

**MISSION HILLS  
NEIGHBORHOOD COUNCIL  
EXECUTIVE OFFICERS**  
PRESIDENT: David Kritzer  
VICE-PRESIDENT: Dean Anderson  
SECRETARY: Mangwi Atia  
TREASURER: Niranjala Tillakarante



**MISSION HILLS  
NEIGHBORHOOD COUNCIL**  
PO Box 7604  
Mission Hills, CA 91346  
Telephone: 818-902-2361  
E-mail: Board@MHNCOnline.org  
Website: www.MHNCOnline.org

Minutes of the  
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)  
BOARD MEETING, Monday, February 4, 2019**

at LAPD Mission Area Police Station, Timothy M. Falco Community Room  
11121 Sepulveda Blvd., Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

**I. WELCOMING REMARKS:**

a. Call to order & Flag Salute

President Kritzer called the Meeting to order at 7:08 p.m. and led the Pledge of Allegiance.

b. Roll Call

Roll Call was taken by the President. Nine of the 11 Board Members were present at the Roll Call: David Kritzer (President), Niranjala Tillakaratne (Treasurer), Andrew Charlton, Joseph Fuchs, Dean Anderson (Vice President), Araceli Hernandez, Lokubanda Tillakaratne and Duke Eric Smith. Jose Arevalo and John DiGregorio were absent. Mangwi Atia (Secretary) arrived at 7:24pm.

The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt a=su46~>), so the Board could take such votes. Nine of the 14 Board Seats were filled (by election or appointment). Three Board Seats were vacant [Residential (2) and Organizational]; to apply, see <http://mhnconline.org/about-mhnc/board>. Also attended: ~20 Stakeholders and Guests.

**II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

a. Stakeholder John expressed his concerns about individuals experiencing homelessness in the Mission Hills community.

A different stakeholder reported on RV issues (e.g., trash and woman walking in

her neighborhood with a bat) on Paxton and Arleta.

### **III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

#### a. LA City Council District Representative

Juan Solorio, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; [Juan.Solorio@LACity.org](mailto:Juan.Solorio@LACity.org); <http://CD7.LACity.org>), announced the following:

- At Pacoima City Hall, CD7 is handing out 100 rain barrels for free.
- Last month Councilmember Monica Rodriguez introduced a motion to support changing state law to use campaign finances for childcare expenses. (It would reflect what was done at the federal level.) This reduces barriers for those seeking elected office.
- Updates — CD7 is securing funding for a new navigation center and hosting several events across the city, securing \$23M dollars for environmental and economic development in Pacoima and Sun Valley, and assembling a homeless taskforce.
- Recreational Vehicle — Juan Solorio acknowledged the public comment and assured CD7, LAPD and DOT are working together to address the ongoing issue. He also will follow up with LAPD Senior Lead Officer regarding the woman with a bat.
- MHNC Beautification Committee — Juan Solorio would like to know the next cleanup date.

#### b. LAPD Senior Leads

Philip Ruiz, an LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; [31524@LAPD.LACity.org](mailto:31524@LAPD.LACity.org); [http://www.LAPDOnline.org/Mission\\_Community\\_Police\\_Station](http://www.LAPDOnline.org/Mission_Community_Police_Station)), reported the following:

- There is an increase crime from 2017 to Present due to new development, e.g., Olivo Shopping Center, etc. LAPD has met with shopping center security. It is advised not to leave items in plain sight for theft.
- Online Purchasing — A robbery occurred in front of Target in Olivo Shopping Center due to someone arranging a meetup to sell their cellphone. Solution: LAPD will post a flyer in front of the Mission Hills Police Station indicating it as a site to complete transactions.
- Recreational Vehicle — LAPD has written a letter to DOT for approval to post signs on Arleta and several other places. It takes months for processing. A request was submitted 2-3 months after Woodman in late December 2018. Most of these vehicles are unregistered, and it is recommended to report them to DOT (via <https://ladot.lacity.org/how-do-i>) for citations and impounding.
- In response to Stakeholder John's concern with male homeless person, the individual has refused service and doesn't meet the criteria for mental health services. You must report it: A radio call keeps records. A homeless Army Vet refused services and eventually passed away on the streets.

