



City of Los Angeles
California
Eric Garcetti
Mayor



MISSION HILLS
Neighborhood Council

Board of Governors **Special** Executive Committee Meeting Wednesday September 12, 2018 – 7:00 p.m.

Bermuda Mobile Home Park

Community Room

15445 Bermuda St. Mission Hills, CA 91345

• A G E N D A •

Board of Governors:

President

David Kritzer

Vice President

Dean Anderson

Treasurer

John DiGregario

Secretary

Mangwi Atia

Members

Marisol Rodriguez

Andrew Charlton

Niranjala Tillakaratne

Savannah Pinedo

Jose Castillo

Jose Arevalo

Joe Fuchs

Duke Eric Smith

I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute.
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker).

III. Discussion and possible action to approve the Executive Committee Meeting Minutes for June 28, 2018.

IV. Discussion and possible action to set the September 17, 2018 Board Agenda.

- 1) Council District 7 Juan Solario would like to update Mission Hills Stakeholders and Board Members regarding the Large Development Project that will take place in the future at the Pacoima Spreading Grounds.
- 2) Discussion and possible action to approve the May 22, 2018 Special Board Meeting Minutes for vote by our MHNC Board.
- 3) Discussion and possible action to approve the August Monthly Expenditure Report for vote by our MHNC Board September 17.

4) DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES – Each candidate will have 3 minutes to speak about why they believe they would make a good addition to the Mission Hills Neighborhood Council Board. (~10min):

- a. Residential/Renter Stakeholder Board Member x1 – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries
- b. Residential Stakeholder Board Member x1 – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries

NOTE: This item will be sent to our MHNC Board for the next MHNC General Board meeting if approved. There candidates will be selected and approved August 06, 2018 by our MHNC General Board for vote if approved.

- 5) Discussion and possible action to approve the **BAC** for fiscal year 2018-2019 certified Administrative Packet for MHNC. This packet has been signed by all applicable MHNC Executive Board Members. This item will be sent to the September 17, 2018 MHNC General Board for vote if approved.
- 6) Discussion and possible action to approve the fiscal year 2018-2019 certified Administrative Packet for MHNC. We currently need the July 10, 2018 Minutes which we are waiting for to address this. This item will be sent to the September 17, 2018 MHNC General Board for vote if approved.
- 7) Discussion and possible action to approve and authorize MHNC Credit Card Holder Dean anderson to be said card holder.
- 8) Discussion and possible action regarding graffiti on approximately 200 feet of block wall and unkept Columbus Ave street side area behind the Olivo Shopping Center. Our MHNC supported this recently developed project. A Prime Store representative will possibly be available for a progress report on this undeveloped property behind their Olivo Shopping Center.
- 9) Discussion and possible action to appoint a new Treasurer.
- 10) Discussion and possible actions to approve Microsoft office lens scanning application that will allow smartphone to scan receipts.
- 11) Discussion and possible action to approve the payment of \$1121.18 to Partners In Diversity for the services of an Administrative Assistant. This billing goes back to May 2018. This will also include putting a credit card on file with them so they can bill MHNC monthly.
- 12) Discussion and possible action to obtain Insurance for MHNC inventory located in US Storage. The company to provide this service is MiniCo. \$5,000.00 of coverage will be \$20.00 monthly. \$10,000.00 of coverage will be \$38.00 monthly. Burglary is %100 coverage with zero deductible. Replacement cost valuation subject to policy limitations?
- 13) Discussion and possible action to obtain more MHNC Meeting Room Accommodations. NOTE: We can continue to have MHNC Board Meetings at Keys Mission Hills Hyundai but do to limited parking we can not park there. Parking is also a problem at many potential sites. Suggest meeting area at Dunkin Doughnuts at Oliva Shopping Center where they have outside seating with tables.
- 14) Discussion and possible action regarding 2019 Neighborhood Council Election - Mission Hills. Discussion and action would include allowing Robertino Salgado to speak, answer questions and address concerns regarding the 2019 Neighborhood Council Election process.
- 15) Discussion and possible action on the City Councils effort to allow street vending on Los Angeles community sidewalks.
- 16) Discussions and possible action: allocation of up to \$225 per month as an ongoing expense for US Storage – Mission Hills. A MHNC credit card will be put on file with them to allow for prompt payment and to eliminate any late fees.
- 17) Discussions and possible action on moving forward with MHNC LOGO.
- 18) Discussion and possible action to remove MHNC Board members who violate Mission Hills Neighborhood Council Standing Rules 3 (Attendance). This will involve fiscal year 2017 / 2018.

19) Discussions and possible action on selecting interested MHNC Board members to pick up printed copies at Donovan Printing 15436 Devonshire St located in Mission Hills.

20) Discussion and possible actions to appoint MHNC board members to regularly collect more contact information and send them in our webmaster for future outreach. The goal of this is to build an outreach database of people interested in becoming board members or attending our meetings.

21). Discussion and possible action to pay back out of pocket expenses for Beautification committee chairperson Niranjala. \$37.95 was spent on 05-17-18 for a Beautification committee cleanup as many volunteers required sustenance. We have this receipt.

22). Discussing and possible action keeping meeting rooms we use clean and orderly like they were before we got there. There were complaints about one of our last MHNC meetings.

23) Discussion and possible action to agendize any other items brought to the Executive Committee's attention at the meeting.

V. DISCUSSION AND POSSIBLE ACTION ON MEETING LOGISTICS:

- a. Appoint board member to post in physical location
- b. Appoint board member to post on the website
- c. Appoint board member to post via ENS/ NC Support
- d. Appoint board member to print copies of the agenda
- e. Appoint board member to bring speaker cards
- f. Appoint board member to book the room
- g. Appoint board member to bring refreshments

VI. Adjournment.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- MHNCOOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnonline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNCOOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnonline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNCOOnline.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnonline.org para avisar al Concejo Vecinal.

Social Media Sites



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