



City of Los Angeles
California
Eric Garcetti
Mayor



MISSION HILLS
Neighborhood Council

Board of Governors Special Executive Committee Meeting Thursday March 1, 2018 – 7:00 p.m.

Keyes in Mission Hills Hyundai Meeting Room
10240 Sepulveda Blvd., Mission Hills, CA 91340

• A G E N D A •

**Board of
Governors:**
President
David Kritzer

Vice President
Dean Anderson

Treasurer
John DiGregorio

Secretary
Mangwi Atia

Members
Marisol Rodriguez
Andrew Charlton
Niranjala Tillakaratne
Savannah Pinedo
Jose Castillo
Jose Arevalo
Joe Fuchs

I. WELCOMING REMARKS: (~5min)

- a. Call to order & Flag Salute
- b. Roll Call

II. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (2 minutes per speaker)

III. DISCUSSION AND POSSIBLE ACTION ON BOARD MINUTE REVISIONS: (~10min)

IV. DISCUSSION AND POSSIBLE ACTION ON SETTING THE BOARD AGENDA FOR MARCH 5th 2018

- a. NPG for Disaster Fair (we need an amount from Dave Brown)
- b. NPG from Clean Streets Clean Starts (tabled from previous month)
- c. Formation of Committees and selection of Committee Chairs
- d. Selection of Website "point person" if not the Outreach Chair
- e. Motion to approve \$200/month (recurring) for General Board meeting refreshments
- f. Motion to approve \$150/month for printing of General Board and Committee meeting agendas and information
- g. Motion to draft CIS supporting NC Funding Equity proposal as presented by Budget Advocate John DiGregorio
- h. Motion to approve John DiGregorio-Treasurer as temporary PCARD holder until 2nd signer or other Board members have completed required training
- i. Motion to approve up to \$1500 for the purchase of MHNC branded Outreach equipment (Including but not limited to: Pop-up tent, banners, tables/chairs (for events), name tags for Board Members and Business cards).
- j. Discussion and possible action to allocate up to \$4,999 from budget category "Office" to fund Webmaster work for the MHNC website through June 30, 2018. We approved this expenditure on February 5, 2018.
- k. Discussion and possible action to allocate up to \$3,299 from budget category "Office" for administrative assistance to the MHNC through June 30, 2018. We approved this expenditure on February 5, 2018. I suggest we discuss David Levin for our administrative assistant. In my opinion and in the opinion of others he has the skills and knowledge that is vital to the success of MHNC.

- i. Discussion and possible action to allocate up to \$2,000 from budget category “Office” to fund the printing of MHNC meeting materials by Donovan Printing (15436 Devonshire St., Mission Hills, CA 91345, (818) 893-5438, donovanforprinting@gmail.com, <http://www.donovanforprinting.com>) through June 30, 2018 to be used for MHNC meetings or other events at which the MHNC participates. We approved this expenditure on February 5, 2018.**
- m. Discussion and possible action to allocate up to \$10,000 from budget category “Outreach” to purchase outreach materials, such as, but not limited to, signs, banners, pens, magnets, stickers, chairs and pop-up tents to be used for MHNC meetings or other events at which the MHNC participates. We approved this expenditure on February 5, 2018.**
- n. Review of proposed amendments to Bylaws as recommended by Treasurer**
- o. Discussion and possible action to agendaize any other items brought to the Executive Committee’s attention at the meeting**

V. DISCUSSION AND POSSIBLE ACTION ON MEETING LOGISTICS:

- a. Appoint board member to post in physical location
- b. Appoint board member to post on the website
- c. Appoint board member to post via ENS/ NC Support
- d. Appoint board member to print copies of the agenda
- e. Appoint board member to bring speaker cards
- f. Appoint board member to book the room
- g. Appoint board member to bring refreshments

VI. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 15508 Devonshire St, Mission Hills, CA 91345
- MHNCOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.869.4577 or email at board@mhnconline.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: MHNCOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.869.4577 or email board@mhnconline.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the MHNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website MHNCOnline.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.869.4577 o por correo electrónico board@mhnconline.org para avisar al Concejo Vecinal.

Social Media Sites



@ Mission Hills Neighborhood Council

@ MissionHillsNC



@ Mission Hills NC Outreach