the MHNC 2018-2019 inventory on two inventory forms as provided by the City Clerk and DONE, to submit before November. These two completed inventory form reports will be provided for review by Board Member David Kritzer.

XXIV. DISCUSSION AND POSSIBLE ACTION to approve an MHNC letterhead design for all official MHNC documentation, including letters and sign-in sheets. Everyone that requested to be involved with this will bring in samples which will then require stakeholder input and a MHNC Board vote.

XXV. DISCUSSION AND POSSIBLE ACTION to approve a new Outreach brochure from the Outreach Committee. a sample brochure will be provided for inspection. Everyone that requested to be involved with this will bring in samples which will then require stakeholder input and a MHNC Board vote.

XXVI. DISCUSSION AND POSSIBLE ACTION re: approval of purchase of up to \$600.00 for printing of 2,000 new Outreach Brochures from Donovan Printing.

XXVII. DISCUSSION AND POSSIBLE ACTION regarding credit card transactions where food is picked up for MHNC Board Meetings. All food orders will be regarded as operational expenses which includes itemized receipts. Information must include: Vender Name, Vender address and contact information, Receipt date, Reasonable description of items for which payment was made, Price per Item and total amount paid.

NOTE: RECEIPT MUST BE GIVEN TO CREDIT CARD HOLDER AT THE MHNC BOARD MEETING.

XXVIII. DISCUSSION AND POSSIBLE ACTION to allocate an amount not to exceed \$2500.00 for the purchase of secure, spam free email service for MHNC Board Members. The administrative budget will be revised accordingly.

XXIX. DISCUSSION AND POSSIBLE ACTION for MHNC Community Emergency Plan, which will become a Requirement at some point.

NOTE: OUR NEXT MHNC BOARD OF GOVERNORS STAKEHOLDERS BOARD MEETING WILL BE ON MONDAY December 2, 2019 AT 7:00PM. THE LOCATION WILL BE AT THE MISSION HILLS COMMUNITY POLICE STATION COMMUNITY ROOM 1121 SEPULVEDA BLVD.

XXX. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie's Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNCOrganizations.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNCOrganizations.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNCOrganizations.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council, @ MissionHillsNC



@ Mission Hills NC Outreach

Mission Hills Neighborhood Council Contact

Information:

<https://www.mhnconline.org/>

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