#### c. Other Government Departments/Agencies

Jude Hernandez, Field Representative from Assemblywoman Luz Rivas (office

phone 818-504-3911; <https://a39.asmdc.org>):

- Joint Cleanup Event — Assemblywoman Luz Rivas and Councilwoman Nury Martinez are partnering up for a comprehensive cleanup (on Van Nuys and street name?) this Saturday from 9am to 12pm. We are gathering near El Carrusel Bakery.
- Assembly 182 — It is the computer science credential bill where students are encouraged to code and meet job requirements.
- Assemblywoman Luz Rivas Office is open if you have questions related to unemployment, DMV, highways, graffiti, trash and so on.

Congressman Tony Cardenas Representative (office phone: 818-221-3178; <https://cardenas.house.gov/>):

Her area is healthcare, social security, senior services and financial services.

Congressman Tony Cardenas is on the Energy and Commerce Committee and Health, Communications and Consumer Protection subcommittees.

District Office assists Veterans with their services (e.g., pensions, healthcare, disability), help individuals interested in visiting The White House, provide nomination for United States service academy, and offer small business loans and grants.

- It currently has mobile offices (in Mid-Valley Library and Sylmar) but not Mission Hills.

d. Kathleen Quinn, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) (818-374-9893; [Kathleen.Quinn@LACity.org](mailto:Kathleen.Quinn@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)), announced that half the Board is up for elections. Candidate filing opens on January 12, 2019 and closes on Monday, February 11, 2019. She introduced Yasmeen [Last Name?] who works with L.A. Dept. of Neighborhood Empowerment (DONE). Elections will occur April 27, 2019.

e. Community Organizations  
There was no report.

#### **IV. PRESENTATION BY THE DEPARTMENT OF WATER AND POWER RE: AN UPCOMING UPGRADE PROJECT IN MISSION HILLS**

Department of Water and Power (DWP) representatives discussed Mission Hills earthquake resistant pipeline project and its purpose. DWP responded to public questions and shared their contact information.

#### **V. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES:**

- a. Special Board Meeting September 17, 2018  
It was agreed to Table this Item.
- b. General Board Meeting January 7, 2019  
**MOTION to APPROVE** (by Andrew Charlton; seconded by Niranjala Tillakaratne): The Mission Hills Neighborhood Council approves the Minutes of January 7, 2019 General Board Meeting Minutes as written.

**MOTION to APPROVE PASSED** unanimously; zero opposed; zero abstained.

**VI. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MONTHLY EXPENDITURE REPORT FOR THE MONTH OF:**

a. January 2019

Niranjala Tillakaratne stated that \$10K dollars can roll over to next fiscal year and \$5K spent for Valle Vida Neighborhood Purposes Grant.

It was agreed to Table this Item.

**VII. DISCUSSION AND POSSIBLE ACTION** re: update on design of new MHNC banners.

Audience members inquired about making banners bilingual, suggested to have banners near 118 Freeway and requested the PMS color. Mangwi Atia suggesting design company website information be replaced with MHNC social media account logo. Niranjala Tillakaratne gave an audience response and communicated company's input on Mission Hills colors.

**MOTION to APPROVE** (by Dean Anderson; seconded by Duke Eric Smith): The Mission Hills Neighborhood Council re: update on design of new MHNC banners as is.

**MOTION to APPROVE PASSED** 6 in favor (Kritzer, Anderson, Atia, N. Tillakaratne, L. Tillakaratne, and Smith); 2 opposed (Charlton, Fuchs); 1 abstained (Hernandez). zero ineligible.

