

**MISSION HILLS
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**
PRESIDENT: Ricky Angel
VICE-PRESIDENT: open
SECRETARY: open
TREASURER: Maribel Carrillo



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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Minutes of the
MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
SPECIAL BOARD MEETING Monday, May 24, 2017
Bermuda Mobile Home Park, 15445 Bermuda St, Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

1. WELCOMING REMARKS

a. Call to order & Flag Salute

President Angel called the Meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

b. Roll Call

Roll Call was taken. Nine of the 11 Board Members were present at the Roll Call: Dean Anderson, Ricky Angel (President), Jose Arevalo, Maribel Carrillo (Treasurer), Jose Castillo, Savannah Pinedo, Ed Sentowski, Melissa Serrano and Marsha Soash (Vice-President). Mooshy Ghassedi and Mercy Silva (both unexcused) were absent. The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt a=su46~>), so the Board could take such votes. Eleven of the 14 Board Seats were filled (by election or appointment). Three Board Seats were vacant [Business Owner #1 and #2, and Vice-President; Pamela Cardillo resigned the day before]; to apply, see <http://mhnconline.org/about-mhnc/board>. Also attended: approximately 10 Stakeholders and Guests. The Pledge of Allegiance was said.

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

There were no public comments at this time.

III. Community/Government Reports & Announcements

a. LA City Council District Representative

Carlos Gonzalez, Field Deputy for L.A. City District Seven Councilmember Monica Rodriguez (ofc. 818-756-8409; Carlos.Gonzalez@LACity.org; <http://CD7.LACity.org>), was not present; there was no report.

b. LAPD Senior Leads

Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDOnline.org/Mission_Community_Police_Station), was not present; there was no report.

c. Other Government Departments/Agencies

A Field Representative for U.S. 29th District of California Congressman Tony Cardenas (ofc. 818-781-7407; <http://cardenas.house.gov>), offered help.

d. Community Organizations

There were no other reports or announcements.

IV. Approval of Minutes from Prior Meetings

a. Feb 6th

The following corrections were requested: page one, Item #II. a., “were filled (by appointment or selection)” should be “were filled (by selection)”; page two, Item #III. a. ii., the re-run vote count should include “Board Members Amir Shiraz and Elizabeth Zamudio stepped out before the below Item, making 10 Board Members present (the MHNC quorum is seven) [. . .] one opposed (Castillo); two abstained (Carillo and Pinedo)”; and page three, Item #III. c. vi. should include “Mr. Angel appointed Maribel Carrillo as the VANC . . . Liaison.”

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves the Minutes of its February 6, 2017 Board of Governors Meeting as corrected.

MOTION PASSED; zero opposed; zero abstained.

b. Mar 6th

The following corrections were requested: page five, Item #X. a. ii. should be “Mr. Angel appointed and Jose Castillo and Elizabeth Zamudio were confirmed as Public Safety Committee Members”; page seven, Item #X. f. i., should say at the end “Mr. Angel is the Committee Chair”; page seven, Item #X. f. ii., should say “Ricky Angel appointed and Jose Arevalo and Mercy Silva were unanimously confirmed.”

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves the Minutes of its March 6, 2017 Board of Governors Meeting as corrected.

MOTION PASSED; zero opposed; zero abstained.

c. April 3rd

The following corrections were requested: page one, Item #I. b., should include “Maribel Carrillo (Treasurer) (excused), Jeff Pierret (unexcused), Savannah Pinedo (excused), Amir Shiraz (unexcused), Mercy Silva (Secretary) (unexcused) and Elizabeth Zamudio (excused) [. . .] (After the Roll Call, Michell Cook resigned and vacated her Renters Seat.”

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves the Minutes of its April 3, 2017 Board of Governors Meeting as corrected.

MOTION PASSED; zero opposed; zero abstained.

d. May 1st

MOTION to TABLE (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

Two Stakeholders asked why it had taken so long to approve the Minutes [which had been timely received by the Board].

V. TREASURER’S REPORT — STATUS OF FUNDS

Ms. Carrillo reviewed approved expenditures. The balance was approximately \$11,000.

