# Monthly Expenditure Report

**Reporting Month:** May 2019  
**Budget Fiscal Year:** 2018-2019  
**NC Name:** Mission Hills  
**Neighborhood Council**

## Monthly Cash Reconciliation

<table>
<thead>
<tr>
<th></th>
<th>Total Spent</th>
<th>Remaining Balance</th>
<th>Outstanding</th>
<th>Commitments</th>
<th>Net Available</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Balance</strong></td>
<td>$28202.32</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Spent</strong></td>
<td>$11043.97</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Remaining Balance</strong></td>
<td>$17158.35</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Outstanding</strong></td>
<td>$13308.08</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Commitments</strong></td>
<td>$0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Available</strong></td>
<td>$3850.27</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Monthly Cash Flow Analysis

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Adopted Budget</th>
<th>Total Spent this Month</th>
<th>Unspent Budget Balance</th>
<th>Outstanding</th>
<th>Net Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office</td>
<td>$23000.00</td>
<td>$179.50</td>
<td>$10800.77</td>
<td>$432.40</td>
<td>$2485.04</td>
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<tr>
<td>Outreach</td>
<td>$5522.05</td>
<td>$5522.05</td>
<td>$7824.09</td>
<td>$59.24</td>
<td>$657.58</td>
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<tr>
<td>Elections</td>
<td>$1000.00</td>
<td>$342.42</td>
<td>$657.58</td>
<td>$0.00</td>
<td>$657.58</td>
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<tr>
<td>Community Improvement Project</td>
<td>$18000.00</td>
<td>$5000.00</td>
<td>$4992.35</td>
<td>$707.65</td>
<td>$707.65</td>
</tr>
</tbody>
</table>

**Funding Requests Under Review:** $0.00  
**Encumbrances:** $0.00  
**Previous Expenditures:** $13797.68

## Expenditures

<table>
<thead>
<tr>
<th>#</th>
<th>Vendor</th>
<th>Date</th>
<th>Description</th>
<th>Budget Category</th>
<th>Sub-category</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>US STORAGE-MISSION HIL</td>
<td>05/03/2019</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$179.50</td>
</tr>
<tr>
<td>2</td>
<td>DONOVAN FOR PRINTING</td>
<td>05/06/2019</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$137.86</td>
</tr>
<tr>
<td>3</td>
<td>SUBWAY 00015826</td>
<td>05/06/2019</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$153.30</td>
</tr>
<tr>
<td>4</td>
<td>MANDARIN ISLAND CHINES</td>
<td>05/21/2019</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$43.80</td>
</tr>
<tr>
<td>5</td>
<td>DONOVAN FOR PRINTING</td>
<td>05/30/2019</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$116.07</td>
</tr>
<tr>
<td>6</td>
<td>AMZN Mktp US MN8ER6CB2</td>
<td>05/08/2019</td>
<td>(Credit card transaction)</td>
<td>Community Improvement Project</td>
<td>$158.46</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>AMZN MKTP US MN41X4ZN0</td>
<td>05/10/2019</td>
<td>(Credit card transaction)</td>
<td>Community Improvement Project</td>
<td>$183.96</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Veterans of Foreign Wars (VFW)</td>
<td>04/23/2019</td>
<td>XIII. DISCUSSION AND POSSIBLE ACTION re: appr...</td>
<td>Neighborhood Purpose Grants</td>
<td>$5000.00</td>
<td></td>
</tr>
<tr>
<td>#</td>
<td>Vendor</td>
<td>Date</td>
<td>Description</td>
<td>Budget Category</td>
<td>Sub-category</td>
<td>Total</td>
</tr>
<tr>
<td>----</td>
<td>---------------------------------------</td>
<td>------------</td>
<td>-------------------------------------------------------</td>
<td>-------------------</td>
<td>--------------</td>
<td>-----------</td>
</tr>
<tr>
<td>1</td>
<td>WENDY L. MOORE / MOORE BUSINESS RESULTS</td>
<td>05/28/2019</td>
<td>DISCUSSION AND POSSIBLE ACTION re: approval f...</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$432.40</td>
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<tr>
<td>2</td>
<td>Niranjala Tillakaratne</td>
<td>05/28/2019</td>
<td>XVI. DISCUSSION AND POSSIBLE ACTION re: approving ...</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$74.69</td>
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<td>3</td>
<td>Niranjala Tillakaratne</td>
<td>05/28/2019</td>
<td>XVIII. DISCUSSION AND POSSIBLE ACTION re: approving ...</td>
<td>General Operations Expenditure</td>
<td>Elections</td>
<td>$59.24</td>
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<tr>
<td>4</td>
<td>Niranjala Tillakaratne</td>
<td>05/28/2019</td>
<td>XVII. DISCUSSION AND POSSIBLE ACTION re Approving ...</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$187.92</td>
</tr>
<tr>
<td>5</td>
<td>GOING SOMEWHERE SPORTSWEAR &amp; PROMOTIONS</td>
<td>05/29/2019</td>
<td>XX. DISCUSSION AND POSSIBLE ACTION re: Approval of...</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$319.22</td>
</tr>
<tr>
<td>6</td>
<td>San Jose St. Elementry School</td>
<td>05/31/2019</td>
<td>XIX. DISCUSSION AND POSSIBLE ACTION re: Approval o...</td>
<td>Neighborhood Purpose Grants</td>
<td></td>
<td>$4992.35</td>
</tr>
<tr>
<td>7</td>
<td>THE AMGRAPH GROUP / AMERICAN FLEET AND RETAIL GRAPHICS</td>
<td>06/05/2019</td>
<td>Approval of payment of up to $7,500.00 for purchas...</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$7242.26</td>
</tr>
</tbody>
</table>

