

**MISSION HILLS
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**
PRESIDENT: David Kritzer
VICE-PRESIDENT: Dean Anderson
SECRETARY: Mangwi Atia
TREASURER: John DiGregorio



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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Minutes of the
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING, Monday, May 7, 2018**

LAPD Mission Area Police Station, Timothy M. Falco Community Room
11121 Sepulveda Blvd., Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS

a. Call to order & Flag Salute

President David Kritzer called the Meeting to order at 7:08 p.m. The Pledge of Allegiance was said.

b. Roll Call

Roll Call was taken by the Minutes Writer. Seven of the 11 Board Members were present at the Roll Call: Dean Anderson (Vice-President), Jose Arevalo, Mangwi Atia (Secretary), Jose Castillo, Joseph Fuchs, David Kritzer (President) and Niranjala Tillakaratne. Andrew Charlton (excused), John DiGregorio (Treasurer) (excused), Savannah Pinedo (excused) and Marisol Salazar (Rodriguez) unexcused) were absent. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at

<https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so the Board could take such votes. Eleven of the 14 Board Seats were filled (by election or appointment). Three Board Seats were vacant [Residential (2) and Organizational]; to apply, see <http://mhnonline.org/about-mhnc/board>. Also attended: 29 Stakeholders and Guests.

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

Randy Melendez, State Senate Candidate (818-761-1773), introduced himself and encouraged voting. Joe Shammas, Candidate for Congress (www.JoeShammas.com), introduced himself. Chris Pulos, North Valley Military

Institute (NVMI) Warrant Officer, announced that “we have a full military band . . . and . . . color guard” available for events. The NVMI is “a free, co-ed, public charter high school . . . we provide two uniforms for each cadet who attends our school.” The have “600 cadets . . . we are short of . . . computers.” He requested Agendizing consideration of a Neighborhood Purposes Grant. Seymour Amster, Executive Director, Parents, Educators / Teachers & Students in Action [800-894-7201; pesaemmee@gmail.com; <http://parentsinactionforbetterschools.org>], explained that “the Teen Court Program is a juvenile diversionary program . . . we have discussion with the students; we are supportive of them.”

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

a. LA City Council District Representative

Juan Solorio, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; Juan.Solorio@LACity.org; <http://CD7.LACity.org>), encouraged using the 311 app to request City services such as bulky item pickups. June 23rd there will be food trucks at the Brand Park Movie Night. Also, CD7 is working with Primestor (888.722.3702; MissionHillsPlaza@Primestor.com; <http://www.primestor.com>) and the Police “to remove the street vendor at” Olivo at Mission Hills shopping center. Stakeholder Bill Hughes reported that “we have an epidemic” of street vendors; he showed photos of “grease from nightly dumping” including directly into storm drains, which attracts vermin and rodents. He encouraged working with the Streets and Sanitation Department.

b. LAPD Senior Leads

Philip Ruiz, an LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), reported that, regarding the illegal vendor in front of Olivo at Mission Hills shopping center, “we’ve been . . . citing him . . . issued at least 10 \$100 citations . . . he probably makes two grand a night . . . or three.” Health Department Inspectors are being threatened and harassed by vendor accomplices. Fruit and taco vendors also have been cited at the shopping center. Regarding “motor homes underneath the freeways,” the City Dept. of Transportation can post “no parking” signs. He said “we are monitoring” different areas. Officer Ruiz announced the “Mission Division Open House & Car Show September 15, 2018” (contact Sergeant Munoz at 818-838-9860).

c. Other Government Departments/Agencies

Kathleen Quinn, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) (818-374-9893; Kathleen.Quinn@LACity.org; www.EmpowerLA.org), urged Board Members to read outreach materials she emailed to them. Neighborhood Purposes Grants must be approved by June 1st. She stated that “as far as last Fiscal Year’s funds, as of June 30th [2017], those funds got swept . . . it’s been kind of in limbo with the City Clerk’s Office.”

Anthony Garcia, District Representative for State 18th District Senator Bob Hertzberg (818-901-5588; Anthony.Garcia@sen.ca.gov; <http://senate.ca.gov/hertzberg>), introduced himself. He can help with housing, homelessness, public safety and emergency preparation issues.