VI. DISCUSSION AND POSSIBLE ACTION TO APPROVE FUNDING UP TO

\$4,110.00 FOR ZONING AND LAND USE COMMITTEE ITEMS, INCLUDING:

c. A Laptop and Storage Case Not to Exceed \$2,000. [*The Agenda said this was Item #VI. “c”; it was Item #VI. a.*]

Concerns were brought up about laptop storage. Mr. Angel indicated that the storage facility is very hot. Ms. Soash asked how the laptop could be shared if there were no central location. Ms. Carrillo and Mr. Angel noted a missing laptop from the previous President, which twice had the screen broken. Stakeholders were concerned about price and storage location; there was discussion of laptop alternatives, such as a purchased server.

FUNDING MOTION (by Mr. Anderson): The Mission Hills Neighborhood Council approves the purchase of a laptop computer and storage case not to exceed \$2,000.

FUNDING MOTION FAILED for lack of a second.

- b. Briefcase with handle and wheels not to exceed \$400

FUNDING MOTION (by Mr. Anderson): The Mission Hills Neighborhood Council approves the purchase of a briefcase with handle and wheels not to exceed \$400.

FUNDING MOTION FAILED for lack of a second.

- c. A to Z expanding files with flap not to exceed \$140

FUNDING MOTION (by Mr. Anderson, seconded by Ms. Serrano): The Mission Hills Neighborhood Council approves the purchase of A to Z expanding files with flap not to exceed \$140.

FUNDING MOTION PASSED by a roll call vote of the eight eligible voters present with six in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Sentowski, Serrano and Soash); zero opposed; two abstained (MHNC abstentions are counted as “yes” votes) (Carrillo and Castillo). Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- d. Colored highlighters makers not to exceed \$80.00

Mr. Anderson believed highlighters would help manage paperwork. Mr. Arevalo asked whether the price had been checked at local stores. Mr. Sentowski wanted to discuss where the highlighters would be purchased.

FUNDING MOTION (by Mr. Anderson, seconded by Ms. Soash): The Mission Hills Neighborhood Council approves the purchase of highlighters not to exceed \$30.

FUNDING MOTION PASSED by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Castillo, Sentowski, Serrano and Soash); zero opposed; one abstained (MHNC abstentions are counted as “yes” votes) (Carrillo). Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- e. Flash drives not to exceed \$140

A Stakeholder asked who would have the flash drives and emphasized that they are not very expensive. Jose Castillo urged seeing how Google drive works.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Sentowski): The Mission Hills Neighborhood Council approves the purchase of flash drives not to exceed \$140.

Kathleen Quinn, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (SFV 818-374.9893; Kathleen.Quinn@LACity.org; www.EmpowerLA.org), reviewed the Bylaws; abstentions were not included.

FUNDING MOTION PASSED by a roll call vote of the eight eligible voters present with two in favor (“Yes” or “Aye”) (Anderson and Sentowski); zero opposed; six

abstained (MHNC abstentions are counted as “yes” votes) (Angel, Arevalo, Carrillo, Castillo, Serrano and Soash). Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

f. Notebooks not to exceed \$70

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council approves the purchase of notebooks not to exceed \$70.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski, Serrano and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

g. Clipboard not to exceed \$200.

Stakeholders asked what type of clipboard it is. Another Stakeholder said people should stop “picking this guy apart” for the things he needs to do Zoning work. Mr. Anderson clarified that they are construction clipboards.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council approves the purchase of three clipboards for up to \$200.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski, Serrano and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

h. Printing “FOR FRIENDING” at a local print shop not to exceed \$500.00.

MOTION to TABLE (by Mr. Anderson, seconded by Ms. Soash): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

i. Ink cartridge and printer paper not to exceed \$80.

Mr. Sentowski believed the ink cartridge was not needed since there already was a print shop. Mr. Anderson noted that the print shop was not always open. Ms. Carrillo clarified that this was a one-time purchase. Mr. Arevalo reminded that the MHNC has an account with Kinko’s and could use that to print.

FUNDING MOTION (by Mr. Anderson, seconded by Ms. Serrano): The Mission Hills Neighborhood Council approves the purchase of an ink cartridge and print paper for up to \$80.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo,

Carrillo, Castillo, Sentowski, Serrano and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- j. Storage drives such as hard drive, cloud storage drive, or google account not to exceed \$500.00.

A Stakeholder noted there are free storage accounts and no need to pay so much. Another Stakeholder said Amazon storage is approximately \$69.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council approves up to \$50 for a storage cloud drive, or Google drive.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski, Serrano and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

Board Member Melissa Serrano left at this time, making eight Board Members present (the MHNC quorum is seven).