Subtotal: Outstanding $13308.08
US Storage Centers - Mission Hills  
15237 S. Brand Blvd  
Mission Hills, CA  91345  
818-365-6918  

Payment Receipt

Date Printed     May 03, 2019
Tenant        MISSION HILLS NEIGHBORHOOD COUNCIL
Payment Date    May 03, 2019 8:09 AM
Company c/o: Mission Hills Neighborhood Council Unit  B028
Address      P.O. BOX 7604 Available Credit    0.00
City, State, Zip  MISSION HILLS CA  91346  Current Balance 0.00

Paid Thru May 31, 2019
Receipt Number  154422
Posted By:    JV

<table>
<thead>
<tr>
<th>Date</th>
<th>Unit</th>
<th>Description</th>
<th>Charge</th>
<th>Discount</th>
<th>Tax</th>
<th>Total</th>
<th>Payment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/01/19</td>
<td>B028</td>
<td>Rent 5/1-5/31</td>
<td>179.50</td>
<td>0.00</td>
<td>0.00</td>
<td>179.50</td>
<td>Master Card</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>179.50</td>
<td>0.00</td>
<td></td>
<td>179.50</td>
<td></td>
</tr>
</tbody>
</table>

Taxes  0.00  
Payment (less tax)  179.50  
Payment Subtotal  179.50  
Credits Applied  0.00  
Refunds Applied  0.00  
Total Applied to Account  179.50  

Current Account Balance 0.00  
Paid By    Master Card  ****4504  
Paid Thru Date May 31, 2019
Transaction Type  Sale  
Authorization  049737  
Reference  100055  

I agree to pay the above amount according to the card issuer statement.

x _________________________________________________

#sg1  
US STORAGE CENTERS  
REFER A FRIEND AND RECEIVE ½ OFF
DONOVAN FOR PRINTING

15436 DEVONSHIRE ST
MISSION HILLS, CA 91345
818-893-5438
donovanforprinting@gmail.com

Subtotal

$137.86

Total

$137.86

PAYMENT ID: SRC75MKM0MVAP
Cashier: Donovan

Card: MASTERCARD 4504
May 06, 2019, 2:10 PM
Method: MANUAL
Authorization Code: 060090
Authorizing Network: MASTERCARD
CVM: SIGNATURE VERIFIED

DATE
May 06, 2019
2:10 pm

MASTERCARD
4504
### DUPLICATE ###

Subway#1582-D Phone 818-920-7165
15503 Devonshire St
Mission Hills, CA, 91345
Served by: 5/6/2019 11:58:59 am
Term ID-Trans# 1/A-235024

<table>
<thead>
<tr>
<th>Qty</th>
<th>Size</th>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td>Extra Large SonPit</td>
<td>140.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Turkey PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Tuna PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Ham PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Spicy Italian PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 B.M.T. PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Turkey &amp; Ham PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Cold Cut Combo PitPit</td>
<td>0.00</td>
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<tr>
<td></td>
<td></td>
<td>-2 Roast Beef PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Subway Club PitPit</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-2 Veggie Delite PitPit</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Sub Total 140.00
Sales Tax (9.5%) 13.30
Total (Est In) 153.30
Credit Card 153.30
Change 0.00

Approval No: 081330
Reference No: 91261877344246
Card Issuer: Mastercard
Account No: ************4504
Acquired: Manual
Amount: $153.30
Date/Time: 5/6/2019 11:58:59 AM

Signature:

x
I agree to pay above total amount according to the Card Issuer Agreement.

