



City of Los Angeles
California
Eric Garcetti
Mayor



MISSION HILLS
Neighborhood Council

Board of Governors:

President

Vacant

Vice-President

Dean Anderson

Treasurer

David Kritzer

Secretary

Mangwi Atia

Members

Marisol Rodriguez

Andrew Charlton

Niranjala Tillakaratne

Savannah Pinedo

Jose Castillo

Board of Governors

General Board Meeting Agenda

Monday, February 5, 2018, 7:00 p.m.

Mission Hills Police Station

Timothy M. Falco Community Room

11121 Sepulveda Blvd., Mission Hills, CA 91345

I. Welcoming remarks

- a. Call to order and flag salute
- b. Roll Call

II. Public comment on non-agendized items (up to 2 min. per speaker)

III. LAPD Senior Lead Officer report (10 min.)

IV. Discussion and possible action to approve the following Board Meeting Minutes:

- a. Special Board Meeting, Aug. 7, 2017
- b. Special Board Meeting, Sep. 18, 2017
- c. General Board Meeting, Oct. 2, 2017
- d. Special Board Meeting, Dec. 11, 2017 at 7:00 p.m.
- e. Special Board Meeting, Dec. 11, 2017 at 7:30 p.m.
- f. General Board Meeting Jan 8, 2018

V. Discussion and possible action to approve the Monthly Expenditure Report(s) (MERs) for the month(s) of September 2017 through January 2018.

VI. Discussion and possible action to elect a President for the MHNC.

VII. Discussion and possible action to appoint new Board Members to the following vacancies. *Each candidate will have 3 minutes to speak about why they believe they would make a good addition to the Mission Hills Neighborhood Council Board. (~10min):*

a. Residential Homeowner Stakeholders (2) – Open to Stakeholders eighteen (18) years of age or older who own a residence located within the NC boundaries.

b. Organizational Stakeholder/Employee Stakeholder - Open to Stakeholders eighteen (18) years of age or older who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group,

youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.

c. At-Large Stakeholder – Open to Stakeholders at least eighteen (18) years of age who live, work or own real property in the Neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder

VIII. Discussion and possible action to appoint Chairs and Members to the following Committees:

1. Public Safety

- a. Chair
- b. Members

2. Zoning and Land-Use

- a. Chair
- b. Members

3. Budget and Finance

- a. Chair
- b. Members

4. Beautification and Cultural Affairs

- a. Chair
- b. Members

5. Outreach

- a. Chair
- b. Members

6. Bylaws and Standing Rules

- a. Chair
- b. Members

IX. Discussion and possible action to allocate up to \$4,999 from budget category “Office” to fund Webmaster work for the MHNC website through June 30, 2018.

X. Discussion and possible action to appoint a Webmaster for the MHNC website. The Webmaster would be obligated in writing to, upon official request from a designated MHNC Board Member, turn over, relinquish and give up to the MHNC within 10 business days:

the domain registrar name (the company or person at which the registration is filed), the registration of the domain name, and the domain name (such as MHNCONline.org), including the account login name and password, and any other access, permissions or information for the MHNC domain name registrar, domain name registration and/or account information;

the web host name (the company or person at which the web hosting is done), the registration at the web host, including the account login name and password, and any other access, permissions or information for the MHNC web host registrar, web host registration and/or account information;

any and all website account and/or login names, passwords or permissions, access codes and the like (such as but not limited to FTP), in whatever form they exist, that help establish, view, hear, access, revise, design, maintain, update and/or secure all content of and access to the MHNC website, including, but not limited to, text, pages, documents, pictures, photos, images (still and otherwise), sound, music, audio, video or film, files, folders, style sheets and any other media used, appearing or existing on or for the MHNC website, and copies of the MHNC website, so that the MHNC can take over, control and remove access to the MHNC website of the Webmaster anytime the MHNC so chooses. The MHNC will and does retain ownership of, access and permissions to, control of and the copyright to the MHNC website (unless the Webmaster was authorized by

the MHNC to use an online site builder belonging to the web host or a website template created by someone else); and

the right to use the names Mission Hills Neighborhood Council, MHNC and MHNOnline.org. Furthermore, the Webmaster will not add, subtract, change, revise or update any account, permission, login name or password, or any other access information regarding MHNC website domain name registration, the domain name; the MHNC web host registration, the web host or the MHNC website without the express authorized and written permission of a designated MHNC Board Member.

XI. Discussion and possible action to allocate up to \$3,299 from budget category “Office” for administrative assistance to the MHNC through June 30, 2018.

XII. Discussion and possible action to allocate up to \$2,000 from budget category “Office” to fund the printing of MHNC meeting materials by Donovan Printing (15436 Devonshire St., Mission Hills, CA 91345, (818) 893-5438, donovanforprinting@gmail.com, <http://www.donovanforprinting.com>) through June 30, 2018 to be used for MHNC meetings or other events at which the MHNC participates.

XIII. Discussion and possible action to allocate up to \$10,000 from budget category “Outreach” to purchase outreach materials, such as, but not limited to, signs, banners, pens, magnets, stickers, chairs and pop-up tents to be used for MHNC meetings or other events at which the MHNC participates.

XIV. Discussion and possible action to allocate up to \$1,500 from budget category “Outreach” to purchase refreshments such as, but not limited to, non-alcoholic drinks, snacks, sandwiches, napkins, paper plates and plastic utensils to be used for MHNC meetings or other events at which the MHNC participates.

XV. Discussion and possible action to approve a Neighborhood Purposes Grant in the amount of \$5,000 from budget category “Neighborhood Purposes Grants” for Clean Streets Clean Starts program services in which homeless people would clean streets designated by the MHNC in Mission Hills.

XVI. Discussion and possible action on MHNC Standing Rules as recommended by its Bylaws and Standing Rules Committee. (~10 min.)

XVII. Update on the reply by the Office of City Council District Seven Councilmember Monica Rodriguez to the MHNC letter sent to Councilmember Rodriguez requesting to know what her vision for Mission Hills is and inviting her to a Board Meeting.

XVIII. Committee reports (~2 min. per Committee):

- a. Public Safety
- b. Zoning and Land-Use
- c. Budget and Finance
- d. Beautification and Cultural Affairs
- e. Outreach
- f. Bylaws and Standing Rules

XIX. Liaison reports (~2 min. each):

- a. FilmLA
- b. Homelessness
- c. Planning

XX. Community / government reports and announcements.: (5 min. per speaker)

(Reports and Brief presentations only. ***Any questions, please follow up with presenter on the side so the meeting may proceed as scheduled.*** Thank you.)

- a. L.A. City Council District Seven Representative
- b. Other Government Departments/Agencies
- c. Community Organizations

XXI. Board Member announcements (~10 Min)

XXII. Presentation by Dave Brown regarding the annual Valley Disaster Preparedness Fair on October 7, 2018, 10:00 a.m. – 2:00 p.m.

XXIII. Discussion and possible action to approve funding up to \$850 for the annual Valley Disaster Preparedness Fair on October 7, 2018, 10:00 a.m. – 2:00 p.m., in partnership with the North Hills West Neighborhood Council. (~5min)

XXIV. Board Member orientation by the L.A. Department of Neighborhood Empowerment (~45 min.)

XXV. Adjournment.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St., Mission Hills, CA 91345
- www.MHNConline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website:

MHNOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnonline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website www.MHNOnline.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnonline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council



@ MissionHillsNC



@ Mission Hills NC Outreach