



Board of Governors Executive - Committee Meeting WEDNESDAY, September 4, 2019 – 7:00 p.m.

Keys Mission Hills Hyundai Meeting Room
10240 Sepulveda Blvd. Mission Hills, CA 91345

President

Dean Anderson
(At Large Seat – 2020)

Vice President

Joe Fuchs
(Residential Seat – 2023)

Treasurer

Niranjala Tillakaratne
(Residential Seat – 2020)

Secretary

Duke Smith
(Organizational Seat – 2020)

Members

David Kritzer
(At-Large Seat – 2020)
Araceli Hernandez
(At-Large Seat – 2023)
Mangwi Atia
(At-Large Seat – 2020)
Lokubanda Tillakaratne
(Residential Seat – 2023)
Joe Cabrera
(Residential Seat-2023)
Andrew Charlton
(Business Seat – 2020)
Brandon Palmer
(Business Seat – 2023;
pending Board vote)
(At-Large Seat – 2023)
Vacant
(Renter Stakeholder – 2023)
Vacant
(Youth Stakeholder – 2023)
Vacant

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD. PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

• A G E N D A •

I. WELCOMING REMARKS: (~5 min)

- a. Call to order and Flag Salute
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. DISCUSSION AND POSSIBLE ACTION ON SETTING THE BOARD AGENDA FOR September 09, 2019 General Board Meeting, including:

- A. **DISCUSSION AND POSSIBLE ACTION** to revise the previously-approved January 7, 2019 and February 4, 2019 Board meeting Minutes due to discrepancies.
- B. **DISCUSSION AND POSSIBLE ACTION** to APPROVE MONTHLY EXPENDITURE REPORTS (MER) (~10 min)
 - a. July 2019
 - b. August 2019
- C. **DISCUSSION AND POSSIBLE ACTION** to APPROVE MINUTES: (~10 Min)
 - a. General Board Meeting July 1, 2019
 - b. General Board Meeting August 5, 2019
- D. **DISCUSSION AND POSSIBLE ACTION** to APPROVE 2019-2020 administrative packet with 2018-2019 rollover funds.
- E. **DISCUSSION AND POSSIBLE ACTION** to APPOINT Brandon Palmer to the MHNC Business Seat.

- F. DISCUSSION AND POSSIBLE ACTION** to APPOINT NEW BOARD MEMBERS to THE FOLLOWING VACANCIES. Each candidate will have 3 minutes to speak about why they believe they would make a good addition to the Mission Hills Neighborhood Council.
- At-Large Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as Community interest stakeholder.
 - Renter Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who own a residence located within the NC boundaries.
 - Business Owner Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who Work or own a business property within the MHNC boundaries.
 - Youth Board Member x1 – Open to Stakeholders between the ages of (16) and (25) who live, work or own Property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. If less than (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts or recommendations to enter into contracts.
- G. DISCUSSION AND POSSIBLE ACTION** on 52-unit construction project at 15418 Bermuda St and 10824 – 10841 Sepulveda Blvd. next to Langdon Ave. Stakeholders will be advised on the results of this case heard at the City Planning Commission on August 22, 2019.
- H. DISCUSSION AND POSSIBLE ACTION** to remove Board Member Mangwi Atia due to having five consecutive absences (May 14th, May 21st, June 3rd, July 1st and August 5th, 2019) from MHNC Board Meetings. Background: MHNC Standing Rules say “3. In the event that a board member is unable to attend a total of 5 regularly scheduled Board Meetings in a fiscal year, or 5 consecutive Meetings, the Executive Committee will agendize the removal of that board member for discussion and possible action at the next regularly scheduled Board Meeting.”
- I. DISCUSSION AND POSSIBLE ACTION** to submit a Community Impact Statement (CIS) regarding City Council File (CF) #13-1493, City of Los Angeles Street Vending Policy.
- J. DISCUSSION AND POSSIBLE ACTION** to review and update the MHNC 2018-2019 inventory on two reports as provided by the City Clerk and DONE, to submit before November.
- K. DISCUSSION AND POSSIBLE ACTION** to approve an MHNC letterhead design for all official MHNC documentation, including letters and sign-in sheets.
- L. DISCUSSION AND POSSIBLE ACTION** to allocate a \$164.25 reimbursement to Dean Anderson for Outreach expenses for August 2, 2019 movie night.
- M. DISCUSSION AND POSSIBLE ACTION** to allocate \$153.53 for the purchase of Uline Utility black cart with wheels, part #H-5007BL, which includes tax and shipping.
- N. DISCUSSION AND POSSIBLE ACTION** to approve a new Outreach brochure from the Outreach Committee. A sample brochure will be provided for inspection.
- P. DISCUSSION AND POSSIBLE ACTION** on the Event sponsored by Trinity Church, 11150 O’Melveny Ave., San Fernando, Ca 91340 regarding their free WOW event to be held at Brand Park October 12, 2019. This event is expected to attract 3,000 people. There will be free haircuts, bike repairs, health and vision screenings, grocery giveaways, makeovers, connections to community resources and more. Because this event will be in our community we are still trying to work out the details regarding MHNC if possible before the MHNC Executive Board Meeting.

- R. DISCUSSION AND UPDATE** on the Nature parkway project which is located at the Pacoima Spreading Grounds area. The project coordinator will be discussing what improvements have been made and what the future plans are for this Nature Parkway Project. This discussion will also include two upcoming community events.
- S. DISCUSSION AND POSSIBLE ACTION** on a possible NPG with the Mission Cadets fundraiser “Mission Foot Pursuit” on October 27, 2019 at 12001 Blucher Ave., Granada Hills, Ca 91344, for a 1K - 5K run/walk for all ages. Because we were just informed about this event we are working to finalize this NPG before the MHNC Executive Board Meeting takes place Wednesday September 4, 2019.
- T. DISCUSSION AND POSSIBLE ACTION** to create an MHNC Community Emergency Plan, which will become a requirement at some point.
- U. ANY OTHER ITEMS SOUGHT TO BE ADDED TO THE AGENDA.**
- V. ADJOURNMENT**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie's Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNOnline.org.

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council, @ MissionHillsNC



@ Mission Hills NC Outreach

Mission Hills Neighborhood Council Contact

Information:

<https://www.mhnconline.org/>

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818-869-4577