



City of Los Angeles
California
Eric Garcetti
Mayor



MISSION HILLS
Neighborhood Council

Board of Governors Stakeholders General Board Meeting Monday, December 3, 2018 – 7:00 p.m.

Mission Hills Community Police Station
Community Meeting Room
11121 Sepulveda Blvd. Mission Hills CA 91345

President

David Kritzer
(At Large Seat – 2020)

Vice President

Dean Anderson
(At Large Seat – 2020)

Treasurer

John DiGregorio
(At Large Seat – 2018)

Secretary

Mangwi Atia
(At Large Seat – 2020)

Members

Jose L. Arevalo
(Residential Seat – 2018)
Marisol Rodriguez
(Business Seat – 2020)
Andrew Charlton
(Business Seat – 2020)
Niranjala Tillakaratne
(Residential Seat – 2020)
Joe Fuchs
(Residential Seat – 2020)
Duke Eric Smith
(Organization Seat – 2020)

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

• A G E N D A •

I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 min. per speaker) (Reports and Brief presentations only. *Any questions, please follow up with presenter on the side so the meeting may proceed as scheduled.* Thank you.)

- a. LA City Council District Representative
- b. LAPD Senior Leads
- c. Other Government Departments/Agencies
- d. Community Organizations

IV. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES: (~10 min)

- a. General Board Meeting September 17, 2018
- b. General Board Meeting October 1, 2018
- c. General Board Meeting November 5, 2018

V. DISCUSSION AND POSSIBLE ACTION TO APPROVE MONTHLY EXPENDITURE REPORTS (MER) (~10 min)

- a. August 2018
- b. September 2018
- c. October 2018

VI. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO

THE FOLLOWING VACANCIES – *Each candidate will have 3 minutes to speak about why they believe they would make a good addition to the Mission Hills Neighborhood Council Board. (~10min):*

a. Organizational Stakeholder/Employee Stakeholder x1 - Open to Stakeholders eighteen (18) years of age or older who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.

b. Residential/Renter Stakeholder Board Member x1 – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries

c. Youth Board Member (1) – Open to Stakeholders between the ages of sixteen (16) and twenty-five (25) who live, work, own property or declare a stake in the neighborhood as a community interest stakeholder. If less than eighteen (18) years of age, the Youth Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts, or recommendations to enter into contracts.

VII. DISCUSSION AND POSSIBLE ACTION re: Neighborhood Purpose Grant application in the amount of \$5,000.00 proposed by Valle Vida for Nature Parkway expansion.

VIII. DISCUSSION AND POSSIBLE ACTION re: Neighborhood Purpose Grant application in the amount of \$5,000.00 proposed by Northridge Beautification Foundation (Clean Streets, Clean Starts)

IX. DISCUSSION AND UPDATE re: preparation of Community Impact Statement re: graffiti removal at Olivo

X. DISCUSSION AND UPDATE re: preparation of Community Impact Statement re: RV Parking situation

XI. DISCUSSION AND UPDATE re: preparation of Community Impact Statement re: homelessness

XII. DISCUSSION AND ACTION re preparation of Community Impact Statement in support Council File 18-0467 to reform and improve the Neighborhood Council system.

XIII. DISCUSSION AND POSSIBLE ACTION re: update on design of new MHNC logo.

XIV. DISCUSSION AND POSSIBLE ACTION re: update on design of new MHNC banners.

XV. DISCUSSION AND POSSIBLE ACTION re: approval of election worksheet

XVI. DISCUSSION AND POSSIBLE ACTION re: reimbursement of reimbursement of \$42.22 to Niranjila Tillakaratne for purchase of snacks and water for Clean Up on October 13, 2018

XVII. DISCUSSION AND POSSIBLE ACTION to ratify the reimbursement of David Kritzer in the amount of \$513.56 for the following expenditures: Movie Night pizza (30.99), National Night out pizza, water and paper goods (72.39) and unpaid storage balance (410.18). All are operational expenses previously approved as part of the Mission Hills Neighborhood Council operating budget.

XVIII. DISCUSSION AND POSSIBLE ACTION to reimburse David Kritzer for \$36.22 for pizza purchased on August 6th for MHNC Board Meeting.

XIX. DISCUSSION AND POSSIBLE ACTION to approve the following Office Expenditures up to the following amounts:

- Up to \$200 for post office box account.
- Up to \$500 for postage fees.

- Up to \$1,000 for meeting expenses.
- Up to \$1,200 for purchase of a laptop computer/Chromebook for meetings.
- Up to \$2,100 for storage facility costs
- Up to \$2,000 for temporary staff/minutes writer.
- Up to \$550 for website hosting and maintenance.

XX. DISCUSSION AND POSSIBLE ACTION to approve the following Outreach Expenses up to the following amounts:

- Up to \$375 for outreach flyers
- Up to \$500 for outreach brochures.
- Up to \$850 for event exhibitor expenses.
- Up to \$100 for Board Member name tags
- Up to \$500 for Board Member polo shirts
- Up to \$500 for MHNC custom table cloths
- Up to \$1,000 for MHNC custom canopy cover
- Up to \$500 for MHNC stand up banners

XXI. DISCUSSION AND POSSIBLE ACTION to approve up to \$1000 for 100 more beautification t-shirts.

XXII. DISCUSSION AND POSSIBLE ACTION re: assigning duties to Board Members

XXIII. DISCUSSION AND POSSIBLE ACTION to appoint and/or search for a new MHNC Treasurer.

XXIV. DISCUSSION AND POSSIBLE ACTION to appoint a new second signer.

XXV. DISCUSSION AND POSSIBLE ACTION to appoint an elections chair.

XXVI. DISCUSSION AND POSSIBLE ACTION to approve up to \$1,500 for an elections budget.

XXVII. DISCUSSION AND POSSIBLE ACTION re: removal of Board Member Marisol Rodriguez for violation of MHNC Standing Rules and Bylaws re: attendance at meeting.

XXVIII. COMMITTEE REPORTS (~2min per Committee):

- Public Safety Committee
- Zoning and Land-Use Committee
- Budget and Finance Committee
- Beautification and Cultural Affairs
- Outreach Committee
- Bylaws and Standing Rules Committee

XXIX. LIAISON REPORTS (~2min each):

- FilmLA Liaison
- Homelessness Liaison
- Planning Liaison

XXX. BOARD MEMBER ANNOUNCEMENTS (~10 Min)

XXXI. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card”

to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- Menchie's Mission Hills 10386 Sepulveda Blvd, Mission Hills, CA 91345
- MHNCOonline.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNCOonline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNCOonline.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council, @ MissionHillsNC



@ Mission Hills NC Outreach