

**MISSION HILLS
NEIGHBORHOOD COUNCIL**
EXECUTIVE OFFICERS
PRESIDENT: Ricky Angel
VICE-PRESIDENT: Pamela Cardillo
SECRETARY: Mercy Silva
TREASURER: Maribel Carrillo



**MISSION HILLS
NEIGHBORHOOD COUNCIL**
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Minutes of the
MISSION HILLS NEIGHBORHOOD COUNCIL (MHNC)
GENERAL BOARD MEETING Monday, April 3, 2017
LAPD Mission Area Police Station, Timothy M. Falco Community Room
11121 Sepulveda Boulevard, Mission Hills, CA 91345

MHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”)) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Welcoming Remarks.

a. Call to Order & Flag Salute.

The Meeting was called to order at 7:05 p.m. The Pledge of Allegiance was said.

b. Roll Call

Roll Call was taken. Eight of the 14 Board Members were present at the Roll Call: Dean Anderson, Ricky Angel (President), Jose Arevalo, Pamela Cardillo (Vice-President), Jose Castillo, Michell Cook, Melissa Serrano and Marsha Soash. Six Board Members were absent: Maribel Carrillo (Treasurer) (excused), Jeff Pierret (unexcused), Savannah Pinedo (excused), Amir Shiraz (unexcused), Mercy Silva (Secretary) (unexcused) and Elizabeth Zamudio (excused). The MHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. All 14 of the 14 Board Seats were filled (by election or appointment) No Board Seats were vacant.

(After the Roll Call, Michell Cook resigned and vacated her Renters Seat, making one Seat vacant.) [To apply, see <http://mhnconline.org/about-mhnc/board.>] Also

attended: 21 Stakeholders and Guests.

II. Public Comment on Non-Agendized Items.

Claudia Cardenas (213-222-5266) reported that Wing Stop Restaurant wants to sell beer and wine; a public Hearing will be held April 14th. They plan to open around October, with a soft opening in August.

III. Community/Government Reports & Announcements

a. LA City Council District Representative

There was no report.

b. LAPD Senior Lead Officer

Philip Ruiz, LAPD Mission Division Senior Lead Officer (mobile/text 818-634-0519; ofc. 818-838-9843; 31524@LAPD.LACity.org; http://www.LAPDonline.org/Mission_Community_Police_Station), was not present; there was no report.

c. 211 County Report

There was no report.

d. Office of Beautification

There was no report.

e. Department of Neighborhood Empowerment

Barry Stone, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (818-374-9898; cell 323-770-4484; Barry.Stone@LACity.org; www.EmpowerLA.org), reported that office lease agreements are handled by Jeff Brill, Senior Management Analyst (213-978-1482; Jeff.Brill@LACity.org).

f. Other Government Departments/Agencies

Ana Huizar, Community Coordinator, L.A. Bd. of Public Works, Ofc. of Community Beautification (213-978-0224; Ana.Huizar@LACity.org; www.laocb.org), encouraged using the City's 3-1-1 system; also, free paint is available for graffiti removal. Rosemary Jenkins, Field Representative for State 39th District Assemblymember Raul Bocanegra (818-365-2464; Rosemary.Jenkins@asm.ca.gov; <https://a39.asmdc.org>), reported that a homeless encampment near a school is a high priority for the Assemblymember. Gabriela Marquez, Field Representative for U.S. 29th District of California Congressman Tony Cardenas (818-667.9501; Gabriela.Marquez@mail.house.gov; <http://cardenas.house.gov>), reported that the Congressman can help with issues regarding veterans, immigration, housing and homelessness. Ruby Chavez, Chief of Staff for LAUSD Board Member Monica Ratliff (ofc. 818-252.5445; Ruby.Chavez@lausd.net; <http://Ratliff.LASchoolBoard.org>), updated about truancy.

g. Community Organizations

There was no report.

IV. Treasurer's Report – Status of Funds

Treasurer Ms. Carrillo was not present.

