



MISSION HILLS NEIGHBORHOOD COUNCIL

MHNOnline.org

818.869.4577

City of Los Angeles

Eric Garcetti, Mayor



Board of Governors Stakeholders Board Meeting

MONDAY, July 01, 2019 – 7:00 p.m.

Mission Hills Community Police Station

Community Meeting Room

1121 Sepulveda Blvd. Mission Hills, CA 91345

President

Dean Anderson
(At Large Seat – 2020)

Vice President

Joe Fuchs
(Residential Seat –
2023)

Treasurer

Niranjala Tillakaratne
(Residential Seat – 2020)

Secretary

Duke Smith
(Organizational Seat –
2020)

Members

David Kritzer
(At-Large Seat – 2020)
Araceli Hernandez
(At-Large Seat – 2023)
Mangwi Atia
(At-Large Seat – 2020)
Lokubanda Tillakaratne
(Residential Seat – 2023)
Joe Cabrera
(Residential Seat-2023)
Andrew Charlton
(Business Seat – 2020)

(At-Large Seat – 2023)
Vacant
(Renter Stakeholder – 2023)
Vacant
(Business Owner Stakeholder –
2023) Vacant
(Youth Stakeholder – 2023)
Vacant

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD. PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

• A G E N D A •

I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 min. per speaker) (Reports and Brief presentations only. *Any questions, please follow up with presenter on the side so the meeting may proceed as scheduled.* Thank you.)

- a. LA City Council District Representative
- b. LAPD Senior Leads
- c. Other Government Departments/Agencies
- d. Community Organizations

IV. COMMITTEE REPORTS (~2min per Committee):

- a. Public Safety Committee
- b. Zoning and Land-Use Committee
- c. Budget and Finance Committee
- d. Beautification and Cultural Affairs
- e. Outreach Committee
- f. Bylaws and Standing Rules Committee

V. LIASON REPORTS (~2min each):

- a. Film LA Liaison

- b. Homeless Liaison
- c. Planning Liaison

VI. BOARD MEMBER ANNOUNCEMENTS (~10 Min)

VII. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES: (~10 Min)

- a. General Board Meeting September 17, 2018
- b. General Board Meeting March 04, 2019
- c. General Board Meeting April 01, 2019
- d. General Board Meeting May 21, 2019
- e. General Board Meeting June 03, 2019

VIII. DISCUSSION AND POSSIBLE ACTION TO APPROVE MONTHLY EXPENDITURE REPORT (MER) FOR MAY, 2019 (~10 Min)

IX. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES

Each candidate will have 3 minutes to speak about why they believe they would make a good addition to The Mission Hills Neighborhood Council.

- a. At-Large Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as Community interest stakeholder.
- b. Renter Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who own a residence located within the NC boundaries.
- c. Business Owner Stakeholder Board Member x1 – Open to Stakeholders at least (18) years of age who Work or own a business property within the MHNC boundaries.
- d. Youth Board Member x1 – Open to Stakeholders between the ages of (16) and (25) who live, work or own Property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. If less than (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts or recommendations to enter into contracts.

X. DISCUSSION AND POSSIBLE ACTION on any emails, PO Box mail or phone calls received by MHNC that are a concern to Mission Hills Stakeholders or Board members.

XI. DISCUSSION AND POSSIBLE ACTION TO APPROVE Administrative packet for 2019 – 2020.

XII. DISCUSSION AND POSSIBLE ACTION on minutes from our Secretary regarding any anomalies that we need to work on. Discussion will include areas on concern brought up by our stakeholders and Board members. This discussion and action will include drop box so everyone on our board can understand how to look at our minutes using drop box before they are put on website. Everyone will need to log on and have a Password.

XIII. DISCUSSION AND POSSIBLE ACTION for the MHNC to get administrative help through Lloyd Staffing Agency as approved by committee.

XIV. DISCUSSION AND POSSIBLE ACTION TO draft a letter of request for tool donation for use by Beautification Committee per Joe Fuchs.

XV. DISCUSSION AND POSSIBLE ACTION TO APPROVE re: up to \$500.00 each night for MHNC outreach to Sponsor summer movie nights on July 12 and August 02, 2019 at Brand Park sponsored by the Council Woman Monica Rodriguez.

- XVI. DISCUSSION AND POSSIBLE ACTION** re: approval of payment of \$500.00 for outreach booth at the Mission Hills Christian July 4th BBQ event at the Mission Hills Christian Church.
- XVII. DISCUSSION AND POSSIBLE ACTION** regarding the approval of up to \$600.00 for audio storage equipment which took place at our June 03, 2019 MHNC Board Meeting. This previous approved action will require 1 (ONE) BAC which will require a Board vote.
- XVIII. DISCUSSION AND POSSIBLE ACTION** to approve \$98.55 for reimbursement to Dean Anderson who paid \$98.55 in cash for audio storage container to be used at the Mission Hills Police Station community room outside patio. This action will require 1 (ONE) BAC which will require a Board vote.
- XIX. DISCUSSION AND POSSIBLE ACTION** regarding allocation of up to \$200.00 for MHNC Outreach at the National Night Out on August 06, 2019.
- XX. DISCUSSION AND POSSIBLE ACTION** re: acquisition of Microsoft Office Lens Scanning application that Will allow smart phones to scan receipts. This application was suggested and recommended at NC Funding training. Price Not to exceed \$200.00.
- XXI. DISCUSSION AND POSSIBLE ACTION** to select second credit card holder as in July we will be issued two Credit cards for MHNC. Must be funding approved with proper training or willing to get trained ASAP.
- XXII. DISCUSSION AND POSSIBLE ACTION TO APPROVE** and MHNC Outreach mailer, pamphlet or brochure to be shared with real estate agents Rodney and Nellie Gonzalez. This task will involve getting interested Board members and stakeholders to design a draft for approval by our Mission Hills stakeholders and our Board. Approval was given by Kathleen Quinn DONE Project Coordinator in our Last June 03, 2019 MHNC Board Meeting.
- XXIII. DISCUSSION AND POSSIBLE ACTION to obtain Community Impact Statement submission access Information such as passwords and logons.**
- XXIV. DISCUSSION AND POSSIBLE ACTION** for MHNC Community Emergency Plan, which will become a Requirement at some point.
- XXV. DISCUSSION AND POSSIBLE ACTION** to issue a Community Impact Statement re: graffiti removal and Community beautification services (CF-18- 0469) – ITEM 18.
- XXVI. DISCUSSION AND POSSIBLE ACTION** to support re: LA City council Fair Workweek ordinance or to submit A Community Impact Statement in support of LA City Fair Workweek Ordinance, Council File #19-0229.
- XXVII. DISCUSSION AND POSSIBLE ACTION** on anyone interested on learning sessions as there are some Complicated technicalities regarding neighborhood councils that require certain knowledge. These Meetings or group learning sessions would take place with our Treasurer and anyone else with specific Knowledge of neighborhood council issues when time permits.

XXVIII. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard

during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie’s Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNOnline.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council, @ MissionHillsNC



@ Mission Hills NC Outreach