Lea Gonzalez, Field Director for U.S. 29th District of California Congressman Tony Cardenas (ofc. 818-221-3718; Lea.Gonzalez@mail.house.gov; <http://cardenas.house.gov>), described recent activities. Help is available regarding taxes, veteran and other issues.

d. Community Organizations

There were no other reports or announcements.

IV. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES:

a. General Board Meeting April 2, 2018

[This Agenda Item was addressed after Item #X.]

MOTION to TABLE (by Ms. Atia, seconded by Mr. Anderson): The Mission Hills Neighborhood Council TABLES approval the Minutes of its April 2, 2018 General Board Meeting.

MOTION PASSED; zero opposed; zero abstained.

V. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES:

- a. Organizational Stakeholder/Employee Stakeholder x1 - Open to Stakeholders eighteen (18) years of age or older who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.
 - b. Residential/Renter Stakeholder Board Member x1 – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries
 - c. Residential Stakeholder Board Member x1 – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries
- Mr. Kritzer noted the above.

VI. DISCUSSION AND POSSIBLE ACTION ON COMPLETING PUBLIC SAFETY COMMITTEE AND APPOINTING CHAIR TO THE PUBLIC SAFETY COMMITTEE.

Mr. Kritzer noted that this already was done.

VII. COMMITTEE REPORTS:

a. Public Safety Committee

Mr. Castillo indicated that there was no report at this time.

b. Zoning and Land Use Committee

Mr. Fuchs indicated that there was no report at this time.

c. Budget and Finance Committee

Mr. Kritzer indicated for Mr. DiGregorio that there was no report at this time.

d. Beautification and Cultural Affairs

Copies were distributed of a flier for the May 19th Spring Clean Up at Devonwood Park. Ms. Tillakaratne reported that the Committee met April 25th. Agenda items included a banner project to promote/brand MHNC, and hosting clean up events. More than 25 3-1-1 City services requests had been made by the Committee. The Committee unanimously recommended that the Board consider funding: 30 banners to install on Sepulveda Blvd.; beautification tools and supplies and promotional retractable signs to facilitate community beautification events; and t-shirts, snacks and water for volunteers participating in cleanup projects. Quotes from three vendors, including a city-approved vendor, for the 30 banners were obtained and provided by Committee Member Lokubanda Tillakaratne. Two beautification projects, one on May 19th to clean up the Pacoima Spreading Grounds pathway, including weed whacking on the East San Fernando Valley nature parkway, and a 311 bulky item request day on May 5th were proposed.

e. Outreach Committee

Mr. Kritzer reported that the Committee met April 26th and discussed possible allocations for street banners, reuseable bags and a movie night.

f. Bylaws and Standing Rules Committee

Mr. Kritzer indicated that there was no report.

VIII. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT AND/OR CONFIRMATION OF SECOND AND THIRD/ALTERNATE SIGNERS

The need was explained.

FUNDING MOTION (by Mr. Kritzer, seconded by Mr. Anderson): The Mission Hills Neighborhood Council removes Board Member Marisol Rodriguez as its Second Signer.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Anderson, Arevalo, Atia, Castillo, Kritzer and Tillakaratne); zero opposed; zero abstained. Mr. Fuchs was ineligible to vote due to not having current Ethics Training and/or Funding Training.

FUNDING MOTION (by Mr. Kritzer, seconded by Mr. Fuchs): The Mission Hills Neighborhood Council confirms its President’s appointment of Vice-President Dean Anderson as its Second Signer.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Anderson, Arevalo, Atia, Castillo, Kritzer and Tillakaratne); zero opposed; zero abstained. Mr. Fuchs was ineligible to vote due to not having current Ethics Training and/or Funding Training.

IX. DISCUSSION AND POSSIBLE ACTION RE: REQUEST REGARDING APPLICATION FOR CONDITIONAL USE PERMIT APPLICATION FOR A NEW T-MOBILE CELL SITE AT 10871 N. LAUREL CANYON BLVD.

Representative Mike Lanford said “there’s a significant gap in coverage and capacity . . . based on review . . . the location would fulfill . . . wherever possible, T-Mobile

would co-locate.” H explained why other locations would not work. The 4G equipment (“5G . . . in another year or two”) “will be enclosed . . . with a lid . . . the property is owned by the Dept. of Transportation.” They will install landscaping. There is not yet a Hearing date.

