



City of Los Angeles  
California  
Eric Garcetti  
Mayor



MISSION HILLS  
Neighborhood Council

# Board of Governors Stakeholders General Board Meeting Monday September 17, 2018 – 7:00 p.m.

Mission Hills Community Police Station  
Community Meeting Room  
11121 Sepulveda Blvd. Los Angeles CA 91345

## President

David Kritzer  
(At Large Seat – 2020)

## Vice President

Dean Anderson  
(At Large Seat – 2020)

## Treasurer

John DiGregorio  
(At Large Seat – 2018)

## Secretary

Mangwi Atia  
(At Large Seat – 2020)

## Members

Jose L. Arevalo  
(Residential Seat – 2018)

Marisol Rodriguez  
(Business Seat – 2020)

Andrew Charlton  
(Business Seat – 2020)

Niranjala Tillakaratne  
(Residential Seat – 2020)

Savannah Pinedo  
(Youth Seat – 2020)

Jose Castillo  
(At Large Seat – 2018)

Joe Fuchs  
(Residential Seat – 2020)

Duke Eric Smith  
(Residential Seat – 2020)

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.  
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Chair has the discretion to modify the amount of time for any speaker.

## • A G E N D A •

### I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute
- b. Roll Call

### II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 min. per speaker) (Reports and Brief presentations only. **Any questions, please follow up with presenter on the side so the meeting may proceed as scheduled.** Thank you.)

- a. LA City Council District Representative
- b. LAPD Senior Leads
- c. Other Government Departments/Agencies
- d. Community Organizations

### IV. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES: (~10 min)

- a. Special Board Meeting May 22, 2018
- b. General Board Meeting August 6, 2018
- c. Special Board Meeting August 21, 2018

### V. DISCUSSION AND POSSIBLE ACTION TO APPROVE MONTHLY EXPENDITURE REPORTS (MER) (~10 min)

- a. August 2018

VI. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES – *Each candidate will have 3 minutes to speak about why they believe they would make a good addition to the Mission Hills*

*Neighborhood Council Board. (~10min):*

**a. Organizational Stakeholder/Employee Stakeholder x1** - Open to Stakeholders eighteen (18) years of age or older who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.

**b. Residential/Renter Stakeholder Board Member x1** – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries

**VII. DISCUSSION AND POSSIBLE ACTION** re: approval of Community Impact Statement re: Council File No. 17-0447 concerning establishment of a human health and safety buffer that prohibits oil drilling within a buffer zone of not less than 2500 feet from sensitive land uses.

**VIII. DISCUSSION AND POSSIBLE ACTION** to approve and certify the MHNC Administrative Packet for fiscal year 2018-2019.

**IX. DISCUSSION AND POSSIBLE ACTION** re: graffiti on approximately 200 feet of block wall and unkempt Columbus Ave street side area behind the Olivo Shopping Center. A Primestor representative will possibly be available for a progress report on the undeveloped property behind the Olivo Shopping Center.

**X. DISCUSSION AND POSSIBLE ACTION** to approve the payment of \$1,121.18 to Partners in Diversity for the Administrative Assistant services balance from May 2018.

**XI. DISCUSSION AND POSSIBLE ACTION** re: putting a credit card on file with Partners in Diversity so they can bill MHNC monthly.

**XII. DISCUSSION AND POSSIBLE ACTION** re: acquisition of Microsoft Office Lens scanning application that will allow smart phones to scan receipts.

**XIII. DISCUSSION AND POSSIBLE ACTION** re: update on design of new MHNC logo.

**XIV. DISCUSSION AND POSSIBLE ACTION** to authorize payment of up to \$38.00 per month for Insurance for MHNC inventory located in US Storage.

**XV. DISCUSSION AND POSSIBLE ACTION** re: update on securing a new meeting location for the MHNC Executive Board and Committees.

**XVI. DISCUSSION AND POSSIBLE ACTION** re: approval of payment of \$37.95 to Niranjala Tillakaratne for reimbursement for food and water purchased for May 17, 2018 Beautification Cleanup.

**XVII. DISCUSSION AND POSSIBLE ACTION** to appoint and/or search for a new MHNC Treasurer.

**XVIII. DISCUSSION AND POSSIBLE ACTION** re: attendance at meetings and possible removal of Board Members Andrew Charlton, Marisol Rodriguez, and Jose Castillo for violation of Mission Hills Neighborhood Council Standing Rule 3 (Attendance at Meetings).

**XIX. DISCUSSION AND POSSIBLE ACTION** re: cleanup of meeting spaces after MHNC meetings.

**XX. COMMITTEE REPORTS (~2min per Committee):**

a. Public Safety Committee

- b. Zoning and Land-Use Committee
- c. Budget and Finance Committee
- d. Beautification and Cultural Affairs
- e. Outreach Committee
- f. Bylaws and Standing Rules Committee

**XXII. LIAISON REPORTS (~2min each):**

- a. FilmLA Liaison
- b. Homelessness Liaison
- c. Planning Liaison

**XXIII. BOARD MEMBER ANNOUNCEMENTS (~10 Min)**

**XXIV. ADJOURN**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –** The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS - MHNC** agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- [MHNConline.org](http://MHNConline.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at [lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm](http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm)

**THE AMERICAN WITH DISABILITIES ACT -** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at [board@mhnonline.org](mailto:board@mhnonline.org)

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [MHNConline.org](http://MHNConline.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email [board@mhnonline.org](mailto:board@mhnonline.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website [MHNConline.org](http://MHNConline.org)

## SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico [board@mhnconline.org](mailto:board@mhnconline.org) para avisar al Concejo Vecinal.

## Social Media Sites



**@ Mission Hills Neighborhood Council**

**@ MissionHillsNC**



**@ Mission Hills NC Outreach**