CUSTOMER COPY

Host Order ID: 747-188-1397833

Let us know how we did today at global.subway.com and we’ll send you a sweet offer.
MANDARIN ISLAND
15446 DEVONSHIRE ST.
MISSION HILLS, CA 91345

MERCHAND ID
DATE: 05/21/19 4:47:20 PM

CARD TYPE: MC  TRN#033 ** Chip**
CARD #: ***********4504 EXP:XXXX
TRAN TYPE: SALE      IP:.211 STA#:1
AUTH CODE: 074683
CHK #: 1082
TBL #: P530
SERVER: MICHEL
TC :71D1E520FCF6AA2F
TVR :0000088800
AID :0000000041010

AMOUNT :$43.80
TIP :$
TOTAL :$

***Customer Copy***
<table>
<thead>
<tr>
<th>Product</th>
<th>Price</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neiko 53940A High Visibility Safety Vest, Medium, Neon Yellow</td>
<td>$6.99</td>
<td>6</td>
</tr>
<tr>
<td>Neiko 53941A High Visibility Safety Vest, Large, Neon Yellow</td>
<td>$5.99</td>
<td>6</td>
</tr>
<tr>
<td>Neiko 53942A High Visibility Safety Vest, X-Large, Neon Yellow</td>
<td>$7.17</td>
<td>6</td>
</tr>
<tr>
<td>Neiko 53943A High Visibility Safety Vest, ANSI/ISEA Standard, Color Neon, 2XL, Yellow</td>
<td>$7.85</td>
<td>6</td>
</tr>
<tr>
<td>(6 Cones) CJ Safety 36&quot; Orange PVC Traffic Safety Cones with Black Base &amp; 6&quot; + 4&quot; Reflective Collars (Set of 6)</td>
<td>$158.46</td>
<td>1</td>
</tr>
</tbody>
</table>
Shipment 1 of 2

Shipping from Amazon.com  (Learn more)

Shipping to: Dean Anderson, 10355 Columbus Ave., Mission Hills, California, 91345 United States

- **Neiko 53943A High Visibility Safety Vest, ANSI/ISEA Standard, Color Neon, 2XL, Yellow**
  - $7.85 - Quantity: 6 In Stock.
  - Sold by: Go Industrial Tools

- **Neiko 53942A High Visibility Safety Vest, X-Large, Neon Yellow**
  - $7.17 - Quantity: 6 In Stock.
  - Sold by: Amazon.com Services, Inc

- **Neiko 53940A High Visibility Safety Vest, Medium, Neon Yellow**
  - $6.99 - Quantity: 6 In Stock.
  - Sold by: Amazon.com Services, Inc

- **Neiko 53941A High Visibility Safety Vest, Large, Neon Yellow**
  - $5.99 - Quantity: 6 In Stock.
  - Sold by: Amazon.com Services, Inc
Thank you, your order has been placed.

Please check your email for order confirmation and detailed delivery information or visit Message Center to review your notifications.

New! Get shipment notifications on your mobile device with the free Amazon app.

Order Number: 114-5142284-0277864
- 18 items will be shipped to Dean Anderson by Amazon.com.
  Estimated delivery: May 13, 2019 - May 17, 2019

Order Number: 114-9977151-9208264
- 6 items will be shipped to Dean Anderson by Amazon.com.
  Estimated delivery: May 13, 2019 - May 17, 2019

Order Number: 114-95977151-9208264
- (6 Cones) CJ Safety 36" Orange PVC T... will be shipped to Dean Anderson by General Safety Products Inc.
  Estimated delivery: May 13, 2019 - May 15, 2019

Review or edit your recent orders ›
### Final Details for Order #114-5142284-0277864

**Order Placed:** May 7, 2019  
**Amazon.com order number:** 114-5142284-0277864  
**Order Total:** $183.96

---

### Shipped on May 10, 2019

<table>
<thead>
<tr>
<th>Items Ordered</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 of: Neiko 53940A High Visibility Safety Vest, Medium, Neon Yellow</td>
</tr>
<tr>
<td>Sold by: Amazon.com Services, Inc</td>
</tr>
<tr>
<td>Condition: New</td>
</tr>
<tr>
<td>6 of: Neiko 53941A High Visibility Safety Vest, Large, Neon Yellow</td>
</tr>
<tr>
<td>Sold by: Amazon.com Services, Inc</td>
</tr>
<tr>
<td>Condition: New</td>
</tr>
<tr>
<td>6 of: Neiko 53942A High Visibility Safety Vest, X-Large, Neon Yellow</td>
</tr>
<tr>
<td>Sold by: Amazon.com Services, Inc</td>
</tr>
</tbody>
</table>

---

### Shipping Address:

Dean Anderson  
10355 Columbus Ave.  
Mission Hills, California 91345  
United States