VII. DISCUSSION AND POSSIBLE ACTION TO APPROVE FUNDING FOR ‘311 DAY’ UP TO \$200.00 JUNE 22nd AS RECOMMENDED BY THE BEAUTIFICATION AND CULTURAL AFFAIRS COMMITTEE.

It was explained that previous 3-1-1 Days funding was approximately \$30 for doughnuts and coffee for volunteers. A Committee Member explained the event.

FUNDING MOTION (by Mr. Angel, seconded by Mr. Castillo): The Mission Hills Neighborhood Council approves funding for 3-1-1 day up to \$30 dollars for June 22nd.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

VIII. DISCUSSION AND POSSIBLE ACTION TO APPROVE BEAUTIFICATION OF MEDIANS BY AMERICAN HERITAGE WITHIN THE MHNC BOUNDS UP TO \$9,000.00 AS RECOMMENDED BY THE BEAUTIFICATION AND CULTURAL AFFAIRS COMMITTEE

A stakeholder asked about details, why the City is not doing it and if anything will be put in place of the weeds that are to be removed.

FUNDING MOTION (by Mr. Sentowski, seconded by Mr. Anderson): The Mission Hills Neighborhood Council approves beautification of medians by American Heritage within the MHNC bounds up to \$2,800.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

IX. DISCUSSION AND POSSIBLE ACTION TO APPROVE REIMBURSEMENT FOR FOOD FOR RETREAT HELD ON APRIL 29th FOR \$356.86 TO MARIBEL CARILLO.

It was explained that at a previous Meeting the Board approved retreat funding; this is to reimburse Ms. Carrillo.

FUNDING MOTION (by Ms. Soash, seconded by Mr. Angel): The Mission Hills Neighborhood Council approves reimbursement for food for retreat held on April 29th for \$36.86 to Maribel Carrillo.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

X. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FUNDING OF 41 FLAGS TO BE PLACED NEAR MHNC BANNERS ON LIGHT POLES UP TO \$4,995.00.

The flags would be installed along Sepulveda Blvd., Devonshire St. and by the 405 Freeway.

MOTION to TABLE (by Ms. Soash, seconded by Mr. Sentowski): The Mission Hills Neighborhood Council TABLES this Item until after Agenda Item #12.

MOTION to TABLE PASSED; zero opposed; zero abstained.

[*This Agenda Item was returned to after Item #13.*] Ms. Carrillo noted that now-former Board Member Pamela Cardillo had concerns about two separate amounts that hadn’t been factored into the price. Ms. Quinn mentioned that she had just received the latest quote, so perhaps those amounts had been factored in.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Sentowski): The Mission Hills Neighborhood Council approves funding of 41 flags to be placed near MHNC banners on light poles up to \$4,995.00.

FUNDING MOTION PASSED by a roll call vote of the seven eligible voters present with four in favor (“Yes” or “Aye”) (Anderson, Angel, Carrillo and Sentowski); one opposed (“No” or “Nay”) (Arevalo); two abstained (MHNC abstentions are counted as “yes” votes) (Castillo and Soash). Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

XI. DISCUSSION AND POSSIBLE ACTION TO APPROVE ITEMS FOR MOVIE NIGHT EVENT:

- a. Change the location to Pico Adobe and date of Movie Night
- b. For location rental up to \$680.00
- c. Refreshments for Movie Night up to an additional \$500.00
- d. Replacement movie out of the Swank Films Catalog
- e. Pot-o-potty rental up to \$150.00

Mr. Angel reported that State 39th District Assemblymember Raul Bocanegra (818-365-2464; <https://a39.asmdc.org>) was holding a movie night screening of "Finding Dory" in Mission in July. Mr. Angel asked Stakeholders what their thoughts were about holding a movie night event in June. Stakeholders thought the MHNC June movie night should be Tabled in order to partner with Assemblymember Bocanegra.

MOTION to TABLE (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

XII. DISCUSSION AND POSSIBLE ACTION TO APPROVE A WEB VENDOR IN THE AMOUNT OF \$5,000.00 FOR THE PURPOSES OF WEBSITE MAINTENANCE.

Mr. Anderson believed the MHNC needs a new website and that it is critical. Mr. Castillo said he is Chair of the Website Committee and wanted to Table this Item until he is more prepared to offer a good choice for an approved web vendor.