**VIII. DISCUSSION AND POSSIBLE ACTION** re: payment of \$250.00 to co-sponsor the VANC 16th Anniversary Mixer to be held on Thursday, March 14, 2019 at CBS Studios.

**FUNDING MOTION** (by Dean Anderson; seconded by Duke Eric Smith): The Mission Hills Neighborhood Council approves to approve re: payment of \$250.00 to co-sponsor the VANC 16th Anniversary Mixer to be held on Thursday, March 14, 2019 at CBS Studios.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Kritzer, Anderson, Atia, N. Tillakaratne, Charlton, Hernandez, Fuchs, L. Tillakaratne, and Smith); zero opposed; zero abstained, zero ineligible

**IX. DISCUSSION AND POSSIBLE ACTION** re: possible need for reallocation of MHNC budget categories

Niranjala Tillakaratne suggested that we allocate additional funds to Neighborhood Purposes Grant given expenses to date (e.g., Community Improvement Project, General Operations and Neighborhood Purposes Grant).

**X. DISCUSSION AND POSSIBLE ACTION** re: update on approval of Council File 18-0467

Duke Eric Smith reported submissions by other Neighborhood Councils. Councilman Ryu had recommendations and requested feedback from Neighborhood Councils.

David Levine gave context to Council File 18-0467.

**XI. DISCUSSION AND POSSIBLE ACTION** re: MHNC position on Street Vending in Mission Hills

Karen Martin stressed there's a difference between food trucks and street vendors. Ordinance with the City to permit street vendors. Bank of America is trying to prevent street vendors from stationing in parking lot (on Sepulveda and Devonshire). Street vendors are blocking traffic (on Chatsworth and Woodman; Woodman and Lassen). MHNC should get a copy of ordinances. Duke Eric Smith and Karen Martin will draft a letter to CD7.

**XII. DISCUSSION AND POSSIBLE ACTION** re: appointment of a MHNC point person for Social Media Messaging

Araceli Hernandez is open to managing the social media account, but needs clarification about content. Kathleen Quinn will connect with her and give her guidance. David Kritzer appointed Araceli Hernandez as MHNC point person for social media messaging.

**XIII. DISCUSSION AND ACTION** re: appointment of MHNC Resiliency Representative

Kathleen Quin explained what the role entails someone assisting MHNC to create a resiliency plan in the event of emergency. Andrew Charlton is interested in filing the position. Although Kathleen Quinn did not believe voter approval was needed (since it was an appointment), David Levine stated otherwise. MHNC could not confirm, so it decided to vote just in case.

**MOTION** (by David Kritzer; seconded by Mangwi Atia): The Mission Hills Neighborhood Council approves Andrew Charlton as the MHNC Resilience Representative.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

**XIV. DISCUSSION AND ACTION** re: payment of \$300 for refreshments at MHNC Beautification Events.

Niranjala Tillakaratne acknowledged that funds will be spent on food and beverages.

**FUNDING MOTION** (by Dean Anderson; seconded by Duke Eric Smith): The Mission Hills Neighborhood Council approves re: payment of \$300 for refreshments at MHNC Beautification Events.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Kritzer, Anderson, Atia, N. Tillakaratne, Charlton, Hernandez, Fuchs, L. Tillakaratne, and Smith); zero opposed; zero abstained, zero ineligible

**XV. DISCUSSION AND POSSIBLE ACTION** re: proposed high density housing project behind Bear Pit and Coco's  
It was agreed to Table this Item.

**XVI. DISCUSSION AND POSSIBLE ACTION** re: possible alternate locations for MHNC Board Meetings

MHNC must purchase a shed for to cover audio equipment. The first week Monday of July and September fall on a holiday. General Board Meetings, in turn, will occur on the second Monday. MHNC must find another space to hold July and September meetings. Araceli Hernandez proposed the Labors Union as a possible location. Karen Martin was opposed to having meetings at San Jose Street Elementary.

David Krtizer agreed to inquire about San Jose Street Elementary School fees, while Duke Eric Smith will ask Brand Park Community Center about their costs.

