



MISSION HILLS NEIGHBORHOOD COUNCIL

MHNCOOnline.org

818.869.4577

City of Los Angeles

Eric Garcetti, Mayor



## Board of Governors Executive – Special Committee Meeting WEDNESDAY, October 30, 2019 – 7:00 p.m.

Keys Mission Hills Hyundai Meeting Room  
10240 Sepulveda Blvd. Mission Hills, CA 91345

### President

Dean Anderson  
(At Large Seat – 2020)

### Vice President

Joe Fuchs  
(Residential Seat – 2023)

### Treasurer

Niranjala Tillakaratne  
(Residential Seat – 2020)

### Secretary

Duke Smith  
(Organizational Seat – 2020)

### Members

David Kritzer  
(At-Large Seat – 2020)  
Araceli Hernandez  
(At-Large Seat – 2023)  
Mangwi Atia  
(At-Large Seat – 2020)  
Lokubanda Tillakaratne  
(Residential Seat – 2023)  
Joe Cabrera  
(Residential Seat-2023)  
Andrew Charlton  
(Business Seat – 2020)  
Brandon Palmer  
(Business Seat – 2023)

(At-Large Seat – 2023)

TWO Seats Vacant

(Renter Stakeholder – 2023)

Vacant

(Youth Stakeholder – 2023)

Vacant

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD. PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

### • A G E N D A •

#### I. WELCOMING REMARKS: (~5 min)

- a. Call to order and Flag Salute
- b. Roll Call

#### II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

#### III. DISCUSSION AND POSSIBLE ACTION ON BOARD MINUTE REVISIONS (~10 Min)

#### IV. DISCUSSION AND POSSIBLE ACTION ON SETTING THE BOARD AGENDA FOR November 04, 2019 General Board Meeting, including:

**A. DISCUSSION AND POSSIBLE ACTION** to approve 2019-2020 administrative packet with 2018-2019 amendment to office expenditures.

**B. DISCUSSION AND POSSIBLE ACTION** to APPROVE MONTHLY EXPENDITURE REPORTS (MER) (~10 min)  
a. October 2019

**C. DISCUSSION AND POSSIBLE ACTION** to revise the previously-approved January 7, 2019 Board meeting Minutes due to discrepancies.

**D. DISCUSSION AND POSSIBLE ACTION** to revise the previously-approved February 4, 2019 Board meeting Minutes due to discrepancies.

**E. DISCUSSION AND POSSIBLE ACTION** to APPROVE MINUTES: (~10 Min)  
a. General Board Meeting March 4, 2019  
b. General Board Meeting August 5, 2019

c. General Board Meeting September 9, 2019

d. General Board Meeting October 7, 2019

**F. DISCUSSION AND POSSIBLE ACTION** on approving an NPG grant in the amount of \$2,500.00 for the San Fernando Valley Veterans Day Parade to be held November 11, 2019. A presentation will be provided by Diane Chavez or a member of San Fernando Valley Veterans Day parade Committee.

**G. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES**

Each candidate will have 3 minutes to speak about why they believe they would make a good addition to The Mission Hills Neighborhood Council.

a. At-Large Stakeholder Board Member x2 – Open to Stakeholders at least (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as Community interest stakeholder.

b. Renter Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who own a residence located within the NC boundaries.

c. Youth Board Member x1 – Open to Stakeholders between the ages of (16) and (25) who live, work or own Property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. If less than (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts or recommendations to enter into contracts.

**H. LEGISLATIVE UPDATE** by Majority Leader Bob Hertzberg, 18<sup>th</sup> District.

**I. DISCUSSION, DIALOGUE, QUESTIONS AND POSSIBLE ACTION** with General Manager Raquel Beltrán as she is doing a listening tour.

**J. DISCUSSION AND POSSIBLE ACTION** to allocate a \$44.31 for reimbursement to Dean Anderson for expenses of office supplies (2 zipper binders and two packages of sheet protectors).

**K. DISCUSSION AND POSSIBLE ACTION** regarding amending Mission Hills Neighborhood Council's letter of support For the North Valley Bus Rapid Transit (BRT). Anthony Garcia District Representative for Senate Majority Leader Robert M. Hertzberg presented this presentation last October 07, 2019 before our MHNC Board Meeting

**L. DISCUSSION AND POSSIBLE ACTION** regarding MHNC Bylaws. Our Secretary will be sending the changes that are requested.

**M. Discussion and possible action** on LA Digital Billboard Blight Council File: 11-1705. This will include a community impact statement against Council File: 11-1705.

**N. DISCUSSION AND POSSIBLE ACTION regarding Mission Hills Neighborhood Council "Case # DIR-2019-1538-PUB, Public Benefit Alternative Compliance"** for a proposed conversion of 28 acres of A2 land at 11630 Indian Hills Road adjacent to the Eden Memorial Park to cemetery use, phased in over 30 years.

**O. DISCUSSION AND POSSIBLE ACTION regarding** proposed project at 15555 W. San Fernando Mission to construct a new one-story auto repair facility with four bays on the now vacant parcel, which will require a Zone change to C2.

**P. DISCUSSION AND POSSIBLE ACTION** to review, update or accept the MHNC 2018-2019 inventory on two Inventory forms as provided by the City Clerk and DONE, to submit before November. These two Completed inventory form reports will be provided for review.

- Q. DISCUSSION AND POSSIBLE ACTION** to approve an MHNC letterhead design for all official MHNC Documentation, including letters and sign-in sheets. Everyone that requested to be involved with this will Bring in samples which will then require stakeholder input and a MHNC Board vote.
- R. DISCUSSION AND POSSIBLE ACTION** to approve a new Outreach brochure from the Outreach Committee. A sample brochure will be provided for inspection. Everyone that requested to be involved with this will Bring in samples which will then require stakeholder input and a MHNC Board vote.
- S. DISCUSSION AND POSSIBLE ACTION** re: approval of purchase of up to \$600.00 for printing of 2,000 new Outreach Brochures from Donovan Printing.
- T. DISCUSSION AND POSSIBLE ACTION** regarding credit card transactions where food is picked up for MHNC Board Meetings. All food orders will be regarded as operational expenses.
- U. DISCUSSION AND POSSIBLE ACTION** on MHNC email as Go Daddy AN UNSECURE SERVER OF WHICH SOME OF US HAVE HAD PROBLEMS
- V. DISCUSSION AND POSSIBLE ACTION** for MHNC Community Emergency Plan, which will become a Requirement at some point.
- W. ANY OTHER ITEMS SOUGHT TO BE ADDED TO THE AGENDA.**

## **X. ADJOURNMENT**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.**

**PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:**

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie's Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNCOOnline.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at [lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm](http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm)

**THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at [board@mhnonline.org](mailto:board@mhnonline.org).**

**PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNCOOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email [board@mhnonline.org](mailto:board@mhnonline.org).**

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website [MHNCOOnline.org](http://MHNCOOnline.org).

#### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico [board@mhnonline.org](mailto:board@mhnonline.org) para avisar al Concejo Vecinal.

## **Social Media Sites**



@ Mission Hills Neighborhood Council, @ MissionHillsNC



@ Mission Hills NC Outreach

**Mission Hills Neighborhood Council Contact**

**Information:**

<https://www.mhnonline.org/>

**PO Box 7604**

**818-869-4577**