---

### Shipping Speed:

FREE Shipping

---

**Item(s) Subtotal:** $120.90  
**Shipping & Handling:** $6.41  
**Free Shipping:** -$6.41  
**Total before tax:** $120.90  
**Sales Tax:** $11.46  
**Total for This Shipment:** $132.36

---

### Shipped on May 8, 2019

<table>
<thead>
<tr>
<th>Items Ordered</th>
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</thead>
<tbody>
<tr>
<td>6 of: Neiko 53943A High Visibility Safety Vest, ANSI/ISEA Standard, Color Neon, 2XL, Neon Yellow</td>
</tr>
<tr>
<td>Sold by: Go Industrial Tools (<a href="#">seller profile</a>)</td>
</tr>
</tbody>
</table>

---

### Shipping Address:

Dean Anderson  
10355 Columbus Ave.  
Mission Hills, California 91345  
United States

---

### Shipping Speed:

FREE Shipping

---

**Item(s) Subtotal:** $47.10  
**Shipping & Handling:** $3.25  
**Free Shipping:** -$3.25  
**Total before tax:** $47.10  
**Sales Tax:** $4.50  
**Total for This Shipment:** $51.60

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### Payment information

<table>
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<th>Item(s) Subtotal:</th>
<th>$168.00</th>
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</thead>
<tbody>
<tr>
<td>MasterCard</td>
<td>Shipping &amp; Handling:</td>
<td>$9.66</td>
</tr>
<tr>
<td></td>
<td>Free Shipping:</td>
<td>-$9.66</td>
</tr>
<tr>
<td><strong>Billing address</strong></td>
<td>Total before tax:</td>
<td>$168.00</td>
</tr>
<tr>
<td>Dean Anderson</td>
<td>Estimated tax to be collected:</td>
<td>$15.96</td>
</tr>
<tr>
<td>10355 COLUMBUS AVE</td>
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<td></td>
</tr>
<tr>
<td>MISSION HILLS, CALIFORNIA 91345-2508</td>
<td></td>
<td></td>
</tr>
<tr>
<td>United States</td>
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<td></td>
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</table>

**Grand Total:** $183.96

### Credit Card transactions

<table>
<thead>
<tr>
<th>MasterCard ending in 4504:</th>
<th>May 10, 2019:</th>
<th>$183.96</th>
</tr>
</thead>
</table>

To view the status of your order, return to [Order Summary](#).
Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Mission Hills

SECTION I - APPLICANT INFORMATION

1a) Veterans Of Foreign Wars 43-1758998 Missouri
Organization Name
Federal I.D. # (EIN) State of Incorporation Date of 501(c)(3)
Status (if applicable)

1b) 406 W. 34th Street, Suite 92 Kansas City Mo 64111
Organization Mailing Address City State Zip Code

1c) 17522 Chatsworth St. Granada Hills Ca 91344
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:
Brad Klimovitch 818-606-7531 bklimovitch@gmail.com
Name Phone Email

2) Type of Organization- Please select one:
☑ Public School (not to include private schools) or ☑ 501(c)(3) Non-Profit (other then religious institutions)
Attach Signed letter on School Letterhead or Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable)
Veterans of Foreign Wars (VFW Post 43) Granada Hills Ca 91344
City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
Purchase and installation of a 24,000 BTU 2 Ton Ductless Mini Split Air Conditioner and Heat Pump - 220V/60Hz. The purpose and intent of the grant is to regulate the temperature of the VFW Post 2323 storage room where a walk-in refrigerator, ice machine and administrative office are located. Currently this section of our facility has no Heating/AC (HVAC) system. This causes breakdowns in the refrigeration and ice machine units during summer months/hot weather.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)
VFW Post 2323 opens facility doors to numerous events surrounding the San Fernando Valley and Mission Hills. We support the Boy Scouts of America (including Troop 104) based out of Mission Hills. Girl Scout Troops, Los Angeles Police Department Fundraising events and the Southern California Preparedness Foundation (Valley Disaster Preparedness Fair), Youth JROTC Programs, Youth Scholarship Programs and Homeless Community Outreach efforts.
SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses

<table>
<thead>
<tr>
<th></th>
<th>Requested of NC</th>
<th>Total Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>VFW Post 2323 will absorb difference in project cost</td>
<td>$5,000.00</td>
<td>$6000.00</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

6b) Non-Personnel Related Expenses

<table>
<thead>
<tr>
<th></th>
<th>Requested of NC</th>
<th>Total Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
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<td>$</td>
<td>$</td>
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<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No  ☐ Yes  If Yes, please list names of NCS: Granada Hill South, Granada Hills North, Porter Ranch

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources of funding? (Including NPG applications to other NCs)

☐ No  ☐ Yes  If Yes, please describe:

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Amount</th>
<th>Total Projected Cost</th>
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<tbody>
<tr>
<td>VFW Post 2323 Assets</td>
<td>$1000.00</td>
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</tr>
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</tr>
</tbody>
</table>

9) What is the TOTAL amount of the grant funding requested with this application:  $5000.00

10a) Start date:  06/01/2019

10b) Date Funds Required:  05/20/2019

10c) Expected Completion Date:  06/07/2019

(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No  ☐ Yes  If Yes, please describe below:

<table>
<thead>
<tr>
<th>Name of NC Board Member</th>
<th>Relationship to Applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes  ☐ No  *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)*

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Brad Klimovitch

PRINT Name  Commander  Signature  03/27/2019

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Glenn Tamura

PRINT Name  Quartermaster  Signature  03/27/2019

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form
In reply refer to: 0248164841
Oct. 21, 2015 LTR 4168C 0
43-1758998 000000 00
00012286
BODC: TE

VETERANS OF FOREIGN WARS FOUNDATION
406 WEST 34TH STREET
KANSAS CITY MO 64111

Employer Identification Number: 43-1758998
Person to Contact: B. Hall
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 09, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 1996.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Requests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.
If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright,
Operation Mgr.
Accounts Management Operations I
Form W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1. **Name** (as shown on your income tax return). Name is required on this line; do not leave this line blank.
   - **Veterans of Foreign Wars Foundation**
   - **VFW Foundation**

2. **Business name/disregarded entity name, if different from above**
   - **Non-Profit Corporation**
   - **Requester's name and address (optional)**
   - **406 W 34th Street, Suite 920**
   - **Kansas City, MO 64111**

3. **Check appropriate box for federal tax classification; check only one of the following seven boxes:**
   - Individual or proprietor
   - Corporation
   - Partnership
   - Trust or estate
   - Limited liability company (LLC)
   - Limited liability company (LLC) that is disregarded for tax purposes
   - Single-member LLC

4. **Exemptions** (codes apply only to certain entities, not individuals; see instructions on page 3)
   - Exempt: 4**
   - Exemption from FATCA reporting code (if any)**

5. **Address number, street, and apt. or suite no.**

6. **City, state, and zip code**

Part I: Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, your alien taxpayer identification number (ATIN), or employer identification number (EIN). For other entities, this is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

**Note:** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

| 4 | 3 | 1 | 7 | 5 | 8 | 9 | 8 |

Employee identification number

| 10 | 24 | 2017 |

Part II: Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<table>
<thead>
<tr>
<th>Signature of U.S. person</th>
</tr>
</thead>
</table>

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (other than a U.S. person) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). In reporting an information return, the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest) (or other related payments)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (block or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1098-K (merchandise card and third party network transactions)
April 3, 2019

Mission Hills Neighborhood Council
PO Box 7604
Mission Hills, CA 91346

Dear Mission Hills Neighborhood Council Board:

I was recently contacted by Brad Klimovitch, Commander of VFW Post 2323 of Granada Hills, California. It is my understanding that the Mission Hills Neighborhood Council has approved a grant to the Post.

Most VFW Departments and Posts are classified by the IRS as 501(c)(19). While this is considered a full nonprofit in every way by the IRS (including tax deductibility), I understand that many donors prefer to make charitable contributions only to a 501(c)(3). Thus, the VFW Foundation often extends the use of our 501(c)(3) to VFW Departments and Posts to aid them in acquiring gifts.

Therefore, a donation can be made to the “VFW Foundation” and sent to my attention with instructions that the gift is designated for VFW Post 2323. I want to emphasize that 100% of all money will return to VFW Post 2323 most usually within two weeks with no administrative or any other charges removed. Additionally, you will also receive acknowledgement of the gift directly from the VFW Foundation.

For your convenience, I have also attached a copy of our 501(c)(3) IRS determination letter. If you would like to discuss this further or if you have any questions, please do not hesitate to contact me.

Many thanks for this gift to VFW Post 2323. As you know this Post is an important community gathering space that has continually assisted not only military service personnel, veterans and their families but many other worthwhile Southern California nonprofit groups and causes. As always, I send my best wishes!