V. Discussion and Possible Action to amend the Budget and reallocate additional \$5,000.00.

FUNDING MOTION (by Mr. Angel, seconded by Ms. Cardillo): The Mission Hills Neighborhood Council will amend its Budget and reallocate the additional \$5,000.00 given to the MHNC by the City.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

VI. Discussion and Possible Action on approval of Monthly Expenditure Reports.

Treasurer Ms. Carrillo was not present.

a. Approval of Monthly Expenditure Report for July.

MOTION to TABLE (by Mr. Angel, seconded by Mr. Anderson): The Mission Hills Neighborhood Council TABLES approval of its July 2016 Monthly Expenditure Report.

MOTION to TABLE PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

b. Approval of Monthly Expenditure Report for August.

MOTION to TABLE (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council TABLES approval of its August 2016 Monthly Expenditure Report.

MOTION to TABLE PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

c. Approval of Monthly Expenditure Report for September.

MOTION to TABLE (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council TABLES approval of its September 2016 Monthly Expenditure Report.

MOTION to TABLE PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

d. Approval of Monthly Expenditure Report for October.

MOTION to TABLE (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council TABLES approval of its October 2016 Monthly Expenditure Report.

MOTION to TABLE PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

e. Approval of Monthly Expenditure Report for November.

f. Approval of Monthly Expenditure Report for December.

g. Approval of Monthly Expenditure Report for January.

h. Approval of Monthly Expenditure Report for February.

MOTION to TABLE (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council TABLES approvals of its November 2016 through February 2017 Monthly Expenditure Reports.

MOTION to TABLE PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

VII. Discussion and Possible Action to set Board Retreat.

a. Set date, time and location of retreat.

Mr. Angel explained the need. The above was discussed.

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council will have a Board Retreat on Saturday, April 29th from 11:00-3:00 at either Andre Pico Adobe Park, Bermuda Mobile Home Park or the Odyssey Restaurant.

MOTION PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

b. Discussion and possible to approve funding for refreshments not to exceed \$500.00.

FUNDING MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council will allocate an amount not to exceed \$500 for refreshments for its Board Retreat on Saturday, April 29th from 11:00-3:00 at either Andre Pico Adobe Park, Bermuda Mobile Home Park or the Odyssey Restaurant.

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

VIII. Discussion and Possible Action to appoint new Liaisons.

a. DWP Liaison

Mr. Angel explained the role. He requested and it was agreed to TABLE this Item.

b. Budget Advocates Liaison

MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council appoints Melissa Serrano as its Budget Advocates Liaison.

MOTION PASSED unanimously; zero opposed; zero abstained.

c. Purposeful Aging Liaison

Ms. Serrano confirmed that she already is the Liaison.

IX. 311 Presentation by Pamela Cardillo.

Ms. Cardillo reported that 644 service requests were made, of which 573 are closed; 19 were cancelled. A complaint was filed regarding the “blighted” property at Woodman and Chatsworth; a community cleanup will be done there. She urged calling 3-1-1 or accessing the “MyLA311” phone application for City services. Mr. Castillo suggested convening a group to survey request needs.

X. Discussion and Possible Action to [see the below Motion].

It would be “an unstructured event,” not a forum. It was estimated to cost \$2,500-\$2,600 and that 100-200 people would attend at least part of the time.

FUNDING MOTION (by Mr. Angel, seconded by Ms. Soash): The Mission Hills Neighborhood Council will approve mailers to the community for “CD7 Coffee with the Candidates” event for up to \$3,000 through “printing & mailing” vendor (as recommended by the Outreach Committee).

FUNDING MOTION PASSED unanimously by a roll call vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

XI. Discussion and Possible Action on tools, t-shirts and snacks for Beautification and Cultural Affairs Committee cleanups for up to \$1000.00 to be purchased at a local hardware store and grocery store (as recommended by the Beautification and Cultural Affairs Committee).