MOTION (by Mr. Carrillo, seconded by Mr. Kritzer): The Mission Hills Neighborhood Council supports the Conditional Use Permit application for a new T-Mobile cell site at 10871 N. Laurel Canyon Blvd.

MOTION PASSED by a hand vote with four in favor; zero opposed; three abstained.

X. DISCUSSION AND POSSIBLE ACTION RE: REPLACEMENT OF CARPET IN COMMUNITY ROOM AT MISSION STATION

Copies were distributed of a “Finmark Floor Covering estimate” of \$4,855.20 to re-carpet the Room. Evy Arocho, an LAPD Mission Division Sergeant (818-838-9860; 27267@LAPD.LACity.org), reported that “this is . . . a commercial-grade carpet . . . everyone utilizes the room.” This carpet has been there since the Station opened in 2005; “we have had it cleaned many times . . . your monies would be funneled through” the Boosters, a 501(c)3 non-profit organization.

XI. DISCUSSION AND POSSIBLE ACTION TO [see the below Motion].

Copies were distributed of and a completed Neighborhood Purposes Grant application was projected onto a screen. Mr. Kritzer noted that the Motion should say “July 22nd,” not “June 22nd.” Dave Brown, representing the SCPF, explained that “it’s provided free.” Backpacks would have the MHNC logo and contact information. “This will be in Spanish . . . the class is already filled up; the waiting list is already filled up . . . a typical class is 40 people”; some attendees are from Mission Hills. The backpacks are from SOS Emergency Products. Mr. Brown noted that “we’ve already done” an itemized budget submitted to the City. “There’s an interpreter cost,” however, “the money is all for the kits . . . we’ll do 80-100 backpacks.” Another NC is helping to fund this.

MOTION to TABLE (by Mr. Anderson, seconded by Ms. Atia): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE FAILED with all two in favor; four opposed; one abstained.

FUNDING MOTION (by Mr. Castillo, seconded by Ms. Tillakaratne): The Mission Hills Neighborhood Council approves a collaborative multi-Neighborhood Council effort to support a CERT 1 Spanish-language class in the Valley, via a Neighborhood Purposes Grant to Southern California Preparedness Foundation (SCPF), in the amount of \$1,450.00 to partner and assist with providing CERT class completion backpacks for the Spanish CERT 1 training class being held at the North Hills Community Center, beginning June 10th and lasting seven weeks, ending July 22nd.

FUNDING MOTION PASSED by a roll call vote of the six eligible voters present with five in favor (“Yes” or “Aye”) (Anderson, Arevalo, Castillo, Kritzer and Tillakaratne); one opposed (“No” or “Nay”) (Atia); zero abstained. Mr. Fuchs was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XII. DISCUSSION AND POSSIBLE ACTION TO [see the below Motion].

FUNDING MOTION (by Mr. Anderson, seconded by Ms. Tillakaratne): The Mission Hills Neighborhood Council will allocate funds up to \$200.00 to purchase food, water, etc. for beautification projects.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Anderson, Arevalo, Atia, Castillo, Kritzer and Tillakaratne); zero opposed; zero abstained. Mr. Fuchs was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XIII. DISCUSSION AND POSSIBLE ACTION TO [see the below Motion].

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Fuchs): The Mission Hills Neighborhood Council will allocate funds up to \$1,000.00 to purchase MHNC volunteer t-shirts for beautification events.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Anderson, Arevalo, Atia, Castillo, Kritzer and Tillakaratne); zero opposed; zero abstained. Mr. Fuchs was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XIV. DISCUSSION AND POSSIBLE ACTION RE: ALLOCATION OF FUNDS UP TO \$15,000.00 TO PURCHASE OUTREACH MATERIALS AND MHNC BRANDED PROMOTIONAL MATERIALS

Ms. Quinn recommended Tabling this Item because the Motion was not specific enough.

MOTION to TABLE (by Mr. Kritzer, seconded by Mr. Castillo): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

XV. DISCUSSION AND POSSIBLE ACTION RE: ALLOCATION OF FUNDS UP TO \$5,000.00 IN ORDER TO PURCHASE AND INSTALL 30 BANNERS FOR INSTALLATION ALONG SEPUVEDA BLVD.

