



Office of the City Clerk
 Reporting Month: **NOVEMBER** MONTHLY EXPENDITURE REPORT
 NC Name: Mission Hills Submitted: 3/6/2017 16:33:40
 Budget Fiscal Year: 2016-2017

FILL IN ALL THE UNSHADED (WHITE) FIELDS. (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)
EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	AARON DEVANDRY	MHNC47	MHNC-15101	8/8/16 WEBMASTER	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$250.00
2	US STORAGE			08/23/16 STORAGE OF MHNC PROPERTY	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$119.25
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	

SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered) **\$369.25**

B. CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR) **\$1,000.01**

C. OUTSTANDING COMMITMENTS (OBLIGATIONS)

1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	

SUBTOTAL: Outstanding Commitments (Includes total on page 3) **\$0.00**

D. Total Expenditures & Commitments **\$1,369.26**

E. Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions) **\$0.00**

F. Approved Budget 2016-2017 **\$37,000.00**

G. Balance of Budget 2016-2017 **\$35,630.74**

Revision Date 10/14/16

Reporting Month:	NOVEMBER
NC Name:	Mission Hills

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Remaining Balance (E) = C - D
\$11,997.63	\$0.00	\$11,997.63	\$11,628.38
			Cash Spent this Month (D) \$369.25

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$37,000.00	\$369.25	\$0.00	\$1,000.01	\$35,630.74
200	Outreach		\$0.00	\$0.00		\$0.00
300	Community Improvement		\$0.00	\$0.00		\$0.00
400	NPG		\$0.00	\$0.00		\$0.00
500	Elections		\$0.00	\$0.00		\$0.00
	TOTAL	\$37,000.00	\$369.25	\$0.00	\$1,000.01	\$35,630.74

NEIGHBORHOOD COUNCIL DECLARATION		
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Office of the City Clerk, Neighborhood Council Funding Section upon request.		
Treasurer Signature	Signer's Signature	
Print Name	Maribel Carrillo	Melissa Serrano
Date	4/17/17	4/17/17
NC Additional Comments		

Statement for MISSION HILLS NEIGHBORHOOD COUNCIL
[Important Statement Information](#)

Date range: 11/01/16 - 11/30/16

- ↳ [Business Basics Checking Summary](#)
- ↳ [Checks](#)
- ↳ [Payments](#)
- ↳ [Information and Banking Office Services](#)

- Save time by depositing checks directly from your smartphone or tablet. Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit

 MISSION HILLS NEIGHBORHOOD COUNCIL
 200 N SPRING ST FL 20
 LOS ANGELES CA 90012-4801

Business Basics Checking Summary			Account Number: 0071164503
Days in statement period: 30			
Balance on 11/1	\$		11,997.63
Additions			0.00
Subtractions			-369.25
		Checks -119.25	
		Payments -250.00	
Balance on 11/30	\$		11,628.38
Statement Average Ledger Balance			11,862.62
We waived your service charge this statement period.			

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Checks							
Number	Date	Reference	Amount	Number	Date	Reference	Amount
5023	11/18	07592112	\$ 119.25				

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Payments online and electronic banking			
Date	Description/Location	Reference	Amount
11/21	AARON DEVANDRY ONLINE PMT CCD UN1079583099POS	57827996	\$ 250.00

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Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

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Account	Check number	Reference	Posted	Amount
0071164503	5023	07592112	11/18/2016	\$119.25

Account: 356350 \$119.25

PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

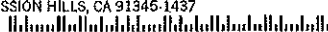
Please Direct Any Questions To: 49/1220
 Online Bill Payment Processing Center 0000005023
 (800) 243-2668

MISSION HILLS NEIGHBORHOOD COUNCIL
 208 N SPRINGST PL 20
 LOS ANGELES, CA 90012-3801
 MEMO: 07592112, Unit 116028

MEMBER UNION BANK, N.A. November 17, 2016

Pay ONE HUNDRED NINETEEN AND 25/100 DOLLARS


DEPOSITED \$ *****119.25

TO: US. STORAGE CENTERS
 THE: 15237 BRAND BLVD
 ORDER: MISSION HILLS, CA 91345-1437
 OF: 

Void After 180 DAYS
 Signature On File
 This check has been authorized
 by your depositor

⑆ 22000498⑆ 0071164503⑆ 995023

0561534

 Security features on this document include a Micro-Print® Security Line and a Federal Reserve Note watermark. Absence of these features may indicate a counterfeit note. * FEDERAL RESERVE BOARD OF GOVERNORS REG. CO

BOTW 121100782
 048551254019060
 11/18/2016

Pay to the order of Bank of the West
 For Deposit Only 121100782
 38763 NON-NEGOTIABLE MEMBERSHIP LINE
 RESERVE BANK OF CALIFORNIA INSTITUTION USE

Department of Neighborhood Empowerment

Board Vote Form

NC NAME: Mission Hills

Budget Fiscal Year: 2016-2017

Meeting Date: _____

Agenda Item: _____



USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- APPROVAL OF MONTHLY EXPENDITURE REPORT
- BUDGET PACKAGE APPROVAL / AMENDMENT
- APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- OTHER: NON-FUNDING ACTION ITEM

Description: November
2 mar sha

Vote Count

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
RICKY ANGEL	PRESIDENT	✓					
PAMELA CARDILLO	V-PRESIDENT	✓					
MARIBEL CARRILLO	TREASURER	✓					
MELISSA SERRANO	SECOND SIGNER	✓					
DEAN ANDERSON		✓					
JOSE AREVALO		✓					
JOSE CASTILLO							✓
MICHELLE COOK							
JEFF PIERRET							
SAVANNAH PINEDO							
AMJR SHIRAZ							
MERCY SILVA							
MARSHA SOASH	<u>2nd</u>	✓					
ELIZABETH ZAMUDIO							
NC Quorum:							
		Totals:	<u>6</u>				<u>1</u>

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:	Signer's Signature:
Print/Type name: <u>Maribel Carrillo</u>	Print/Type name: <u>Melissa Serrano</u>
Date: <u>4/17/17</u>	Date: <u>4/17/17</u>

NC Additional Comments