Sincerely,

Richard G. Freiburghouse
Manager
(816) 968-1124

rfreiburghouse@vfw.org

VFW FOUNDATION
406 W. 34th Street
Kansas City, MO 64111
Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

**NC Name:** Mission Hills Neighborhood Council
**Meeting Date:** 04.01.2019

**Budget Fiscal Year:** 2018-19
**Agenda Item No:** XIII

**Board Action Certification (BAC) Form**
Discussion and possible action to reapprove a Neighborhood purposes Grant to Veterans of foreign Wars (VFW) Post 2323 in Granda Hills for payment up to $5000 for contribution toward installation of new heating/AC system

<table>
<thead>
<tr>
<th>Board Member's First and Last Name</th>
<th>Board Position</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
<th>Ineligible</th>
<th>Recused</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Krizter</td>
<td>President</td>
<td>X</td>
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<td></td>
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<td></td>
<td></td>
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<tr>
<td>Dean Anderson</td>
<td>Vice President</td>
<td>X</td>
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<td>Mangwi Atia</td>
<td>Secretary</td>
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<tr>
<td>Niranjala Tillakaratne</td>
<td>Treasurer</td>
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<td>X</td>
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<tr>
<td>Jose L. Arevalo</td>
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<td>Andrew Charlton</td>
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<td>Joseph Fuchs</td>
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<td>Araceli Hernandez</td>
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<tr>
<td>Duke Smith</td>
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<tr>
<td>Lokubanda Tillakaratne</td>
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<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

**Board Quorum:**

- **Total:** 6

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

**Authorized Signature:**

- **Print/Type Name:** Niranjala Tillakaratne
- **Date:** 04.01.2019

**Authorized Signature:**

- **Print/Type Name:** Dean Anderson
- **Date:** 04-01-19
Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG) 

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Mission Hills

SECTION I - APPLICANT INFORMATION

1a) Veterans Of Foreign Wars, Inc.  
Organization Name: 43-1758998 Missouri 
Federal I.D. #: (EIN#: 43-1758998 State of Incorporation: Missouri 
Date of 501(c)(3) Status (if applicable): 64111

1b) 406 W. 34th Street, Suite 92  
Organization Address: Kansas City  
City: Mo State: 64111 Zip Code: 91344

1c) 17522 Chatsworth St.  
Business Address (If different): Granada Hills  
City: Ca State: 91344 Zip Code: 91344

1d) PRIMARY CONTACT INFORMATION:  
Brad Klimovitch 818-606-7531  
bklimovitch@gmail.com

Name: Phone: Email:

2) Type of Organization- Please select one:  
☐ Public School (not to include private schools)  
☐ 501(c)(3) Non-Profit (other than religious institutions) 
Attach Signed letter on School Letterhead  
Attach IRS Determination Letter

Veterans of Foreign Wars (VFW Post 2323, Granada Hills, Ca 91344

3) Name / Address of Affiliated Organization (if applicable):  
City: State: Zip Code:

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Purchase and installation of a 24,000 BTU 2 Ton Ductless Mini Split Air Conditioner and Heat Pump - 220V/2001 Hz. The purpose and intent of the grant is to regulate the temperature of the VFW Post 2323 storage room where a walk-in refrigerator, ice machine and administrative office are located. Currently this section of our facility has no Heating/AC (HVAC) system. This causes breakdowns in the refrigeration and ice machine units during summer months/hot weather.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

VFW Post 2323 opens facility doors to numerous events surrounding the San Fernando Valley and Mission Hills. We support the Boy Scouts of America (including Troop 104) based out of Mission Hills. Girl Scout Troops, Los Angeles Police Department Fundraising events and the Southern California Preparedness Foundation (Valley Disaster Preparedness Fair), Youth JROTC Programs, Youth Scholarship Programs and Homeless Community Outreach efforts.
SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

<table>
<thead>
<tr>
<th>6a) Personnel Related Expenses</th>
<th>Requested of NC</th>
<th>Total Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>VFW Post 2323 will absorb difference in project cost</td>
<td>$5,000.00</td>
<td>$6000.00</td>
</tr>
<tr>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6b) Non-Personnel Related Expenses</th>
<th>Requested of NC</th>
<th>Total Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
   - [ ] No
   - [ ] Yes
   If Yes, please list names of NCs: Granada Hill South, Granada Hills North, Porter Ranch

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)
   - [ ] No
   - [ ] Yes
   If Yes, please describe:

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Amount</th>
<th>Total Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>VFW Post 2323 Assets</td>
<td>$1000.00</td>
<td>$6000.00</td>
</tr>
<tr>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

9) What is the TOTAL amount of the grant funding requested with this application: $5000.00

10a) Start date: 06/01/2019
10b) Date Funds Required: 05/20/2019
10c) Expected Completion Date: 06/07/2019
   (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
   - [ ] No
   - [ ] Yes
   If Yes, please describe below:

<table>
<thead>
<tr>
<th>Name of NC Board Member</th>
<th>Relationship to Applicant</th>
</tr>
</thead>
</table>

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
   - [ ] Yes
   - [ ] No

(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

   Brad Klimovitch
   PRINT Name Commander Title  Brad Klimovitch Signature Date 03/27/2019

12b) Secretary of Non-Profit Corporation or Assistant School Principal - REQUIRED*

