

**MISSION HILLS
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**
PRESIDENT: Ricky Angel
VICE-PRESIDENT: Marsha Soash
SECRETARY: Melissa Serrano
TREASURER: Maribel Carrillo



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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Minutes of the
**MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING Monday, July 10, 2017**
Best Friends Animal Society, 15321 Brand Blvd., Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS

a. Call to order & Flag Salute

President Angel introduced himself and called the Meeting to order at 7:10 p.m. He explained Meeting procedures, including Rosenberg's Rules of Order and the Brown Act. The Pledge of Allegiance was said.

b. Roll Call

Roll Call was taken. Eight of the 11 Board Members were present at the Roll Call: Dean Anderson, Ricky Angel (President), Jose Arevalo, Jose Castillo, Savannah Pinedo, Ed Sentowski, Melissa Serrano and Marsha Soash (Vice-President). Maribel Carrillo (Treasurer), Mooshy Ghassedi and Mercy Silva (Secretary [see below Item #'s VII and X]) were absent (all excused). The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt a=su46~>), so the Board could take such votes. Eleven of the 14 Board Seats were filled (by election or appointment). [Secretary Mercy Silva's resignation was accepted in below Item #VII.] Three Board Seats were vacant [Vice-President; and Business Owner #1 and #2]; to apply, see <http://mhnconline.org/about-mhnc/board>. Also attended: 34 Stakeholders and Guests.

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

Laura Rathbone, MHNC Homeless Liaison, introduced Penny, a new community member, who urged “don’t judge homeless people by the rotten apples.”

III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

a. LA City Council District Representative

Mayor Eric Garcetti office East Valley Field rep.

Brian Gavidia, Northeast Valley Representative for Mayor Eric Garcetti (cell 213.713.0960; ofc. 818.778.4990; Brian.Gavidia@LACity.org; <http://LAMayor.org>), was not present; there was no report.

b. LAPD Senior Leads

Mr. Angel reported for Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), that Officer Ruiz will return in August.

c. Other Government Departments/Agencies.

Carlos Gonzalez, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; Carlos.Gonzalez@LACity.org; <http://CD7.LACity.org>), encouraged contacting him for help. New City Councilmember Rodriguez is still staffing. Rosemary Jenkins, Field Representative for State 39th District Assemblymember Raul Bocanegra (818-365-2464; Rosemary.Jenkins@asm.ca.gov; <https://a39.asmdc.org>), reported that free Movie Nights with food will be at Las Palmas Park in San Fernando at sunset; arrive early. If trash is on or near a freeway ramp, contact their office or Caltrans [<https://csr.dot.ca.gov>]; if the trash is on a sidewalk, contact City Council District Seven. For homeless people’s services, call L.A. Family Housing Services (lafh.org), 2-1-1 or her.

Abigail Moreno, Field Representative for U.S. 29th District of California Congressman Tony Cardenas (ofc. 818-221-3718;

Abigail.Moreno@mail.house.gov; <http://cardenas.house.gov>), reported that the Congressman is promoting STEM (Science, Technology, Engineering and Math) and computer science legislation, and loans and grants for solar energy access. Kathleen Quinn, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (SFV 818-374.9893; Kathleen.Quinn@LACity.org; www.EmpowerLA.org), reminded that Board Member training is available.

d. Community Organizations

No other representatives were present; there were no reports.

IV. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES

a. General Board Meeting June 5th

[*This Agenda Item was addressed after Item #XIII.*] The following corrections were requested: page three, Item #6, “\$1,000 ___ “Beautification” should be

“\$1,000 for tools and equipment.” Also, the abstentions-counting clarification requests in Item #'s VI, IX and XIII should be “MHNC abstentions are counted as “yes” votes.”

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves the Minutes of its June 5, 2017 Board of Governors Meeting as corrected.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

V. TREASURER’S REPORT – STATUS OF FUNDS

Ms. Serrano indicated for Ms. Carrillo that a City website [<https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>; select “Mission Hills” and the “Fiscal Year” you want to see] shows all financial information and is available to everyone.

VI. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MONTHLY EXPENDITURE REPORT FOR THE MONTH OF JUNE.

Mr. Angel requested and it was agreed to TABLE this Item.

VII. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE RESIGNATION OF THE BOARD MEMBER MERCY SILVA AND DECLARE POSITION OF HOMEOWNER STAKEHOLDER SEAT VACANT.

MOTION (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council accepts the resignation of the Board Member Mercy Silva and declares the position of Homeowner Stakeholder Seat vacant.

DISCUSSION: Mr. Angel confirmed that Ms. Silva wants to resign.

MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Castillo, Pinedo, Sentowski, Serrano and Soash); zero opposed; zero abstained.

Mr. Angel declared the Homeowner Stakeholder Seat vacant.

VIII. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW BOARD MEMBERS TO THE FOLLOWING VACANCIES.

