



MISSION HILLS NEIGHBORHOOD COUNCIL

MHNOnline.org

818.869.4577

City of Los Angeles

Eric Garcetti, Mayor



Board of Governors Stakeholders SPECIAL Board Meeting TUESDAY, May 21, 2019 – 7:00 p.m.

President

David Kritzer
(At Large Seat – 2020)

Vice President

Dean Anderson
(At Large Seat – 2020)

Treasurer

Niranjala Tillakaratne
(Residential Seat – 2020)

Secretary

Mangwi Atia
(At Large Seat – 2020)

Members

Jose L. Arevalo
(Residential Seat – 2018)
Andrew Charlton
(Business Seat – 2020)
Joe Fuchs
(Residential Seat – 2018)
Duke Eric Smith
(Organization Seat – 2020)
Lokubanda Tillakaratne
(Residential Seat – 2018)
Araceli Hernandez
(Residential Seat – 2018)

Bermuda Mobile Home Park

Community Meeting Room

15445 Bermuda St, Mission Hills, CA 91345

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD. PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

• A G E N D A •

I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 min. per speaker) (Reports and Brief presentations only. *Any questions, please follow up with presenter on the side so the meeting may proceed as scheduled.* Thank you.)

- a. LA City Council District Representative
- b. LAPD Senior Leads
- c. Other Government Departments/Agencies
- d. Community Organizations

IV. COMMITTEE REPORTS (~2min per Committee):

- a. Public Safety Committee
- b. Zoning and Land-Use Committee
- c. Budget and Finance Committee
- d. Beautification and Cultural Affairs
- e. Outreach Committee

f. Bylaws and Standing Rules Committee

V. LIAISON REPORTS (~2min each):

- a. FilmLA Liaison
- b. Homelessness Liaison
- c. Planning Liaison

VI. BOARD MEMBER ANNOUNCEMENTS (~10 Min)

VII. THANK YOU AND ACKNOWLEDGMENT OF OLD BOARD AND WELCOMING OF NEW BOARD WITH OATH OF OFFICE.

VIII. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES

– *Each candidate will have 3 minutes to speak about why they believe they would make a good addition to the Mission Hills*

- a. **Renter Stakeholder Board Member x1** – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries
- b. **Business Owner Stakeholder Seat x1** - Open to Stakeholders eighteen (18) years of age or older who work or own a business or business property within the NC boundaries.
- c. **Youth Seat x1** – Open to Stakeholders between the ages of sixteen (16) and twenty-five (25) who live, work, own property or declare a stake in the neighborhood as a community interest stakeholder. If less than eighteen (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts, or recommendations to enter into contracts.

IX. DISCUSSION AND POSSIBLE ACTION to appoint Executive Officers to the MHNC Board:

- a. **PRESIDENT**- shall act as the chief executive of the Council and shall preside at all Council meetings (See Standing Rules for more information).
- b. **VICE PRESIDENT** - shall serve in place of the President if the President is unable to serve (See Standing Rules for more information).
- c. **TREASURER** - shall maintain the records of the Council's finances and books of accounts and perform other duties in accordance with the Council's Financial Management Plan and the Department's policies and procedures. (See Standing Rules for more information)
- d. **SECRETARY** - shall keep minutes of all Board meetings, unless a minute take has already been assigned. (See Standing Rules for more information).

X. DISCUSSION AND POSSIBLE ACTION TO appoint the following Funding Officers per the City Clerk's Funding Division requirements:

- a. **Second Signer**
- b. **Alternate Signer**
- c. **pCard Holder**

XI. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES: (~10 min)

- a. General Board Meeting September 17, 2018
- b. General Board Meeting February 4, 2019
- c. General Board Meeting March 4, 2019
- d. General Board Meeting April 1, 2019

XII. DISCUSSION AND POSSIBLE ACTION TO APPROVE MONTHLY EXPENDITURE REPORT (MER) FOR MARCH and APRIL 2019 (~5 min)

XIII. Presentation by Janna Shaddock-Hernandez re: LA City Council Fair Workweek Ordinance.

XIV. DISCUSSION AND POSSIBLE ACTION re: changing budget allocation in NPG, and General office and Community Improvement Categories.

	CURRENT	PROPOSED
General and Operational Expenditures:	18,000	24000
Neighborhood Purpose Grant:	14,000	17000
Community Improvement Projects:	10,000	1000

XV. DISCUSSION AND POSSIBLE ACTION re: approval of payment of up to \$7,500.00 for purchasing and installation of 50 double sided banners (25 English/ 25 Spanish)

XVI. DISCUSSION AND POSSIBLE ACTION re: approving reimbursement of \$74.69 to Niranjala Tillakaratne for purchase of snacks and water the community cleanup event on April 27 2019

XVII. DISCUSSION AND POSSIBLE ACTION re approving reimbursement of \$187.92 to Niranjala Tillakaratne for purchase of cleanup tools (weed-removing tools, gloves, trash pickup reacher tools) for the community cleanup event on April 27 2019

XVIII. DISCUSSION AND POSSIBLE ACTION re: approving reimbursement of \$59.24 to Niranjala Tillakaratne for purchase of snacks for MHNC election attendees on April 27 2019

XIX. DISCUSSION AND POSSIBLE ACTION re: Approval of Neighborhood Purposes Grant up to \$5,200.00 for San Jose Street Elementary School/Highly Gifted Magnet to establish a robotics program.

XX. DISCUSSION AND POSSIBLE ACTION re: Approval of payment of \$319.22 to Going Somewhere Sports & Promotions for purchase of 100 MHNC tote bags with new logo for outreach purposes.

XXI. DISCUSSION AND POSSIBLE ACTION re: approval of up to \$500 for purchase of food and drinks for use at July 4th BBQ Event at Mission Hills Christian Church.

XXII. DISCUSSION AND POSSIBLE ACTION re: appointment of committee to select a vendor for an Administrative Assistant for MHNC

XXIII. DISCUSSION AND POSSIBLE ACTION re: community input on suggestions and improvements on MHNC Website.

XXIV. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie’s Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNOnline.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council, @ MissionHillsNC



@ Mission Hills NC Outreach