   Glenn Tamura
   PRINT Name Quartermaster Title  Signature Date 03/27/2019

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form
In reply refer to: 0248164841
Oct. 21, 2015 LTR 4168C 0
43-1758998 000000 00
00012286
BODC: TE

VETERANS OF FOREIGN WARS FOUNDATION
406 WEST 34TH STREET
KANSAS CITY MO 64111

322272

Employer Identification Number: 43-1758998
Person to Contact: B. Hall
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 09, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 1996.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.
VETERANS OF FOREIGN WARS FOUNDATION
406 WEST 34TH STREET
KANSAS CITY MO 64111

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1
**Part I: Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, it is your individual taxpayer identification number (ITIN) or a U.S. employer identification number (EIN). For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN on page 3**.

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

**Part II: Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**General Instructions**

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Future developments in information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

**Purpose of Form**

An individual or entity (even W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). To report the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

* Form 1099-INT (interest paid)
* Form 1099-DIV (dividends, including those from stocks or mutual funds)
* Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
* Form 1098 (block of loan transactions and certain other transactions by brokers)
* Form 1098-T (interest on student loans for higher education)

- Form 1099-MISC (miscellaneous income)
- Form 1099-C (cancellation of debt)
- Form 1099-A (sale or redemption of real estate or mortgage)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See **What is backup withholding? on page 2**.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code is entered on this form (if any) indicating that you are exempt from FATCA reporting, is correct. See **What is FATCA reporting? on page 2** for further information.
April 3, 2019

Mission Hills Neighborhood Council
PO Box 7604
Mission Hills, CA 91346

Dear Mission Hills Neighborhood Council Board:

I was recently contacted by Brad Klimovitch, Commander of VFW Post 2323 of Granada Hills, California. It is my understanding that the Mission Hills Neighborhood Council has approved a grant to the Post.

Most VFW Departments and Posts are classified by the IRS as 501(c)(19). While this is considered a full nonprofit in every way by the IRS (including tax deductibility), I understand that many donors prefer to make charitable contributions only to a 501(c)(3). Thus, the VFW Foundation often extends the use of our 501(c)(3) to VFW Departments and Posts to aid them in acquiring gifts.

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Sincerely,

[Signature]

Richard G. Freiburghouse
Manager
(816) 968-1124
rfreiburghouse@vfw.org
Mission Hills Neighborhood Council

Name Tags

Name Tags / 1”x3” / Round Corners / Magnetic Backing
1 - 10 Name Tags - $17.00 each

Niranjala Tillakaratne

Tax $16.15
Total $186.15
MISSION HILLS NEIGHBORHOOD COUNCIL

Desktop Name Plates
2”x8” 1 Sided Name Plates with Holder Included
Engraved

Qty 15 $25.00 each

TAX $35.60
TOTAL $410.60
MISSION HILLS
NEIGHBORHOOD COUNCIL

Royal Blue  POLO HARRITON 100% POLYESTER
QTY  (12) sm to Xlarge

Embroidered  $28.00 each

TAX $31.92
TOTAL $367.92
MISSION HILLS
NEIGHBORHOOD COUNCIL

Safety Green Hats / Embroidered FRONT ONLY

QTY 100  $9.00 each

LOGO

TAX $85.50
TOTAL $985.50
MISSION HILLS
NEIGHBORHOOD COUNCIL

TABLE COVER / 3 SIDES PRINTING

QTY 1 $340.00

TAX $32.30
TOTAL $372.30
MISSION HILLS NEIGHBORHOOD COUNCIL

10’ Event Tent (Full Color)

QTY 1

with carry bag

$840.00+tax

Features:

- High resolution digitally printed at 720 x 72
- Dye-Sublimation Graphic
- Scratch Resistant
- Weather Resistant (water proof coated fabric)

Material:
- 6 oz. Tent Fabric (600x600 denier)

Size and Weight:

- Assembled (shortest) - 120’w x 120’d x 124.5’h
- Assembled (tallest) - 120’w x 120’d x 137’h
- Weight - 43 lbs (Hardware) + 8 lbs (Canopy Graphic) = 5 lbs (Full Tent Package)

TAX $79.80

TOTAL $919.80
MISSION HILLS
NEIGHBORHOOD COUNCIL

(2) Roll up Banners

QTY

31.5”x72”

2 Roll up Banners
$175.00 each

Roll up Banner

TAX $33.25
TOTAL $383.25
MISSION HILLS NEIGHBORHOOD COUNCIL

Regular T-Shirts
2 color Ink / Printing Front Only
small to Xlarge - $9.00 each

sample 6

TAX $85.50
TOTAL $985.50
**Office of the City Clerk**

**Administrative Services Division**

**Neighborhood Council (NC) Funding Program**

**Board Action Certification (BAC) Form**

<table>
<thead>
<tr>
<th>NC Name: Mission Hills Neighborhood Council</th>
<th>Meeting Date: 04.01.2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Fiscal Year: 2018-19</td>
<td>Agenda Item No: XII</td>
</tr>
</tbody>
</table>