- a. Business Owner Stakeholder x2 (Terms up in 2020) – Open to Stakeholders eighteen (18) years of age or older who work or own a business or business property within the NC boundaries.

Mr. Angel encouraged applications for the vacancies. He described the minimum responsibilities: attending first Mondays of each month Board Meetings and being a Committee Member. Expect to volunteer for around ten to 20 or 30 hours per month. He described the Committee structure and operations, and possible

projects on which to work. Stakeholder Frank Hauser expressed interest and described his qualifications; Mr. Angel encouraged him to submit an application.

MOTION to TABLE (by Ms. Soash, seconded by Mr. Sentowski): The Mission Hills Neighborhood Council TABLES this Item to its next General Board Meeting.

MOTION to TABLE PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Castillo, Pinedo, Sentowski, Serrano and Soash); zero opposed; zero abstained.

- b. Residential Homeowner Stakeholder (Term up in 2020) – Open to Stakeholders eighteen (18) years of age or older who own a residence located within the NC boundaries.

See above Item #VIII. a.

- c. Organizational Stakeholder/Employee Stakeholder (term up in 2020) - Open to Stakeholders eighteen (18) years of age or older who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.

See above Item #VIII. a.

IX. DISCUSSION AND POSSIBLE ACTION ON THE MISSION HILLS NEIGHBORHOOD COUNCIL STANDING RULES AS RECOMMENDED BY THE BYLAWS AND STANDING RULES COMMITTEE.

Copies were distributed of draft “Mission Hills NC Standing Rules.” Mr. Angel explained the difference between Rule #’s 18 and nineteen. At his request, Ms. Quinn reworded #18 as “if there is an Executive Committee Member vacancy, all remaining Executive Committee Members may attend the Committee meeting.” Also, the #4 word “relegated” was revised to “designated” and #19 was revised to “The Board will elect “Alternates,” an Executive Committee Member(s) within the Neighborhood Council who will become the official alternate(s) in the event that an Executive Committee would consist of less than three Members.”

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves the Standing Rules as recommended by the Bylaws and Standing Rules Committee, and amended as follows: revise the #4 word “relegated” to “designated”; reword #18 as “if there is an Executive Committee Member vacancy, all remaining Executive Committee Members may attend the Committee meeting”; and revise #19 to “The Board will elect “Alternates,” an Executive Committee Member(s) within the Neighborhood Council who will become the official alternate(s)

in the event that an Executive Committee would consist of less than three Members.”

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

X. **DISCUSSION AND POSSIBLE ACTION** TO APPOINT NEW SECRETARY TO THE MISSION HILLS NEIGHBORHOOD COUNCIL EXECUTIVE BOARD.

Ms. Serrano nominated herself as Secretary; Mr. Anderson seconded.

The nomination **PASSED** unanimously by a hand vote; zero opposed; zero abstained.

XI. **DISCUSSION AND POSSIBLE ACTION** TO APPROVE ITEMS RELATING TO MISSION HILLS NEIGHBORHOOD COUNCIL MOVIE NIGHT – As recommended by the Outreach Committee:

a. Canopy up to \$350.00

Mr. Angel explained the need for shade and MHNC identification at events.

FUNDING MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council will allocate up to \$350 to purchase a canopy.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Castillo, Sentowski, Serrano and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

b. MHNC logo up to \$75.00

FUNDING MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council will allocate up to \$75 for the purchase of an MHNC logo for logo design enhancement.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Castillo, Sentowski, Serrano and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

c. Pens with MHNC logo up to \$1,000.00

Mr. Angel explained that three quotes were obtained.

MOTION to TABLE (by Ms. Soash, seconded by Mr. Angel): The Mission Hills Neighborhood Council TABLES this Item to its next General Board Meeting.

MOTION to TABLE PASSED; zero opposed; zero abstained.

- XII. **DISCUSSION AND POSSIBLE ACTION** TO CREATE A GOVERNMENT AFFAIRS COMMITTEE:
- a. Appoint Chair
 - b. Members
 - c. Meeting Time

This Item was TABLED.

- XIII. **PRESENTATION** BY DAVE BROWN REGARDING THE ANNUAL VALLEY DISASTER PREPAREDNESS FAIR ON OCTOBER 7th 10:00am – 2:00pm AND **DISCUSSION AND POSSIBLE ACTION** TO APPROVE THE FUNDING OF UP TO \$850.00 FOR THE EVENT IN PARTNERSHIP WITH NORTH HILLS WEST NC.

[This Agenda Item was addressed after Item #XVI.] Mr. Brown, an NHWNC Board Member, explained the Fair [ValleyDisasterPreparedness@gmail.com; www.ValleyDisasterFair.com], which helps prepare lots of people for disasters. “Everything is free,” including lunch. He explained there are many fees to produce the Fair, including rental. He will submit an \$850 Neighborhood Purposes Grant application. The MHNC would get a booth. Anyone can register now to attend, which helps them know how many people may attend. Mr. Castillo said “it’s a great event . . . tell your neighbors”; he requested considering having the Fair at Brand Park.

