

Board Vote Form



NC NAME: Mission Hills

Budget Fiscal Year: 2016-2017

Meeting Date: _____

Agenda Item: _____

USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- APPROVAL OF MONTHLY EXPENDITURE REPORT
- BUDGET PACKAGE APPROVAL / AMENDMENT
- APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- OTHER: NON-FUNDING ACTION ITEM

Description: February
2nd Marsha

Vote Count

*Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
RICKY ANGEL	PRESIDENT	✓					
PAMELA CARDILLO	V-PRESIDENT	✓					
MARIBEL CARRILLO	TREASURER	✓					
MELISSA SERRANO	SECOND SIGNER	✓					
DEAN ANDERSON		✓					
JOSE AREVALO		✓					
JOSE CASTILLO							
MICHELLE COOK							
JEFF PIERRET							
SAVANNAH PINEDO							
AMIR SHIRAZ							
MERCY SILVA							
MARSHA SOASH		✓					
ELIZABETH ZAMUDIO							
NC Quorum:							
	Totals:						

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:
 Print/Type name: Maribel Carrillo
 Date: 4/17/17

Signer's Signature:
 Print/Type name: Melissa Serrano
 Date: 4/17/17

NC Additional Comments

Office of the City Clerk
 Reporting Month: FEBRUARY
 NC Name: Mission Hills
 Budget Fiscal Year: 2016-2017

MONTHLY EXPENDITURE REPORT
 Submitted: 4/17/2017 16:36:21



FILE IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)
EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	US STORAGE	39401		2/8/17 STORAGE	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$119.25
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	

SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered) \$119.25

B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR) \$7,485.81

C OUTSTANDING COMMITMENTS (OBLIGATIONS)

1	AARON DEVANDRY	MHNC53		WEBMASTER	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$300.00
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	

SUBTOTAL: Outstanding Commitments (includes total on page 3) \$300.00

D Total Expenditures & Commitments \$7,905.06

E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions) \$0.00

F Approved Budget 2016-2017 \$37,000.00

G Balance of Budget 2016-2017 \$29,094.94

Revision Date 10/14/16

Reporting Month: **FEBRUARY**
 NC Name: **Mission Hills**

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = (C - D)
\$12,752.70	\$5,000.00	\$17,752.70	\$119.25	\$17,633.45

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$37,000.00	\$119.25	\$0.00	\$7,485.81	\$29,394.94
200	Outreach		\$0.00	\$0.00		\$0.00
300	Community Improvement		\$0.00	\$0.00		\$0.00
400	NPG		\$0.00	\$0.00		\$0.00
500	Elections		\$0.00	\$0.00		\$0.00
	TOTAL	\$37,000.00	\$119.25	\$0.00	\$7,485.81	\$29,394.94

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the Above Indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Office of the City Clerk, Neighborhood Council Funding Section upon request.

Treasurer Signature <i>[Signature]</i>	Signer's Signature <i>[Signature]</i>
Print Name <i>Harold Carrillo</i>	Print Name <i>Melissa Senano</i>
Date <i>4/17/17</i>	Date <i>4/17/17</i>
NC Additional Comments	

Revision: Date 10/14/15

Statement for MISSION HILLS NEIGHBORHOOD COUNCIL
[Important Statement Information](#)

Date range: 02/01/17 - 02/28/17

- ↳ [Business Basics Checking Summary](#)
- ↳ [Additions](#)
- ↳ [Checks](#)
- ↳ [Information and Banking Office Services](#)

 MISSION HILLS NEIGHBORHOOD COUNCIL
 200 N SPRING ST FL 20
 LOS ANGELES CA 90012-4801

Business Basics Checking Summary		Account Number: 0071164503
Days in statement period: 28		
Balance on 2/1	\$	12,752.70
Additions		5,000.00
Subtractions		-119.25
	Checks	-119.25
Balance on 2/28	\$	17,633.45
Statement Average Ledger Balance		15,541.70
We waived your service charge this statement period.		

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Additions			
Date	Description/Location	Reference	Amount
2/13	CITY OF LOS ANGE EFT PAYMT PPD *****0735	50482786	\$ 5,000.00

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Checks							
Number	Date	Reference	Amount	Number	Date	Reference	Amount
5030	2/13	06152948	\$ 119.25				

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Information and Banking Office Services
For each monthly statement period your account includes: <ul style="list-style-type: none"> ■ Unlimited free Information Services calls to 24-hour Automated Direct Service ■ Banking office Information Services calls are \$0.00 ■ Banking office deposits are \$0.00 Your account was not charged for information and banking office services during the statement period.

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[back to top](#)

Account	Check number	Reference	Posted	Amount
0071164503	5030	06152948	02/13/2017	\$119.25

PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

Account: **356350** \$119.25

Please Direct Any Questions To: 49/1220
 Online Bill Payment Processing Center (800) 243-2508

MISSION HILLS NEIGHBORHOOD COUNCIL
 200 W SPRING ST FL 201
 LOS ANGELES, CA 90012-4801


MEMO: Unit #B028/02/01/2017 Rent

MFC UNION BANK, N.A. 0000005030

February 10, 2017

Pay **ONE HUNDRED NINETEEN AND 25/100** DOLLARS

DEPOSITED \$ *****119.25

TO: US. STORAGE CENTERS
 THE: 15237 BRAND BLVD
 ORDER: MISSION HILLS, CA 91345-1437
 OF: 

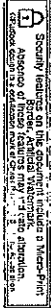
Void After 180 DAYS
 Signature On File
 This check has been authorized by your depositor.

⑆ 22000496⑆ 0071164503⑆ 995030

08888389

BOTW 12110782
 466501344023254
 2/10/2017

Pay to the order of Bank of the West
 For Deposit Only 12110782
 3926 WESTPORT LAKELAND VENTURES LLC
 DO NOT WRITE BELOW THIS LINE
 RESERVED FOR FINANCIAL INSTITUTION USE



Department of Neighborhood Empowerment
Board Vote Form



NC NAME: Mission Hills
 Budget Fiscal Year: 2016-2017
 Meeting Date: _____
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 BUDGET PACKAGE APPROVAL / AMENDMENT
 APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
 OTHER NON-FUNDING ACTION ITEM

Description: November
2 marsha

Vote Count

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
RICKY ANGEL	PRESIDENT	✓					
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MARIBEL CARRILLO	TREASURER	✓					
MELISSA SERRANO	SECOND SIGNER	✓					
DEAN ANDERSON		✓					
JOSE AREVALO		✓					
JOSE CASTILLO							✓
MICHELLE COOK							
JEFF PIERRET							
SAVANNAH PINEDO							
AMIR SHIRAZ							
MERCY SILVA							
MARSHA SOASH 2nd		✓					
ELIZABETH ZAMUDIO							
NC Quorum:							
	Totals:	6					1

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Maribel Carrillo	Print/Type name:	Melissa Serrano
Date:	4/17/17	Date:	4/17/17

NC Additional Comments