**Board Motion and/or Public Benefit Statement (CP and NPG):**

- DISCUSSION AND POSSIBLE ACTION re: approval the following Outreach/Office Expenses up to the following amounts: a. Up to $300 for Board Member name tags; b. Up to $450 for Board Member Desk Signs; c. Up to $650 for Board Member polo shirts; d. Up to $1,000 for MHNC custom caps; e. Up to $500 for MHNC custom table cloths; f. Up to $1,000 for a MHNC custom canopy cover; g. Up to $600 for MHNC two (2) stand up banners; h. Up to $1,000 for MHNC Outreach T-Shirts

**Method of Payment:**

- [ ] Check
- [ ] Credit Card
- [x] Board Member Reimbursement

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

<table>
<thead>
<tr>
<th>Board Member's First and Last Name</th>
<th>Board Position</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
<th>Ineligible</th>
<th>Recused</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Kritzer</td>
<td>President</td>
<td>X</td>
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<tr>
<td>Dean Anderson</td>
<td>Vice President</td>
<td>X</td>
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<tr>
<td>Mangwi Atia</td>
<td>Secretary</td>
<td>X</td>
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<tr>
<td>Niranjala Tillakaratne</td>
<td>Treasurer</td>
<td>X</td>
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<tr>
<td>Jose L. Arevalo</td>
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<td>Andrew Charlton</td>
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<td>Joseph Fuchs</td>
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<td>Aracell Hernandez</td>
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<td>Duke Smith</td>
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<tr>
<td>Lokubanda Tillakaratne</td>
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</tbody>
</table>

**Board Quorum:**

- Total: 3

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

**Authorized Signature:**

Niranjala Tillakaratne

**Print/Type Name:**

Niranjala Tillakaratne

**Date:**

04.01.19

**Authorized Signature:**

Dean Anderson

**Print/Type Name:**

Dean Anderson

**Date:**

04-01-19
Mr. David Kritzer  
Mission Hills NC  
PO Box 7604  
Mission Hills, CA 91346

Please remit to:  
Wendy L. Moore  
Moore Business Results  
19300 Rinaldi, #7254  
Northridge, CA 91327

818 252-9399  
http://www.moorebusinessresults.com/  
City of LA Tax #549794-29

Communications Services  
460.00

Total Amount Due:  
$460.0

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of $25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are $25.

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/2/2019</td>
<td>Veterans event on calendar.</td>
<td>0.17</td>
</tr>
<tr>
<td>4/17/2019</td>
<td>MERs, Banners on news. Calendar: SOS sale, Sanitation open house, Community Police Academy</td>
<td>0.50</td>
</tr>
<tr>
<td>4/19/2019</td>
<td>Correct MERs, Clean up on Calendar. Eblast. Facebook access.</td>
<td>0.67</td>
</tr>
<tr>
<td>4/26/2019</td>
<td>Set up Instagram account. Approach for resources content. Elections on home. Eblast.</td>
<td>1.67</td>
</tr>
<tr>
<td>4/29/2019</td>
<td>Facebook access request.</td>
<td>0.17</td>
</tr>
<tr>
<td>4/30/2019</td>
<td>Agenda</td>
<td>0.17</td>
</tr>
<tr>
<td>5/1/2019</td>
<td>Clean up article with slideshow</td>
<td>0.67</td>
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<td></td>
<td>Total</td>
<td>4.02</td>
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</tbody>
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**Administrative Services Division**  
**Neighborhood Council (NC) Funding Program**  
**Board Action Certification (BAC) Form**

**NC Name:** Mission Hills Neighborhood Council  
**Meeting Date:** 03.04.2019  
**Agenda Item No:** XII

**Board Motion and/or Public Benefit Statement (CIP and NPG):**

**DISCUSSION AND POSSIBLE ACTION re: approval for payment of up to $2,500 to Moore Business Results for website services through the end of the fiscal year.**

**Method of Payment:** (Select One)  
- [ ] Check  
- [ ] Credit Card  
- [ ] Board Member Reimbursement

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**Board Quorum:**

| Total: | 6 2 0 2 |

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**Authorized Signature:**  
Niranjala Tillakaratne  
**Date:** 02.04.2019

**Print/Type Name:**  
Niranjala Tillakaratne  
**Date:** 02.04.2019  

**Authorized Signature:**  
David Kritzer  
**Date:** 03.04.2019