FUNDING MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves funding of up to \$850.00 in a Neighborhood Purposes Grant for the annual Valley Disaster Preparedness Fair on October 7th 10:00am – 2:00pm in partnership with North Hills West NC.

DISCUSSION: Stakeholders expressed support. Mr. Brown described how people from all over the Valley attend, and extensive outreach.

FUNDING MOTION PASSED by a roll call vote of the seven eligible voters present with five in favor (“Yes” or “Aye”) (Angel, Arevalo, Pinedo, Sentowski, Serrano and Soash); one opposed (“No” or “Nay”) (Castillo); one abstained (MHNC abstentions are counted as “yes” votes) (Anderson). Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- XIV. **DISCUSSION AND POSSIBLE ACTION** TO APPOINT/REMOVE MEMBERS OF THE ZONING AND LAND-USE COMMITTEE.

This Item was TABLED.

XV. **DISCUSSION AND POSSIBLE ACTION** ON DRAFTING THE FOLLOWING COMMUNITY IMPACT STATEMENTS:

- a. Value Capture Ordinance – Increases Density by 33% and creates more low income housing.
- b. Portable Housing Linkage Fee

This Item was TABLED.

XVI. **DISCUSSION AND POSSIBLE ACTION** TO DRAFT A LETTER REGARDING NEWPORT EQUITIES 65 UNIT 3 STORY DEVELOPMENT PROJECT ON 11211 SEPULVEDA BLVD.

Timothy Ramm, Vice-President, Province Group (949-553-4800, x8206; TRamm@ProvinceGroup.com), presented. The units are “for-sale homes, not apartments.” The site north of the LAPD Mission Division station is zoned P1, C1-1VL and P1-V with single-family residential. He described allowable uses and proposed setbacks for the site. Up to 72 units per acre are allowed; they propose 18.6 units per acre. They “will comply” with guest parking and height requirements. All units have two-car garages. The proposed height is 35 feet; they could go higher. He said the project “complies with the [City’s] Small-Lot Subdivision Ordinance.” The “traditional single-family homes” will sell for \$450,000 to \$650,000 each; “this is a market-rate project.” They are 1,650 to 2,000 square feet each. He showed “Mission-style” renderings that “match” nearby architecture. Mr. Ramm stated that “it will not be gated.” There will be a Homeowners Association. The application has not yet been submitted to the City. They have no plans to buy the Facey property. Their plans are “not set in stone.”

Stakeholders were concerned about privacy, density (“three times the density of our existing neighborhood,” one said), traffic and pedestrian safety. Mr. Ramm said “there will be a traffic study.” A Stakeholder wanted Orion Ave. dead-ended; another suggested having the entrance on Sepulveda Blvd., not Stranwood Ave. Mr. Ramm explained that the City typically wants access on “lower-classification streets.”

MOTION to REFER (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council REFERS Item number “XVI. Discussion and possible action to draft a letter regarding Newport Equities 65 unit 3 story development project on 11211 Sepulveda Blvd.” to its Zoning and Land Use Committee.

MOTION PASSED by a voice vote; zero opposed; one abstained (MHNC abstentions are counted as “yes” votes) (Castillo).

XVII. **DISCUSSION AND POSSIBLE ACTION** REGARDING WHO ON THE BOARD IS RESPONSIBLE FOR BRINGING REFRESHMENTS TO MEETING.

This Item was TABLED.

XVIII. **DISCUSSION AND POSSIBLE ACTION** TO APPOINT AN AD-HOC COMMITTEE TO REVIEW POSSIBLE OFFICE SPACES FOR THE MISSION HILLS NC BOARD.

This Item was TABLED.

XIX. **COMMITTEE REPORTS:**

- a. Public Safety
- b. Zoning and Land-Use
- c. Budget and Finance
- d. Beautification and Cultural Affairs
- e. Outreach Committee
- f. Bylaws and Standing Rules Committee

This Item was TABLED.

XX. **LIAISON REPORTS**

- a. FilmLA Liaison – Karen Martin
- b. Homelessness Liaison – Jose Arevalo and Ricky Angel
- c. Planning Liaison – Dean Anderson

This Item was TABLED.

XXI. **BOARD MEMBER ANNOUNCEMENTS**

Mr. Angel announced that Ms. Soash will preside over the July 24th Special Board Meeting. Mr. Sentowski requested and Mr. Angel agreed to Agendize regarding a petition to be presented at Movie Night, July 28th at Pico Adobe Park.

XXII. **ADJOURN**

MOTION (by Mr. Angel, seconded by Ms. Soash): to **ADJOURN** the Meeting.

MOTION PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:13 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.