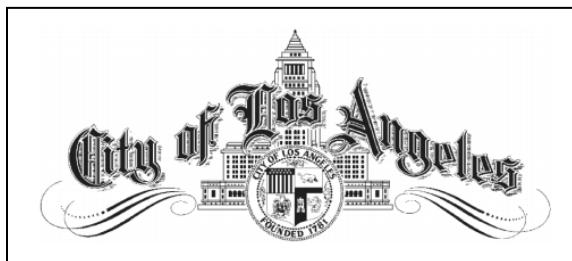


Mission Hills Neighborhood Council (MHNC) Board Meeting

Monday March 4th 2019

Community Room @ LAPD Mission Hills Police Station

11121 Sepulveda Boulevard, Mission Hills California 91345



**Board of
Governors:
President**

David Kritzer

Vice President

Dean Anderson

Treasurer

John DiGregario

Secretary

Mangwi Atia

Members

Jose L. Arevalo
Marisol Rodriguez
Andrew Charlton
Niranjala Tillakaratne
Jose Castillo
Joe Fuchs

Minutes

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS:

a. Call to order & Flag Salute

President Kritzer called the Meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Roll Call was taken by the President. Seven of the 10 Board Members were present at the Roll Call: David Kritzer (President), Niranjala Tillakaratne (Treasurer), Mangwi Atia (Secretary), Jose Arevalo, Joseph Fuchs, Araceli Hernandez, and Duke Eric Smith. Lokubanda Tillakaratne (excused) and Dean Anderson (excused) (Vice President) were absent. Andrew Charlton arrived at 8:11 p.m. Bringing the board count to eight

The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at

so the Board could take such votes. Ten of the 14 Board seats were filled (by election or appointment). Four Board seats are vacant. To apply, visit <http://mhnconline.org/about-mhnc/board>. ~30 stakeholders and guests were in attendance.

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

- a. Dave Brown encouraged all Neighborhood Councils to attend Neighborhood Council Emergency Preparedness Alliance meeting that occurs the 4th Saturday each month. Each Neighborhood Council will need to implement an emergency plan (Mayor's Initiative).
- b. Olivia Cortez, a resident and educator at Frost Charter, recounted her experience at Bermuda Mobile Home. Two weeks ago, she and her three kids encountered a threatening man while walking to Coco's. They returned home to take the car instead. It is not safe in that area (e.g., dumping waste, lewd activity).

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

- a. LA City Council District Representative Juan Solorio, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; Juan.Solorio@LACity.org; <http://CD7.LACity.org>), announced the following:
 - Councilwoman Monica Rodriguez introduced the motion for Los Angeles Department of Water and Power to shutdown services for illegal cannabis businesses. Physically barricade entry to illegal cannabis shops.
 - The motion for Fire Department to conduct a comprehensive review for training at-risk youth exists.
 - Councilwoman Monica Rodriguez appointed as the Public Safety Chair.
 - CD7 is working with Los Angeles Police Department to address recreational vehicle issues. It encourages the Mission Hills community to report it.
 - Report illegal dumping to 311.
 - Juan Solorio wants to attend the next MHNC Beautification Committee meeting.
- b. LAPD Senior Leads Philip Ruiz, an LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), reported the following:
 - Green Zone allows recreational vehicles to park in that area. There is one tow truck company, with the City of Los Angeles contract, providing heavy duty tow truck services. It takes 4-5 weeks to remove a recreational vehicle.
 - Homeless Taskforce will tell homeless individuals to move their items, but they will return the following day. Local tow yard can take small recreational vehicles.
 - Mission Hills Division has experienced packaged theft. It is an ongoing issue that increases during the holidays, in which preventive tips were shared.
 - Distraction Burglary—Male and female perpetrators knocked on the door of 90- year-old female senior who allowed them to enter her home. Female perpetrator kept female homeowner distracted while male stole items from her room for fifteen minutes. Another scenario is suspects impersonating as contractors.
 - Valley Inn Motel—It experienced 21 crimes. Perpetrators manufactured nitrous oxide (balloon canisters) for sale. Detectives asked motel staff how they did not see the illegal activity. LAPD will have a meeting with motel managers and City Attorney. City Attorney will file a nuisance abatement lawsuit where the City can take over motel if deemed necessary.

c. Other Government Departments/Agencies

Anthony Garcia, District Representative for Senator Robert Hertzberg (ofc: 818 901-5588; anthony.garcia@sen.ca.gov; <https://sd18.senate.ca.gov>) announced the following:

- Senator Robert M. Hertzberg is the Majority Leader for California.
- SB254 (Resilient Homes Initiative) – A press conference was held at CSUN earlier this year. Earthquake Brace Program provides homeowners up to \$3,000 to strengthen their home and lessen the potential for earthquake damage. Four thousand homes have been retrofitted since 2013. Visit <https://www.earthquakebracebolt.com> to learn more.
- SB258 “creates a grant program to encourage shelters to take in people experiencing homelessness who also have pets.” Six of 46 homeless shelters provide services for pets. Visit <https://sd18.senate.ca.gov/news/press-releases> for more info.

