



**MISSION HILLS**  
Neighborhood Council



**Board of Governors Stakeholders  
Special Board Meeting  
Monday, December 11th 2017, 7:30 p.m.**  
Bermuda Mobile Home Rec Center  
15445 Bermuda St, Mission Hills, CA 91345

**Board of Governors:**

**President**  
Vacant

**Vice-President**  
Vacant

**Treasurer**  
Vacant

**Secretary**  
Vacant

Dean Anderson  
Jose Arévalo  
Ed Sentowski  
Savannah Pinedo  
Jose Castillo  
Niranjala Tillakaratne

**- Agenda -**

- 1. Call to Order/Introductions.** (Facilitator) (5 min)
- 2. Welcoming Remarks** (~5min)
  - a. Flag Salute
  - b. Roll Call
- 3. Public Comment on Non-agendized items** (3 min per speaker)
- 4. Community/ Government Reports & Announcements**
  - a. LA City Council District Representatives
  - b. LAPD Senior Leads
  - c. Other government Departments/ Agencies
  - d. Community Organizations
- 5. Discussion and possible action on filling up to two (2) vacant At-Large Stakeholder Seats:**

*Per MHNC Bylaws this position is open to Stakeholders at least eighteen (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. The voting process will repeat until all vacancies in the category are filled or until there are no longer qualified candidates.*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming a member of the Neighborhood Council (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate. The candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**6. Discussion and possible action on filling up to two (2) Business Owner Stakeholder Seats:**

*Per MHNC Bylaws this position is open to Stakeholders eighteen (18) years of age or older who work or own a business or business property within the NC boundaries. The voting process will repeat until all vacancies in the category are filled or until there are no longer qualified candidates.*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming a member of the Neighborhood Council (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.

- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**7. Discussion and possible action on filling an Organizational Stakeholder/Employee Position Seat:**

*Per MHNC Bylaws this position is open to Stakeholders eighteen (18) years of age or older who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming a member of the Neighborhood Council (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**8. Discussion and possible action on filling a Homeowner Stakeholder seat:**

*Per MHNC Bylaws the Homeowner Stakeholder seat is open to Stakeholders eighteen (18) years of age or older who own a residence located within the NC boundaries.*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming a member of the Neighborhood Council (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**9. Discussion and Possible action to appoint a new Mission Hills Neighborhood Council Board President**

*Per MHNC Bylaws the President shall act as the chief executive of the Council and shall preside at all Council meetings (See Standing Rules for more information).*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming the President (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**10. Discussion and Possible action to appoint a new Mission Hills Neighborhood Council Board Vice President**

*Per MHNC Bylaws the Vice President shall serve in place of the President if the President is unable to serve (See Standing Rules for more information)*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming the Vice President (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**11. Discussion and Possible action to appoint a new Mission Hills Neighborhood Council Secretary**

*Per MHNC Bylaws the Secretary shall keep minutes of all Board meetings, unless a minute taker has already been assigned. (See Standing Rules for more information).*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming the Secretary (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**12. Discussion and Possible action to appoint a new Mission Hills Neighborhood Council Treasurer**

*Per MHNC Bylaws the Treasurer shall maintain the records of the Council's finances and books of accounts and perform other duties in accordance with the Council's Financial Management Plan and the Department's policies and procedures. (See Standing Rules for more information)*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming a the Treasurer (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**13. Discussion and Possible action to appoint a new Mission Hills Neighborhood Council Second Signer/Card-holder**

*This position is not and Executive Committee position but works in tandem and coordinates closely with the Treasurer. Another Executive Committee member can serve as the Second Signer as long as they are not also the Treasurer.*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming the Second Signer/ Card Holder (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**14. Discussion and Possible action to appoint a new Mission Hills Neighborhood Council Zoning and Land-Use Chair**

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming the Zoning and Land-Use Chair (5 minutes each)
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**15. Discussion and possible action on selecting two alternates for executive committee meetings**

*Per MHNC Standing Rules, one Executive Committee Member will not attend Executive Committee Meetings. The Executive Committee Member absent from these meetings will be determined by a rotation every quarter starting with the President (for July - September) and then moving on to the Vice-President (October - December), Treasurer (January - March), and then Secretary (April - June). If there is an Executive Committee Member vacancy all remaining Executive Committee Members may attend the Committee meeting.*

- a. Candidates will be able to speak on the public benefit they provide to the community by becoming an alternate.
- b. The Board will vote on who they believe to be the best candidate, the candidate with the most votes wins.
- c. The Board will ratify this vote by having a majority of the Board confirm their selection.

**16. Adjournment (President)**

**PUBLIC POSTING OF AGENDAS** - MHNC agendas are posted for public review as follows:

- Arco Gas Station, 11244 Laurel Canyon Boulevard
- MHNOnline.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at [lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm](http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm)

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Board at 818.639.2071 or email at [board@mhnconline.org](mailto:board@mhnconline.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [nhnenc.org](http://nhnenc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board at, at 818.639.2071 or email [board@mhnconline.org](mailto:board@mhnconline.org).

### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the MHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MHNC Bylaws. The Bylaws are available at our Board meetings and our website [MHNOnline.org](http://MHNOnline.org)

### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a, al 818.639.2071 o por correo electrónico [board@mhnconline.org](mailto:board@mhnconline.org) para avisar al Concejo Vecinal.