**XVII. DISCUSSION AND POSSIBLE ACTION** re: possible alternate food options for MHNC Board Meetings

Niranjala Tillakaratne stated light refreshments include coffee, tea, sandwiches, and pizza.

**XVIII. DISCUSSION AND POSSIBLE ACTION** to approve up to \$1,500 for outreach flyers and mailing services

MHNC can follow up with Wendy Moore (for designing flyers) and Rodney Smith (for obtaining mailing service company contact information).

**FUNDING MOTION** (by David Kritzer; seconded by Dean Anderson): The Mission Hills Neighborhood Council approves to approve up to \$1,500 for outreach flyers and mailing services.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Kritzer, Anderson, Atia, N. Tillakaratne, Charlton, Hernandez, Fuchs, L. Tillakaratne, and Smith); zero opposed; zero abstained, zero ineligible.

**XIX. DISCUSSION AND POSSIBLE ACTION** re: Community Impact Statement re: Unlicensed Cannabis Businesses

Mangwi Atia drafted Community Impact Statement and explained why it was imperative for Honorable Members of the City Council to address Los Angeles Department and Water and Power’s (LADWP) concerns.

**MOTION** (by Mangwi Atia; seconded by Dean Anderson): The Mission Hills Neighborhood Council approves re: Community Impact Statement re: Unlicensed Cannabis Businesses.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

**XX. DISCUSSION AND POSSIBLE ACTION** re: administrative assistant issues

David Kritzer reported that he was advised by Office of City Attorney to table this item. Dean Anderson, Duke Eric Smith and David Levine, in turn, asked multiple questions about Office of City Attorney’s request to table item.

It was agreed to Table this Item.

**XXI. COMMITTEE REPORTS** (~2min per Committee):

- a. Public Safety Committee  
Dean Anderson is looking for committee members.
  
- b. Zoning and Land-Use Committee  
Joe Fuchs will be in talks with appropriate parties regarding Bear Pit and Coco's. Kathleen Quinn will help him to get information the needs.
  
- c. Budget and Finance Committee  
There was no report.
  
- d. Beautification and Cultural Affairs  
Niranjala Tillakaratne asserted that the committee will plan another cleanup event once rain subsides.
  
- e. Outreach Committee  
David Kritzer mentioned that the committee met and discussed outreach activities (e.g., flyers, movie nights, etc).
  
- f. Bylaws and Standing Rules Committee  
There was no report.

**XXII. LIAISON REPORTS**

- a. FilmLA Liaison  
There was no report.
  
- b. Homelessness Liaison  
There was no report.
  
- c. Planning Liaison  
There was no report.

**XXIII. BOARD MEMBER ANNOUNCEMENTS**

Mangwi Atia announced upcoming City of Los Angeles Homelessness Resource Fair on March 2, 2019 | Downtown Los Angeles. She is part of the Planning Committee.

Dean Anderson wants to keep key components that works.

**XXIV. ADJOURN**

**MOTION to ADJOURN** (by Andrew Charlton; seconded by David Kritzer).

**MOTION to ADJOURN PASSED** unanimously by a hand vote with seven in favor.

The Meeting was **ADJOURNED** at 9:27 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may*

*have been copied from the Agenda.* Minutes written by Secretary, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –** The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS -** MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie’s Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNConline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System via [lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm](http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm)

**THE AMERICAN WITH DISABILITIES ACT -** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at [board@mhnconline.org](mailto:board@mhnconline.org)

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNConline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email [board@mhnconline.org](mailto:board@mhnconline.org).

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our



Board meetings and our website via [MHNOnline.org](http://MHNOnline.org)

### SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico [board@mhnconline.org](mailto:board@mhnconline.org) para avisar al Concejo Vecinal.

### Social Media Sites



@ Mission Hills Neighborhood Council



@ MissionHillsNC



@ Mission Hills NC Outreach