Kelly Gonez, San Jose Elementary and North Valley Occupational Center representative, indicated that she is leading her students to excel academically and socially.

- There is an increase rate of homelessness. She offered the resolution to offer more resources for homeless students.
- North Valley Occupational Center was awarded the Adult Learner Award and hosts a large job fair.

d. Community Organizations

There was no report.

IV. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES:

a. Special Board Meeting September 17, 2018

It was agreed to Table this Item.

b. General Board Meeting February 4, 2019

MOTION to APPROVE (by David Kritzer; seconded by Joe Fuchs): The Mission Hills Neighborhood Council approves the Minutes of February 4, 2019 General Board Meeting Minutes as written.

MOTION to APPROVE PASSED unanimously; zero opposed; zero abstained.

V. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MONTHLY EXPENDITURE REPORT FOR THE MONTH OF:

a. January 2019

MHNC paid for storage, printing, Partners in Diversity, David Krtizer's reimbursement, Valle Vida Neighborhood Purposes Grant and 100 t-shirts. Commitment for cleanup reimbursement and so on (Niranjala Tillakaratne).

FUNDING MOTION to APPROVE (by Duke Eric Smith; seconded by Jose Arevalo): The Mission Hills Neighborhood Council approves its January 2019 Monthly Expenditure Report as presented.

FUNDING MOTION to APPROVE PASSED FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (David Kritzer, Mangwi Atia, Niranjala Tillakaratne, Andrew Charlton, Araceli Hernandez,

Joe Fuchs, Jose Arevalo and Duke Eric Smith); zero opposed; zero abstained, zero ineligible.

VI. DISCUSSION AND POSSIBLE ACTION re: selection of Youth Representative Board Member
It was agreed to Table this Item.

VII. DISCUSSION AND POSSIBLE ACTION re: update on and approval of City approved design of MHNC banners.
City requested to remove Mission Hills Neighborhood Council on top of banner as it marked on the medallion itself. The banner company can create a version in Spanish.

MOTION to APPROVE (by Niranjala Tillakaratne; seconded by David Kritzer): The Mission Hills Neighborhood Council approves re: update on and approval of City approved design of MHNC banners.

MOTION to APPROVE PASSED unanimously; zero opposed; zero abstained.

VIII. DISCUSSION AND POSSIBLE ACTION re: approval of payment up to \$500.00 for purchase of storage bin, combination lock and bins for storage of MHNC microphone and sound equipment at LAPD Station.

FUNDING MOTION to APPROVE (by Duke Eric Smith; seconded by Niranjala Tillakaratne): The Mission Hills Neighborhood Council approves re: approval of payment up to \$500.00 for purchase of storage bin, combination lock and bins for storage of MHNC microphone and sound equipment at LAPD Station.

FUNDING MOTION to APPROVE PASSED FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (David Kritzer, Mangwi Atia, Niranjala Tillakaratne, Andrew Charlton, Araceli Hernandez, Joe Fuchs, Jose Arevalo and Duke Eric Smith); zero opposed; zero abstained, zero ineligible.

IX. DISCUSSION AND POSSIBLE ACTION re: application for possible MHNC meetings at the Brand Park Recreation Center
Kathleen Quinn emphasized that MHNC needs to go through City Clerk and City Council. Additionally, MHNC needs approval from Councilwoman Monica Rodriguez. Brand Park Recreation Center would charge \$22/hour and security services.

X. DISCUSSION AND POSSIBLE ACTION re: application for possible MHNC meetings at San Jose Street Elementary School Auditorium
There is an application fee. If MHNC lists all dates on the application, there is one fee.

XI. DISCUSSION AND POSSIBLE ACTION re: approve a Neighborhood Purposes Grant to Southern California Preparedness Foundation for payment up to \$850 in support of the 12th Annual Valley Disaster Preparedness Fair to be held on or about Saturday, October 12, 2019. Mangwi Atia requested Southern California Preparedness Foundation to submit an

itemized budget but received a partially itemized version. Mangwi Atia and Dave Brown disagreed on Southern California Preparedness Foundation forwarding an itemized budget. Araceli Hernandez suggested that the nonprofit refer to last year's budget to create an estimated itemized budget. Dave Brown reported that he spoke with Melvin Cañas and confirmed itemized budgets are not required.

FUNDING MOTION to APPROVE (by Niranjala Tillakaratne; seconded by David Kritzer): The Mission Hills Neighborhood Council approves re: approve a Neighborhood Purposes Grant to Southern California Preparedness Foundation for payment up to \$850 in support of the 12th Annual Valley Disaster Preparedness Fair to be held on or about Saturday, October 12, 2019.

FUNDING MOTION to APPROVE PASSED favor (Niranjala Tillakaratne, David Kritzer, Jose Arevalo, Andrew Charlton, Joe Fuchs, Duke Eric Smith, Araceli Hernandez); 1 opposed (Mangwi Atia); zero abstained.