- a. T-shirts \$250.00
- b. Snacks \$150.00
- c. Wide Mouth Shovels \$162.35
- d. Soft Garden Rakes \$48.86
- e. Yellow Bucket Scoopers \$100.00
- f. Pruners \$51.00
- g. Masks \$20.00
- h. Heavy Gloves / Firm Grip Gloves \$26.82
- i. Round Up Weed Killer \$100.00

MOTION to TABLE (by Ms. Cardillo, seconded by Mr. Anderson): The Mission Hills Neighborhood Council TABLES Item #11.

MOTION to TABLE PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

XII. Discussion and Possible Action to purchase street banners for the Mission Hills Neighborhood Council up to 7,000.00 from one of the following vendors (as recommended by the Beautification and Cultural Affairs Committee).

- a. AAA Flag and Banner (quote for \$6,847.49)
- b. Nationwide Display (quote for \$3,480.00)
- c. Artistic by D and G, Inc. (quote for \$5,595.60)

Copies were distributed of quotes. Ms. Cardillo explained the Motion and displayed a sample banner from “Artistic by D & G.” Banners would be eight feet tall and three feet wide.

MOTION to REFER (by Mr. Angel, seconded by Ms. Serrano): The Mission Hills Neighborhood Council REFERS Item #12 to its Beautification Committee.

MOTION to REFER PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

XIII. Discussion and Possible Action to allocate funding up to \$20,000.00 for Northridge Graffiti Busters to water 100 trees on Devonshire between Arleta and Woodman for a period of approximately 12 months. Karen Martin will present.

Copies were distributed of photos, a map and a price quote. Ms. Martin indicated that she would maintain the trees. There was extensive discussion of cost, feasibility, details, logistics, security, maintenance, responsible parties and legalities.

MOTION to REFER (by Mr. Angel, seconded by Ms. Serrano): The Mission Hills Neighborhood Council REFERS Item #13 to its Beautification Committee.

MOTION to REFER PASSED unanimously by a voice vote of the seven eligible voters present with all seven in favor (“Yes” or “Aye”) (Anderson, Angel, Arevalo, Cardillo, Castillo, Serrano and Soash); zero opposed; zero abstained.

XIV. Committee Reports.

[This Agenda Item was addressed after Item #XV.]

a. Public Safety

Mr. Castillo reported that the Committee met March 29th; the next meeting will be April 12th, 7:00-8:30 p.m. at Bermuda Mobile Home Park.

b. Zoning and Land Use

Mr. Anderson reported that the Committee met March 27th. He described various issues and projects.

c. Budget

Ms. Serrano reported that the Committee soon will meet.

d. Beautification & Cultural Affairs

Ms. Cardillo reported that the Committee met March 16th and discussed graffiti removal and t-shirts purchase; she described proposed projects.

e. Outreach

Mr. Angel reported that the Committee discussed having an “anti-scamming event”; a candidates event; a newsletter; and “establishing a budget.”

f. Bylaws and Standing Rules

Mr. Angel reported that the Committee met twice and “are roughly two-thirds of the way through” making proposed Bylaws revisions.

g. Website

Mr. Castillo reported that the Committee may meet April 14th, 7:00-9:00 p.m. to discuss vendors.

XV. Liaison Reports.

a. FilmLA Liaison

Ms. Martin reported that there has not yet been a meeting.

b. Homelessness Liaison – Jose Arevalo and Ricky Angel

Mr. Arevalo reported that he spoke with Jim Brown, Homeless Navigator, San Fernando Valley Rescue Mission (JBrown@ERescueMission.org), which provides services. Mr. Angel described recent City Measures that will provide homeless services funding. There are approximately 7,000 homeless people in the Valley; “70% were born and raised here.”

c. Planning Liaison – Dean Anderson

Mr. Anderson reported that information is being gathered.

XVI. Board Member Announcements

There were no announcements at this time.

XVII. Adjourn

Mr. Angel declared and the Board agreed to **ADJOURN** the Meeting at 9:13 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by MHNC. The MHNC Minutes page is <http://mhnconline.org/agendas-minutes>.