MOTION to TABLE (by Mr. Castillo, seconded by Mr. Anderson): The Mission Hills Neighborhood Council TABLES this Item.

MOTION to TABLE PASSED; zero opposed; zero abstained.

XIII. DISCUSSION AND POSSIBLE ACTION TO REMOVE MEMBER OF THE BEAUTIFICATION AND CULTURAL AFFAIRS COMMITTEE DUE TO ABSENCE.

A Stakeholder commented that Committee Member Karen Martin had not been attending Meetings. Jose Castillo agreed and indicated that she should be removed. Ms. Carrillo noted that the reason for the absences was unknown and that that should be taken into account.

MOTION (by Mr. Sentowski, seconded by Mr. Castillo): The Mission Hills Neighborhood Council removes Karen Martin from its Beautification and Cultural Affairs Committee due to absence.

MOTION PASSED by a roll call vote of the eight eligible voters present with seven in favor ("Yes" or "Aye") (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski and Soash); zero opposed; one abstained (Pinedo).

XIV. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW MEMBERS TO THE PUBLIC SAFETY COMMITTEE.

Mr. Angel explained that since Elizabeth Zamudio had resigned, the Public Safety Committee only had one member, Mr. Castillo.

MOTION (by Mr. Angel, seconded by Mr. Anderson): The Mission Hills Neighborhood Council appoints Jose Castillo as Chair of its Public Safety Committee.

MOTION PASSED by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Pinedo and Soash); one opposed (Sentowski); zero abstained.

Mr. Angel explained that another Board Member needed to join the Committee. Ms. Soash expressed interest. Mr. Castillo said that they would be holding meetings at a mobile home park that has a lot of public safety issues.

MOTION (by Mr. Castillo, seconded by Ms. Soash): The Mission Hills Neighborhood Council appoints Marsha Soash to its Public Safety Committee.

MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Pinedo, Sentowski and Soash); zero opposed; zero abstained.

XV. DISCUSSION WITH NO ACTION REGARDING HAVING CONTROLLER RON GALPERIN ATTEND THE MISSION HILLS NEIGHBORHOOD COUNCIL BOARD MEETING.

Mr. Castillo announced plans to bring City Controller Ron Galperin to an MHNC Board Meeting. No Motion was made or vote taken.

XVI. DISCUSSION AND POSSIBLE ACTION TO APPROVE FUNDING FOR MEETING REFRESHMENTS UP TO \$200.00 TO BE PURCHASED FROM A VENDOR WITHIN THE MISSION HILLS NEIGHBORHOOD COUNCIL BOUNDS
Stakeholders thought the MHNC should hold a barbeque because it could attract lots of people.

FUNDING MOTION (by Mr. Anderson, seconded by Mr. Angel): The Mission Hills Neighborhood Council approves funding for meeting refreshments up to \$200.00 to be purchased from a vendor within the MHNC bounds.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Carrillo, Castillo, Sentowski and Soash); zero opposed; zero abstained. Ms. Pinedo was ineligible to vote due to not yet being of age (18) to vote on financial matters.

XVII. COMMITTEE REPORTS

a. Public Safety Committee

Mr. Castillo talked about meetings he had attended and emphasized the power of social media.

b. Zoning and Land-Use Committee

Mr. Anderson reported that the Committee Meeting was cancelled. He mentioned a five-story development project he is researching.

c. Budget and Finance Committee

There was no report.

d. Beautification and Cultural Affairs

A Committee Member mentioned their work on the flags and banner project.

e. Outreach Committee

Mr. Angel reported that the Committee met May 8th and discussed having a newsletter committee. Laura Rathbone presented to them about the Affordable [Housing] Linkage Fee City Council File.

f. Bylaws and Standing Rules Committee

Mr. Angel reported that the Committee had not met since approving the Bylaws, but would meet in June to work on the Standing Rules.

XVIII. LIAISON REPORTS

a. Homelessness Liaison – Jose Arevalo and Ricky Angel

Mr. Angel reported that Ms. Rathbone attended several Homelessness Civic University events on behalf of the MHNC.

b. Planning Liaison – Dean Anderson

Mr. Anderson indicated that there was no report.

XIX. BOARD MEMBER ANNOUNCEMENTS

There were no announcements at this time.

XX. ADJOURN

MOTION (by Mr. Angel, seconded by Ms. Soash): to **ADJOURN** the Meeting.

MOTION PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:40 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.