XII. DISCUSSION AND POSSIBLE ACTION re: approval for payment of up to \$2,500 to Moore Business Results for website services through the end of the fiscal year.

FUNDING MOTION to APPROVE (by Duke Eric Smith; seconded by Andrew Charlton): The Mission Hills Neighborhood Council approves its January 2019 Monthly Expenditure Report as presented.

FUNDING MOTION to APPROVE PASSED favor (Niranjala Tillakaratne, David Kritzer, Andrew Charlton, Joe Fuchs, Duke Eric Smith, Araceli Hernandez); 2 opposed (Mangwi Atia, Jose Arevalo); zero abstained.

XIII. DISCUSSION AND POSSIBLE ACTION re: payment of up to \$500.00 for purchase of food and beverages for Mission Hills 4th of July BBQ celebration at Mission Hills Community Church to be held on July 4, 2019
It was agreed to Table this Item.

XIV. DISCUSSION AND POSSIBLE ACTION re: NC elections to be held at Mission Hills Christian Church on April 27, 2019
Elections will be held at Mission Hill Community Church. There is a 6-hour window to encourage individuals to vote.

XV. DISCUSSION AND POSSIBLE ACTION re: formulation of guidelines for content on MHNC Website
MHNC Website content include, but not limited to, government events/services/resources, how to report scams, empowerla.org and so on.

XVI. DISCUSSION AND POSSIBLE ACTION re: update from Zoning and Land Use Chair re: proposed high density housing project behind Bear Pit and Coco's
Joe Fuchs announced there is a notice of public hearing on March 26 at Marvin Braude Center. He advised to arrive early, fill out speaker card and present facts.

XVII. DISCUSSION AND POSSIBLE ACTION re: update on Community Impact Statement re: Homelessness, Homeless Youth and Families
Mangwi Atia composed Community Impact Statement and elaborated on Council File 14-0655-S6.

MOTION to APPROVE (by David Kritzer; seconded by Mangwi Atia): The Mission Hills Neighborhood Council approves re: update on Community Impact Statement re: Homelessness, Homeless Youth and Families.

MOTION to APPROVE PASSED unanimously; zero opposed; zero abstained.

XVIII. DISCUSSION AND POSSIBLE ACTION re: Community Impact Statement re: RV Parking within Mission Hills
Mangwi Atia drafted Community Impact Statement and explained Council File 15-1138-S27. One audience member commented that the number of parking spaces is limited and that the City should find additional locations.

MOTION to RECONSIDER (by Mangwi Atia, seconded by David Kritzer): The Mission Hills Neighborhood Council will RECONSIDER the Motion re: Community Impact Statement re: RV Parking within Mission Hills

MOTION to RECONSIDER PASSED unanimously; zero opposed; zero abstained.

MOTION to APPROVE (by Andrew Charlton, seconded by Duke Eric Smith): The Mission Hills Neighborhood Council will approve the Motion re: Community Impact Statement re: RV Parking within Mission Hills

MOTION to APPROVE PASSED unanimously; zero opposed; zero abstained.

XIX. DISCUSSION AND POSSIBLE ACTION re: update on crackdown on Unlicensed Cannabis Businesses
It was agreed to Table this Item.

XX. DISCUSSION AND POSSIBLE ACTION re: hiring an Administrative Assistant / Minutes Writer for MHNC.
It was agreed to Table this Item.

XXI. DISCUSSION AND POSSIBLE ACTION re: possible replacement of DONE Representative assigned to MHNC.
It was agreed to Table this Item.

XXII. COMMITTEE REPORTS (~2min per Committee):

a. Public Safety Committee
There was no report.

b. Zoning and Land-Use Committee
There was no report.

c. Budget and Finance Committee

There was no report.

d. Beautification and Cultural Affairs

Niranjala Tillakaratne does not have agenda items to organize an upcoming meeting. Community cleanup date is TBD. Niranjala Tillakaratne congratulated stakeholders for MHNC banners.

e. Outreach Committee

There was no report.

f. Bylaws and Standing Rules Committee

There was no report.

XXIII. LIAISON REPORTS (~2min each):

a. FilmLA Liaison

There was no report.

b. Homelessness Liaison

There was no report.

c. Planning Liaison

There was no report.

XXIV. BOARD MEMBER ANNOUNCEMENTS (~10 Min)

There were no announcements.

XXV. ADJOURN

MOTION to ADJOURN (by Mangwi Atia; seconded by Andrew Charlton).

MOTION to ADJOURN PASSED unanimously by a hand vote with eight in favor.

The Meeting was **ADJOURNED** (There was no reference of end time on meeting notes.)

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by Secretary, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a

future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie’s Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA91345
- MHNCOrganize.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System via lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at

818.869.4577 or email at board@mhnconline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNCOrganize.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website via MHNCOrganize.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

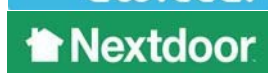
Social Media Sites



@ Mission Hills Neighborhood Council



@ MissionHillsNC



@ Mission Hills NC Outreach