Ms. Quinn said “there is no vendor on this” Agenda Item, however, “this is a City-approved vendor” so it still could be done.

MOTION to TABLE (by Ms. Tillakaratne, seconded by Mr. Anderson): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

XVI. DISCUSSION AND POSSIBLE ACTION RE: [see the below Motion].

Copies were distributed of an “Audio package for Mission Hills NC” quote. Ms. Quinn reminded that the funding “has to go to an audio equipment store, not an individual.” Mr. Brown explained the system as “bare-bones, basic . . . it is available

at a significant discount . . . for movies in the park . . . this would be perfect . . . you can add projectors . . . [and] screens . . . this . . . comes with full manufacturer's warranty." He would help train to use it. The system "will fit in the trunk of a car." He is a City-approved vendor. Mr. Fuchs noted that "this equipment's worth . . . a lot more than \$3,000."

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Fuchs): The Mission Hills Neighborhood Council will allocate up to \$3,000.00 for purchase of audio equipment for MHNC meeting and outreach purposes.

FUNDING MOTION PASSED by a roll call vote of the six eligible voters present with five in favor ("Yes" or "Aye") (Anderson, Arevalo, Castillo, Kritzer and Tillakaratne); one opposed ("No" or "Nay") (Atia); zero abstained. Mr. Fuchs was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XVII. DISCUSSION AND POSSIBLE ACTION RE: ALLOCATION OF UP TO \$2,500.00 AS A CONTRIBUTION FOR INSTALLATION OF GATES TO BLOCK OFF WALKWAY ALONG I-5 BETWEEN BRAND AND SF MISSION BLVDS.

Stakeholder Dennis Montano showed photos of the area. There was extensive discussion of what can be done at this time.

MOTION to TABLE (by Mr. Anderson, seconded by Ms. Atia): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

Mr. Fuchs said "the Permits need to be re-issued" because they were from 2015.

XVIII. DISCUSSION AND POSSIBLE ACTION RE: ALLOCATION OF UP TO \$10,000.00 FOR PURCHASE AND INSTALLATION OF A COMMUNITY CLOCK

MOTION to TABLE (by Mr. Kritzer, seconded by Mr. Castillo): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

Ms. Quinn urged submitting contracts early in the Fiscal Year [July 1st or later].

XIX. DISCUSSION AND POSSIBLE ACTION FOR MHNC PUBLIC SAFETY COMMITTEE TO DRAFT A COMMUNITY IMPACT STATEMENT (CIS) REGARDING MULTIPLE MARIJUANA DISPENSARIES IN MISSION HILLS.

MOTION (by Mr. Anderson, seconded by Mr. Kritzer): The Mission Hills Neighborhood Council authorizes its Public Safety Committee to draft a Community Impact Statement (CIS) regarding multiple marijuana dispensaries in Mission Hills.

MOTION PASSED; zero opposed; zero abstained.

XX. DISCUSSION AND POSSIBLE ACTION FOR MHNC PUBLIC SAFETY COMMITTEE TO DRAFT A COMMUNITY IMPACT STATEMENT (CIS) REGARDING ENFORCEMENT OF RV PARKING REGULATIONS IN MISSION HILLS.

MOTION (by Mr. Kritzer, seconded by Mr. Anderson): The Mission Hills Neighborhood Council authorizes its Public Safety Committee to draft a Community Impact Statement (CIS) regarding enforcement of RV parking regulations in Mission Hills.

MOTION PASSED; zero opposed; zero abstained.

XXI. LIAISON REPORTS:

- a. FilmLA Liaison
- b. Homelessness Liaison
- c. Planning Liaison

There were no reports at this time.

XXII. BOARD MEMBER ANNOUNCEMENTS

Ms. Atia requested Agendizing discussion of a Neighborhood Purposes Grant submission process, small business summit, job fair, and more.

XXIII. ADJOURN

MOTION to ADJOURN (by Mr. Castillo, seconded by Mr. Fuchs).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:21 p.m.

This General Meeting was immediately followed by a Special Meeting. [See separate Special Meeting Minutes.]

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.